

SILVERDALE PARISH COUNCIL

PUBLIC NOTICE

Parish Council meeting to be held on
Thursday 21 April 2022 at 6.30pm at Silverdale Library

Please note the change of date

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
But please note that they may be excluded for any item the Council
decide should be treated as confidential

Mrs D Powell – Clerk and RFO, Silverdale Parish Council. Issued 8th April 2022

AGENDA

- 80/22 **Public Participation: Chair**
This item is on the agenda to allow the public to raise issues at the Parish Council
The period of time designated for public participation in accordance with standing order 2 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 2 g. a member of the public shall not speak for more than 2 minutes.
- 81/22 **To receive apologies (in writing to the Clerk)**
- 82/22 **To resolve that the minutes of the SPC meeting held on 10th March 2022 are correct and for the Chair to sign at the meeting (copy attached) *Please read these before the meeting as they will be taken as read.***
- 83/22 **Declaration of Disclosable Pecuniary interest in any item on the agenda** *(Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships) ALL to complete DPI forms and return electronically - To note Dispensation granted to Chrissy Mrozicki to discuss (only) the Acres Allotments.*
- 84/22 **Neighbourhood Development Plan.** **6.40**
a. To discuss the Silverdale Neighbourhood Plan Boundary Proposal – circulated in the Chair’s Report.
b. To receive a report from the Neighbourhood Planning Group meeting held in March 2022.
c. To discuss the next steps.
d. To discuss repayment of the grant.
e. To note the next meeting on 20th April 2022 by Zoom.
- 85/22 **Newsletter - To discuss the next newsletter**
- 86/22 **FYI only Silverdale Sidings – Planning update regarding S106.**
- 87/22 **Mining Monument progress (HLF bid) Project – Sarah Bonam** **7.00**
a. To receive the final report and evaluation.
b. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts).
- 88/22 **Homeworks update and jobs**
a. To consider the list of outstanding jobs in Silverdale.
- 89/22 **Local Plan consultation and Keele/Silverdale Growth Corridor** **7.10**

- a. Borough Council Plan Consultation Issues and Strategic Options Consultation update
 - b. Save Our Green Space update.
- 90/22 **To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs).**
- a. To agree that the Parish Clerk in April 2022 requests the Borough Council to prepare a periodic tenancy for the right hand side of lane 3 and the left hand side of lane 4 to enable an expansion of allotment provision in Silverdale.
 - b. To agree in principle that if the Borough Council clears the waste material on the council's land beyond lane 4 then Silverdale Parish Council would negotiate a new lease for the whole site (previously known as Acres Allotments Nos 1-80).
 - c. To consider appointing a consultant regarding the remediation of waste in the legal agreement to represent the parish's council's interest.
- 91/22 **To consider any grant applications (SPC Grant Programme £2,000)** **7.15**
- a. To consider an application from St Luke's School for books – to follow.
 - b. To consider a grant application from North Staffs Asperger's/Autism Association – to follow
 - c. To consider a grant application from Silverdale Methodist Church – to be circulated.
- 92/22 **GDPR (Standing Item) – INFORMATION ONLY**
Subject Access Requests/Information Security/Data Breaches – reminder.
- 93/22 **To consider a quote**
- a. To install a new noticeboard at the library and to install (note: may need permission from SCC/Highways).
 - b. To consider a special memorial sign for the noticeboard.
- 94/22 **To consider memorial benches for The Parade and Parksite**
- 95/22 **To receive an update regarding traffic danger outside St Luke's Primary School Pepper St**
- 96/22 **To discuss hanging baskets.**
- 97/22 **To discuss the carpark obstruction at 106 Park Road.**
- 98/22 **Finance** **7.25**
- a. To approve the Payments schedule – Appendix A – page 3
 - b. To approve the Receipt from Groundwork UK of £1,313 in relation to the Neighbourhood Development Plan.
 - c. To note the VAT Reclaim of £1,789.02 to 31 January 2022.
 - d. To note the Remittance Advice from Newcastle Borough Council in respect of the Precept 2022/23. Monies to be received in April 2022.
 - e. To note and approve the year-end bank reconciliation and financial position 2021/22 - Appendix A – page 4
 - f. To note and approve the final budget report 2021/22.
 - g. To note the 2021/22 National Salary Award and to approve the Clerk's increment increase.
 - h. To note the Clerk's enrollment in the LGPS as resolved at the meeting held in July 2021.
 - i. To note the request from Staffordshire County Council Pensions Department for historical information.
- 99/22 **To approve comments for the following Planning Applications (*please click on the [link](#) to view BEFORE the meeting*) and to approve delegated authority to deal with any urgent ones in between meetings in consultation with the Chair.**
No planning applications received
- 100/22 **Walley's Quarry Ltd Landfill** **7.35**
- a. Walley's Quarry Liaison Meeting updates. (HA/CJ)

- 101/22 To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B.
- 102/22 Western Communities LAP update (Miniwheels Skatepark Completion Date) – (HA/CJ)
- 103/22 To note the outcome of the Acres Allotment accounts year ending 2020
- 104/22 To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors.

**THE SPC ANNUAL MEETING AND NEXT MONTHLY MEETING
WILL TAKE PLACE ON
12th May 2022 at 6.30pm**

To agree future dates include 9th June 2022, 14th July 2022,
11th August 2022, 8th September 2022, 13th October 2022

Appendix A

**Silverdale Parish Council
Payment Schedule April 2022**

DATE	REF/ Chq no	DETAILS	AMOUNT £
07.04.22	122	Shelley Signs Limited (Interpretation panel)	1602.00
14.04.22	123	VAST (Payroll charges January to March 2022)	30.00
14.04.22	124	Business Enterprise Support Limited (room hire)	20.00
14.04.22	125	Redoko - Website update	200.00
14.04.22	126	Michael Holdcroft (Bags and envelopes)	35.00
14.04.22	127	Staffordshire Parish Councils Association (Councillor Fundamentals Course)	30.00
14.04.22	128	Sarah Bonam (Website subscription reimbursement)	144.00
14.04.22	129	Sarah Bonam (Postage reimbursement)	96.00
14.04.22	130	Elizabeth Simpson (Social Media Services)	400.00
14.04.22	131	Nexalaw (Professional charges re NDP)	600.00
14.04.22	132	Sarah Bonam (Mail bags and stickers)	53.25
14.04.22	133	Michael Holdcroft (Memories of Mine Project)	1000.00
14.04.22	134	Sarah Bonam (Project management March 2022)	1000.00
14.04.22	135	Letting in the Light (Sound for Jamland film)	200.00
14.04.22	136	Clare Withington (Evaluation interview)	25.00
14.04.22	137	Mazars (External audit 2020/21)	360.00
14.04.22	138	Mr A T Perkins (Memories of Mine Project Evaluation)	1000.00
14.04.22	139	D Powell (Expenses - mileage and Zoom subscription)	41.39
14.04.22	140	Achieve Training (Staffordshire) Limited (Various referral tasks)	600.00
14.04.22	141	D Powell (Salary)	644.18
14.04.22	142	VAST (Payroll charges and Month 1 HMRC)	97.60
14.04.22	143	D Powell (Expenses -postage and parking)	13.05
		TOTAL	8191.47