

**SILVERDALE PARISH COUNCIL**  
**Minutes of the Regular Meeting on Thursday 5 February 2026**  
**at 6.30pm at Silverdale Library**

**Present:** Cllr H Adamczuk (HA), Cllr J Crabtree (JC), Cllr I Gould (IG), Cllr R Stewart (RS),  
County Cllr M Nixon (MN), Borough Cllr R Adcock (JB)

**In attendance:** One member of the public attended the meeting at 7.25pm.

19/26 **Public Participation:**

No members of the public were present.

20/26 **To receive apologies**

Apologies were received from Cllr S Toon, Cllr R Jones, Cllr A Osobu and Cllr J Brown.

21/26 **To resolve that the minutes of the Regular meeting held on 15 January 2026 are correct and for the Chair to sign at the meeting**

**RESOLVED** to approve.

22/26 **To receive an update on new Parish Councillors (HA)**

HA to speak with two previous Councillors.

23/26 **To note the written updates from the County and Borough Councillors**

Reports from RA and JB had been circulated and are attached to the minutes.

MN reported the following:

A speed watch had been carried out on Church Lan not Sneyd Terrace.

Roadworks had been reported and a meeting is taking place with Highways.

Works had been requested for a one-way system using DHP monies. Investigations are to start shortly.

There are implications of signage. An update is expected by the end of the year.

Trees had been removed using special powers.

HA mentioned the damaged SCC bus shelter to MN. JC to complete a report and copy it to MN.

RA reported:

Following removal of the trees, thirty-five trees and 225 whips are to be replanted and money is ringfenced with NBC. HA had been contacted by STWA and met with the consultant. Residents had also made contact. HA advised that a Planning Application cannot be stopped once it has been approved. HA to comment and ask regarding the location. HA to write to JC with the details and JC to follow up with SCC.

RA advised the meeting that he is not standing again in the May 2026 Elections. RA thanked SPC and HA thanked RA for all of the support as a Borough Councillor.

HA requested that agenda item 25/26 be brought forward on the agenda for discussion.

PA26/00022/FUL was discussed and RA to call in. HA to circulate comments regarding the over development of the site and the proliferation of HMOs in Silverdale.

RA left the Meeting at 6.55pm

The Meeting discussed the final plan approval for fourteen houses on Bath Road. It will take three years to complete the scheme. SPC raised an objection about the loss of the retail unit.

MN left the Meeting at 6.57pm

24/26 **Finance**

- a. To approve the payments, receipts and transfers – Appendix A **RESOLVED** to approve.
- b. To note and approve the bank reconciliation – Appendix B **RESOLVED** to approve.
- c. To note and approve the budget report – Appendix C **RESOLVED** to approve.

Signed ..... Date.....

- d. To consider adding new bank signatories  
To resolve to add Cllr Rob Jones and Cllr Rob Stewart as a bank signatories on all Silverdale Parish Council bank accounts. To resolve that if we add or remove Authorised Signatories in the bank mandate request, the Bank will update our mandate accordingly for the accounts we specify in this mandate request. **RESOLVED** to approve.

**25/26 Planning sub-committee feedback (Standing Item) and to approve comments for the following Planning Applications**

Severn Trent Planning Application, details circulated regarding the Environmental Work to the west of the Site, involving cutting seventy-four trees on advice of Arboricultural Consultants.  
This matter was discussed at agenda item 23/26

**25/26 To receive feedback from sub-committees**

**a. Allotments Sub-committee**

- i. To receive an update on the Allotments extension (HA)  
Responses had been received for J Phillips and the lawyer. HA to hand over matters to IG.

**b. Communication and Events Sub-committee**

- i. To discuss events for 2026/27  
The Meeting discussed the summer event and the Christmas event. **RESOLVED** to add Cllr R Stewart to the Events Sub-committee. RA to undertake First Aid training and find a First Aid Course and First Aid Kit.

**c. Parks and Recreation Sub-committee**

- i. To receive an update on the adult exercise equipment, signage and usage instructions (HA/IG)  
The equipment is installed. Awaiting signage. (IG)

Mr G D'Arcy joined the Meeting at 7.25pm to thank SPC for funding the printing of his book *A Tribute to Mining in Silverdale, North Staffs*. Councillors showed their appreciation for Mr D'Arcy's work.

**27/26 Community matters (Standing item)**

- a. To receive an update on the Community Speed watch volunteers and training (RJ)  
Item rolled over.

**28/26 Walley's Quarry Ltd Landfill (Standing item)**

Nothing further at present.

**29/26 Neighbourhood Development Plan**

- a. To receive an update on the Steering Group Meeting  
The next meeting will be taking place on 22 February. HA to contact the Consultant regarding acceptance of Proposal 1 at a cost of £6069 plus VAT.
- b. To review membership of the Steering Group  
HA to ask community members regarding anonymity. HA agreed to continue on with the Steering Group.

**30/26 To discuss the Keele/Manchester University Research Project**

- a. To receive an update on the project meeting – information circulated  
**RESOLVED** to approve that SPC be a Partner with the Keele/Manchester University Research Project. HA to write back.

