

# SILVERDALE PARISH COUNCIL

## PUBLIC NOTICE

Parish Council meeting to be held on Thursday 13 January 2022 at  
6.30pm at Silverdale Library, High Street, Silverdale  
**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**  
But please note that they may be excluded for any item the Council  
decide should be treated as confidential

**COVID 19 considerations** - Please stay at home if you are vulnerable, have Covid 19 symptoms or have tested positive for Covid 19 recently – if possible, please carry out a lateral flow test on the day of the meeting. Please consider wearing masks, sitting 2 meters apart. Doors and windows will remain open, hand sanitizer must be used on entrance/exit, there will be no shared papers or tables in use.

Mrs Debra Powell – Clerk and RFO, Silverdale Parish Council. Issued 8<sup>th</sup> January 2022

### AGENDA

- 01/22 **Public Participation: Chair**  
*This item is on the agenda to allow the public to raise issues at the Parish Council*  
The period of time designated for public participation in accordance with standing order 2 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 2 g. a member of the public shall not speak for more than 2 minutes.
- 02/22 **To receive apologies (in writing to the Clerk)**
- 03/22 **To resolve that the minutes of the SPC meeting held on 9<sup>th</sup> December 2021 are correct and for the Chair to sign at the meeting (copy attached) *Please read these before the meeting as they will be taken as read.*** 6.45
- 04/22 **Declaration of Disclosable Pecuniary interest in any item on the agenda** (*Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships*) ALL to complete DPI forms and return electronically - To note Dispensation granted to Chrissy Mrozicki to discuss (only) the Acres Allotments.
- 05/22 **To approve the Budget for 2022/2023 and set the precept for 2022/23** 6.50
- 06/22 **Winter Newsletter – to budget and responsibilities re Local Plan.**
- 07/22 **FYI only Silverdale Sidings – Planning update regarding S106.**
- 08/22 **Mining Monument progress (HLF bid) Project end November 2021 – Sarah Bonam** 7.00
1. To receive an update on the final community engagement activities – budget and programme (£19,443.23 left to spend with £19,955.00 committed to be reviewed by SB)
  2. Update on engagement activities planned:
    - a. Website creation
    - b. January 2022 Weekend Exhibition in Silverdale as concluding Event
  3. To consider a quote for legal costs SCC to progress the Borough Council's agreement to the asset transfer of the monument.
  4. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts).

- 09/22 **Homeworks update and jobs** **7.10**  
 1. To consider the list of jobs.
- 10/22 **Local Plan consultation and Keele/Silverdale Growth Corridor**  
 1. Borough Council Plan Consultation 1 Nov to 24 January 2022 Issues and Strategic Options Extended until 5pm on Monday 24 January 2022  
 2. Winter newsletter focus on consultation  
 3. Save Our Green Space update.  
 4. Silverdale Neighbourhood Plan Grant Application  
 To resolve whether to apply for a NP and a grant application given the legal advice by David Brammer.
- 11/22 **To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs).**  
 1. To receive feedback on the advice taken from a specialist lawyer regarding the legal agreement.  
 2. To receive an update on Acre Allotments.
- 12/22 **To consider any grant applications (SPC Grant Programme £1802.05) –** **7.20**  
 1. To consider an application from St Luke’s School for books – to follow.
- 13/22 **GDPR (Standing Item) – INFORMATION ONLY**  
 Subject Access Requests/Information Security/Data Breaches – reminder.
- 14/22 **To consider a quote**  
 1. To install a new noticeboard at the library and to install (note: may need permission from SCC/Highways).  
 2. To consider a special memorial sign for the noticeboard.
- 15/22 **To receive an update regarding the road accident involving a schoolchild outside St Luke’s Primary School Pepper St** **7.25**
- 16/22 **To approve the Payments schedule and to note the budget update and bank reconciliation – Appendix A.**
- 17/22 **To approve comments for the following Planning Applications (*please click on the link to view BEFORE the meeting*) and to approve delegated authority to deal with any urgent ones in between meetings in consultation with the Chair.**  
  
[21/01178/FUL | Single storey rear extension | 3 Lichfield Close Silverdale Newcastle Under Lyme Staffordshire ST5 6PH \(newcastle-staffs.gov.uk\)](#)  
 for comment by 26 January 2022  
  
[21/01008/FUL | External window and door replacement around the school, new external lighting, CCTV, new perimeter fencing and gates. | Silverdale Primary Academy Racecourse Silverdale Newcastle Under Lyme Staffordshire ST5 6PB \(newcastle-staffs.gov.uk\)](#)  
 for comment by 25 January 2022  
  
[21/01068/FUL | Two storey extension to existing office and vehicle servicing unit. | Vehicle Servicing Unit Unit 7 Brock Way Knutton Newcastle Under Lyme Staffordshire ST5 6AZ \(newcastle-staffs.gov.uk\)](#)  
 for comment by 25 January 2022
- 18/22 **Walley's Quarry Ltd Landfill**

1. Walley's Quarry Landfill updates on Parish Council website and social media.
2. Update from Liaison Committee
3. Silverdale PC Ombudsman enquiry against Environment Agency Chair update.

- 19/22 **To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B. 7.40**
- 20/22 **Western Communities LAP update (Miniwheels Skatepark Completion Date) – Mr H Adamczuk.**
- 21/22 **To note the outcome of the Allotment accounts year ending 2020 for Acres – outstanding issues to be resolved.**
- 22/22 **To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors. 7.45**

**THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON  
10th February 2022, at 6.30pm Silverdale Library  
To agree future dates include (Thursday 6.30pm Silverdale Library):  
10th March 2022, 14th April 2022, 12th May 2022,  
9th June 2022, 14th July 2022, 11th August 2022**

#### Appendix A

##### Silverdale Parish Council payment schedule January 2022

DATE	CHQ NO	PAYMENTS	GROSS
09.12.21	80	Sarah Bonam (Prysm chargeback re filming of lantern parade)	250.00
09.12.21	81	void	0.00
09.12.21	82	Bradley Leighton (travel costs reimbursement - brass band for the miners parade)	35.77
17.12.21	83	Sarah Bonam (Project management to end of December 2021)	400.00
17.12.21	84	Clare Withington (postage costs replacement of misplaced cheque)	7.65
23.12.21	85	Nathaniel Leighton (travel costs reimbursement - brass band miners parade)	21.75
13.01.22	86	Business Enterprise Support Ltd (November room hire)	20.00
13.01.22	87	Steve Hough (inspection of benches)	60.00
13.01.22	88	Beavers Art Ltd (Lantern project 20% of final payment- additional workshop)	1815.60
13.01.22	89	Natalie Willatt Photography (photography of Silverdale lantern parade)	125.00
13.01.22	90	Mrs D Powell (Zoom reimbursement)	14.39
13.01.22	91	Sarah Bonam (chargeback for Ashley Wall Music Memories of Mine light switch on)	50.00
13.01.22	92	Letting in the Light ( materials for lantern making)	130.90
13.01.22	93	Mrs D Powell (Salary)	582.42
		<b>Total</b>	<b>3513.48</b>

