

LOCAL GOVERNMENT ACT 1972

**NOTICE OF ANNUAL PARISH MEETING
FOR SILVERDALE PARISH**

NOTICE IS HEREBY GIVEN THAT

**The Annual Assembly of the Parish Meeting will be held on
Thursday 12th May 2022 at 6.30pm – 7.00pm**

Local Government electors for Silverdale Parish will be entitled to vote at the Meeting which will be open to the public.

The business to be transacted at the Meeting is shown below on the agenda, chaired by Mr H Adamczuk – Chair of Silverdale Parish Council

AGENDA

- 1. Apologies**
- 2. To sign the Minutes of the Annual Parish meeting held 8th April 2021**
- 3. Public Open Forum**
- 4. Annual report – Chair**

**Mr H Adamczuk
Chair Silverdale Parish Council
Date posted: 5th May 2022**

SILVERDALE PARISH COUNCIL

PUBLIC NOTICE

To be held at Silverdale Library on Thursday 12th
May 2022 at 7.00pm approx. to follow the Annual Parish
which starts at 6.30pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE
PRESENT

**But please note that they may be excluded for any item
the Council decide should be treated as confidential**

Mrs D Powell – Clerk and RFO, Silverdale Parish Council. Issued 7th May 2022

AGENDA

- 105/22 To nominate and elect the Chair and Vice Chair and to sign the Declaration of Acceptance of Office.
- 106/22 **Public Participation: Chair**
This item is on the agenda to allow the public to raise issues at the Parish Council
The period of time designated for public participation in accordance with standing order 2 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 2 g. a member of the public shall not speak for more than 2 minutes.
- 107/22 To receive apologies (in writing to the Clerk)
- 108/22 To resolve that the minutes of the SPC meeting held on 21st April 2022 are correct and for the Chair to sign at the meeting (copy attached) *Please read these before the meeting as they will be taken as read.*
- 109/22 **Declaration of Disclosable Pecuniary interest in any item on the agenda** (Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships) ALL to complete DPI forms and return electronically - To note Dispensation granted to Chrissy Mrozicki to discuss (only) the Acres Allotments.
- 110/22 **Insurance Renewal with Zurich at a cost of £545.23 (last year (£533.81) – as circulated**
- 111/22 **To review the Model Standing Orders and Financial Regulations – see attached**
- 112/22 **To review the Policies - H&S, Media, Social Media, Equal Opportunities, Complaints, freedom of information, data protection and employment policies and procedures – see attached**
- 113/22 **To nominate representatives for outside bodies and working parties including Walleys Landfill Liaison Group, Knutton and Cross Heath LAP**

- 114/22 **Neighbourhood Development Plan.** **7.20**
- a. To receive a report from the Neighbourhood Planning Group meeting held in April 2022.
 - b. To discuss grant application.
 - c. To note the next meeting (Friday 20 May 8.30)
- 115/22 **Newsletter - To discuss the next newsletter**
- 116/22 **FYI only Silverdale Sidings – Planning update regarding S106.**
- 117/22 **Mining Monument progress (HLF bid) Project** **7.30**
- a. To receive an update on outstanding matters :
Management and Maintenance Agreement with NBC
Interpretation Panel Installation by Shelly Signs
 - b. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts).
 - c. To agree a date to switch off the illumination (6 June) to save on energy.
- 118/22 **Homeworks update and jobs**
- a. To consider the commission for 2022/23.
- 119/22 **Local Plan consultation and Keele/Silverdale Growth Corridor** **7.35**
- a. Borough Council Plan Consultation Issues and Strategic Options Consultation update
 - b. Save Our Green Space update.
- 120/22 **To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs).**
- a. To update on the tenancy at will agreement request to NBC.
 - b. To agree in principle that if the Borough Council clears the waste material on the council's land beyond lane 4 then Silverdale Parish Council would negotiate a new lease for the whole site (previously known and Acres Allotments Nos 1-80).
 - c. To consider appointing a consultant regarding the remediation of waste in the legal agreement to represent the parish's council's interest.
- 121/22 **To consider any grant applications (SPC Grant Programme £2,000)** **7.40**
- a. To consider an application from St Luke's School for books – to follow.
 - b. To consider a grant application from Silverdale Methodist Church
- 122/22 **GDPR (Standing Item) – INFORMATION ONLY**
Subject Access Requests/Information Security/Data Breaches – reminder.
- 123/22 **To consider a quote**
- a. To install a new noticeboard at the library and to install (note: may need permission from SCC/Highways).
 - b. To consider a special memorial sign for the noticeboard.
- 124/22 **To consider memorial benches for The Parade and Parksite**
- 125/22 **To receive an update regarding traffic danger outside St Luke's Primary School Pepper St**

- 126/22 To discuss the hanging baskets and quotes
- 127/22 To consider a quote from Steve Hough to lay slabs at the Mining Monument £457
- 128/22 To discuss the carpark obstruction at 106 Park Road.
- 129/22 **Finance** **7.45**
- a. To approve the Payments, receipts and transfers – Appendix A
 - b. To note and approve the bank reconciliation – Appendix B
 - c. To note and approve the final budget report 2021/22 – Appendix C
 - d. To note the budget report for 2022/23 – Appendix D
- 130/22 To approve comments for the following Planning Applications (*please click on the link to view BEFORE the meeting*) and to approve delegated authority to deal with any urgent ones in between meetings in consultation with the Chair.
- 22/00367/TWA | 3x Ash trees reduce to ground level - displaying signs of Ash dieback. Weakening of upper canopy vigour and epicormical stress growth appearing in lower canopy areas. | 12 Pepper Street Silverdale Newcastle Under Lyme Staffordshire ST5 6QJ (newcastle-staffs.gov.uk)
- 22/00341/TWA | T1 Oak, Crown thin by 10% to help penetrate some sun light to the property. Reduce laterals that are growing over house by 2-3 meters from branch tips, this will achieve 2-3 meter clearance form house roof, all works will be carried out to BS3998 | 368 Silverdale Road Newcastle Under Lyme Staffordshire ST5 6EG (newcastle-staffs.gov.uk)
- 20/01103/CN07 | Application for approval of a landscaping scheme as required by planning permission 20/01103/FUL - Residential development 3no. 2 bed bungalows | 106 Park Road Silverdale Newcastle Under Lyme Staffordshire ST5 6LP (newcastle-staffs.gov.uk)
- 20/01103/CN03 | Application for approval of facing and roofing materials as required by planning permission 20/01103/FUL - Residential development 3no. 2 bed bungalows | 106 Park Road Silverdale Newcastle Under Lyme Staffordshire ST5 6LP (newcastle-staffs.gov.uk)
- 22/00266/OUT | Proposed New Dwelling | 300 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6JU (newcastle-staffs.gov.uk)
- 131/22 **Walley's Quarry Ltd Landfill** **7.50**
- a. Walley's Quarry Liaison Meeting updates. (HA/CJ)
- 132/22 To note the Staffs Parish Council Assoc Bulletins and correspondence received Appendix E
- 133/22 Western Communities LAP update (Miniwheels Skatepark Completion Date) – (HA/CJ)
- 134/22 To note the outcome of the Acres Allotment accounts year ending 2020
- 135/22 To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors.

**THE NEXT MONTHLY MEETING
WILL TAKE PLACE ON
9th June 2022 at 6.30pm**

To agree future dates include 14th July 2022, 11th August 2022, 8th September 2022,
13th October 2022