**31/26 Miners Monument**

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- a. To discuss the response to 30-year anniversary of Monument and the Civic Pride event planned for 19 May 2026
- b. HA to ask NBC to include the Miner's Monument in the Civic Pride event.  
Matter discussed earlier. HA to write to NBC asking that the Miner's Monument be included in the Civic Pride event.

**32/26 Parish jobs referred to the contractor (Standing item)**

- a. To consider a quote to repair the bus shelters  
SCC owns the bus shelter. JC to raise a report on the Portal.

**33/26 Borough Local Plan**

No update.

**34/26 To consider any grant applications (SPC Grants annual budget £2,500) None received.**

**35/26 GDPR (Standing Item) – INFORMATION ONLY**

Subject Access Requests/Information Security/Data Breaches –None.

**36/26 To note the Staffordshire Parish Councils' Association Bulletins and correspondence received**

Noted.

**37/26 Highways matters (Standing item)**

Matters discussed earlier.

**THE NEXT MONTHLY MEETING WILL TAKE PLACE ON 12 March 2026 at 6.30pm**

To agree future dates to include 2 April 2026, 4 May 2026, 4 June 2026

Signed ..... Date.....

**Silverdale Parish Council  
Payments Schedule February 2026**

DATE	REF/ Ch no	PAYEE	DESCRIPTION	NET £	VAT £	AMOUNT £
05/02/2026	533	Litter picker	Litter picking contract	244.20	0.00	244.20
05/02/2026	534	Payroll	February 2026	858.49	0.00	858.49
05/02/2026	535	Staffordshire Pension Fund	Pension contributions February 2026	255.93	0.00	255.93
05/02/2026	536	VAST	HMRC month 11	96.27	0.00	96.27
05/02/2026	537	Office expenses	Mileage, Zoom subscription, stamps, printer cartridge and paper	108.72	2.80	111.52
05/02/2026	538	Cllr Julie Crabtree	Reimbursement of expenditure for the litter picker	20.98	0.00	20.98
05/02/2026	539	Broxap Limited	Adult exercise equipment installation charge	1,962.00	392.40	2,354.40
05/02/2026	540	Broxap Limited	Exercise equipment post installation inspection	505.00	101.00	606.00
05/02/2026	541	Npower Commercial Gas Limited	Mining monument electricity	27.09	0.00	27.09
05/02/2026	542	Mr G D'Arcy	Contribution towards printing costs of <i>A Tribute to Mining in Silverdale, North Staffs.</i>	250.00	0.00	250.00
		<b>TOTAL</b>		<b>4,328.68</b>	<b>496.20</b>	<b>4,824.88</b>

## Silverdale Parish Council Budget Report 2025/26

EXPENDITURE	BUDGET	TOTAL	VARIANCE
Payroll including PAYE, NI, and Pension	13,600	13,267	-333
Chair allowance	250	240	-10
Contingency	500	0	-500
Expenses/Postage/Payroll charges/Room hire	650	351	-299
Office Equip/Stationary/Printing	600	455	-145
Subs/Ins/Fees/Audit Fees/Trg/DPO/Payroll costs/Room Hire/Legal fees	1,200	2,885	1,685
VAT (Cost neutral as reclaimed)	0	2,164	2,164
<b>Total</b>	<b>16,800</b>	<b>19,363</b>	<b>2,563</b>
Mining Project -see Special Projects	0	107	107
Groundwork/NDP - see Special Projects	0	0	0
Allotments	2,500	0	-2,500
Comm Safety (match funding measures) inc speed measures	500	0	-500
Entertainment & the Arts (eg Xmas parties, youth activities etc)	2,150	2,207	57
Highways (inc provision of Grit Bins £500, refill and Fencing De rusting Painting	1,500	780	-720
Litter collector/ranger/Community payback	0	0	0
Newsletter/Website/Publications	2,500	3,217	717
Newsletter/Website/Publications	2,500	1,655	-845
Asset additions (benches, dog waste bins and 2 x defibrillators) - see Special Projects	0	225	225
Assets Adult exercise equipment and (maintenance & cleaning, new noticeboard (Library), Bus shelters)	700	1,183	483
Housing condition and heat loss survey	0	0	0
<b>Total Powers and Duties</b>	<b>12,350</b>	<b>9,374</b>	<b>-2,976</b>
Flowers / Plants/ Wreaths /Litter picks/Hanging baskets	50	0	-50
Grant applications	2,500	838	-1,662
<b>Total Grants</b>	<b>2,550</b>	<b>838</b>	<b>-1,712</b>
<b>TOTAL EXPENDITURE (General running costs)</b>	<b>31,700</b>	<b>29,576</b>	<b>-2,124</b>

Cllr. Rupert Adcock report for Silverdale Parish Council Feb 2026

#### Works at Severn Trent

I was contacted by a resident concerned over the announced works at the pumping station. Over 70 trees are in the process of being removed. As a utilities project, planning permission for this was handled by the County Council, although the adjacent land was purchased from the Borough Council and I questioned one of the legal officers at the as the process behind its approval. There is no doubt the works at the pumping station are needed but the loss of such mature trees is a real shame. Severn Trent will be making a payment to the council to replace lost trees and up to 35 larger trees and 225 whips could be purchased with this ringfenced money once the work is complete.

#### Pavillion Silverdale Park

I was contacted by Chloe Langford surveyor at the Borough Council. The pavilion at the park has been marketed and they have now found a potential letter who is interested in converting the building into a nursery. Vetting has been completed and they are looking to take out a long-term lease and will bring the building back into standard by replacing windows and doors, refitting the kitchen and bathrooms and fixing the roof. It will not have any further impact on park users. I have sent back positive comments about the proposal.

#### Potholes

Multiple residents have contacted me about potholes in the village. I have passed these onto Cllr. Nixon. He has an upcoming meeting with Highways Dept and will be raising these directly. I am told the potholes by the bridge are on the work plan but delayed due to backlog of priority work.

#### Elections 2026

I was pleased that the Borough Council did not take up the option of delaying local elections and they will proceed as planned. I will be stepping at the election. March will be my last meeting here as I am away in April. Thank you to all the parish councillors for your help over the last 4 years.

#### Ward Councillor report to Branch Date of report 2.2.26

Councillor: Jacqueline Brown, Silverdale ward. No of cases: 116 No resolved: 106 ongoing: 10

#### Council News

As previously reported I will be stepping down as Borough Councillor for Silverdale at the elections on 7th May 2026. I now live in the City of Stoke on Trent which makes me ineligible to stand in NULBC. I am delighted to report that two candidate have now been selected by the local Labour party branch to stand in the elections. They are Sylvia Butler and Tom Wilson. The two new candidates attended my surgery on 2.2.26. They were able to find out more about current issues. We then did a tour of the ward visiting key locations where I have been active as a councillor. Sylvia and Tom will be a welcome addition to the Labour team in Silverdale.

#### Planning & housing:

Silverdale Sidings 106 moneys: No change since Jan report.

Signed ..... Date.....

I was contacted by a very concerned resident of Silverdale Rd who had received a letter from Severn Trent concerning the removal of trees from the Silverdale Rd/Knutton Lane area. I spent most of that day trying to get to the bottom of this issue, liaising with the PC chair, fellow councillors, Severn Trent and council officers. It seems this all relates to a planning application SCC/240059/FULL-MAJ made by Severn Trent Water to Staffordshire County Council . Apparently the full application to remove 74 trees has not yet been permitted but Severn Trent do have emergency powers to remove trees when maintaining/improving the water infrastructure. As I drove past on Mon 2nd Feb work was underway on the piece of land by Silverdale Rd/Knutton Lane. It seems a real shame if more trees are to be removed. We have lost mature trees at The Bush development and the area in question this time provides a welcome sight when driving into the village, particularly in Spring, when the daffodils are all out. This issue is on the agenda to be discussed at the PC meeting.

The untidy business on Cemetery Rd No updates since January report

24/00101/FUL permission granted for 14 dwellings at land at Bath Road. Just at the time of submitting this report I read about the planning officers passing this on 30.1.26. The PC may remember my campaigning for the retention of the retail unit at this site. I will look into the detail of this and feedback asap

Anti Social Behaviour

An elderly lady on Parkfields Close has reported difficulties with a neighbour. She and the person concerned are Aspire tenants. I have made an appointment to visit her and to try and get to the bottom of the problem.

May Street supported housing facility. No updates since January report

Environment

Garden Waste Collection payments: I asked the following question at the Full Council meeting on 21.1.26

Residents tell me there is no longer a facility to renew their brown garden waste subscription by phone and they must have an email address/account to do this. Residents say that the staff, although trying to be helpful, have asked such residents whether they can help from someone to do it online. One resident in this position was a woman in her 80's who has never had children.

Although her neighbours have been helpful in the past she feels like `she does not want everyone to know her business`. With so much in the media concerning elderly and other vulnerable people being victim to scams, I could sympathise with her view. I have heard of other cases where non digital customers get a neighbour/relative to set this up for them and then they give them the cash. Could I ask the portfolio holder:

Is there no facility for residents to pay for this service other than online?

If this is so, are staff advising residents to get other members of the public to help them ?

The Portfolio holder, Cllr David Hutchinson, was very helpful on this matter. He went to speak to the relevant department and made sure every operator was aware that although digital transactions are preferred there is a facility to pay over the phone, or even through the post/face to face by cheque. He kindly gave name the name of the supervisor that residents can speak to if they have any difficulties when using this payment method.

**Signed .....** **Date.....**

## Events

My usual Councillor took place on Monday 2nd February. The next surgery will be 2nd March at 12.30-1.30 at Silverdale Library.

Next Planning Committee Meeting: Tues 3rd Feb 2026.

Next full council meeting: Wed 15th April 2026

Toddler story time & Baby Rhyme & Song time took place on 2nd February. Next sessions Mon 2nd March from 1.45 onwards at Silverdale Library

Weekly updates available F.B. page Councillor Jacqueline Brown in Silverdale.