

**SILVERDALE PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING held on Thursday 10<sup>th</sup> February 2022**  
**at 6.30pm by Zoom**

**Present:**

Chair – Mr H Adamczuk (HA)

Parish Cllrs - Cllr Chrissy Mrozicki (CM), Cllr Lee Leighton (LL) (part), Cllr Celia Jarrett (CJ), Cllr A Sutcliffe (AS)

Parish Clerk – Mrs D Powell (DP)

In attendance – representatives from the 20's Plenty project were present.

The meeting was brought to order at 6.30 pm.

<b>24/22</b>	<b>Public Participation: -</b> A presentation was given by representatives of the 20's Plenty project which is focusing on speed limits of 20mph and road safety strategies in parishes. Cllr Leighton left the meeting at 7.15pm	
<b>25/22</b>	<b>To receive apologies (in writing to the Clerk)</b> – Apologies were received from Cllr M Melvin (MM), Cllr Amelia Rout (AR)	
<b>26/22</b>	<b>To resolve that the minutes of the SPC meeting held on 13<sup>th</sup> January 2022 are correct and for the Chair to sign at the meeting.</b> It was <b>RESOLVED</b> to approve the minutes which were signed by the Chair.	
<b>27/22</b>	<b>Declaration of Disclosable Pecuniary interest in any item on the agenda</b> To note Dispensation granted to Chrissy Mrozicki to discuss (only) the Acres Allotments and not take part in decision making that affected her tenancy.	
<b>28/22</b>	Newsletter 1. Winter Newsletter 1 Focus on Local Plan consultation – to encourage feedback from Silverdale residents. The newsletter covering the Local Plan was delivered by HA to approximately 500 houses with an outlook on the golf course land. Some people had commented on the Local Plan. CJ advised the meeting that a piece of news on Midlands News had highlighted The Countryside Charity as offering support to those opposing new buildings on green space. 2. Winter Newsletter 2 Regarding HLM Tribute Community Engagement, Completion of Skatepark /Miniwheels and Future Proposals for Silverdale Park and Neighbourhood Plan. The newsletter is to report on the work the Parish Council had carried out over the last few years and include a feature on the new project, the Neighbourhood Development Plan for Silverdale Parish. CJ requested the inclusion of an article on 20's Plenty speed limit project.	<b>HA</b>
<b>29/22</b>	<b>FYI only Silverdale Sidings – Planning update regarding S106.</b> There had been no change since the last Planning Committee meeting. DP to write to NBC for an update.	<b>HA/DP</b>
<b>30/22</b>	Mining Monument progress (HLF bid) Project end November 2021 – Sarah Bonam 1. To receive an update on the final community engagement activities – budget and programme (£19,443.23 left to spend with £19,955.00 committed to be reviewed by SB) 2. Update on engagement activities planned: a. Website creation b. Weekend Exhibition as concluding Event • The project is to be finalized at the beginning of March.	<b>SB</b>

	<ul style="list-style-type: none"> <li>• SB to follow up on the completion of Jamland. The film will be digitized and uploaded onto social media. Photographs are being obtained for the interpretation board.</li> <li>• The final report to Heritage Lottery fund will be submitted in March 2022.</li> <li>• A management and maintenance plan are to be provided by March. The meeting discussed the ownership and maintenance of the monument.</li> <li>• The feedback questionnaire is to be finished by February 2022 and the statistics will be fed into the valuation report.</li> <li>• A budget update had been provided by DP for SB to reconcile.</li> <li>• Enamel badges and the timeline are to be finalized.</li> <li>• The poem is going into a book.</li> <li>• The website will be launched at the end of March 2022.</li> <li>• A new set of poles are required for the display of the Mining banner at Apedale.</li> </ul> <p>3. To consider a quote for legal costs SCC to progress the Borough Council's agreement to the asset transfer of the monument or request an updated cost from Plowden &amp; Smith to carry our annual maintenance. HA reported there had been no response from the borough council to share maintenance costs and it was unnecessary to acquire the monument then the best option for the parish was to request an update for annual maintenance.</p> <p>4. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts). SB left the meeting at 7.30pm</p>	
<b>31/22</b>	<p><b>Homeworks update and jobs</b></p> <ol style="list-style-type: none"> <li>1. To consider the list of jobs. It was agreed to ask for The Parade to be tidied up and for the jobs list to be reviewed.</li> <li>2. To request an update from Homeworks on the likely spend for 2021/22. It was confirmed that the invoice for £600 related to works carried out up to December 2021.</li> </ol>	<b>All</b>
<b>32/22</b>	<p><b>Local Plan consultation and Keele/Silverdale Growth Corridor</b></p> <ol style="list-style-type: none"> <li>1. Borough Council Plan Consultation Issues and Strategic Options 24 Jan Consultation end update. All comments had been registered. There had been complaints about the consultation process and the local Labour Party had written a letter that they would reissue the consultation if elected to form a council in May 2022. AS commented that HA had done excellent work in preparing the comments on behalf of SPC.</li> <li>2. Save Our Green Space update 24 Jan. There are lots of environmental awareness postings on the SOGS website. A wider campaign is being carried out to save green space across the borough which will support SPC.</li> <li>3. Silverdale Neighbourhood Plan Grant Application, including Brief for Legal Opinion. HA had completed an expression of interest and a grant application to cover the costs of the Neighbourhood Planning Consultant. The feedback locally is that SPC should go ahead with an NDP. HA, LL, AR and CJ to meet to look at the quote from a legal advisor and the process of engaging a solicitor and to finalize the bid for funding.</li> </ol>	<b>HA/LL/AR /CJ</b>

	<p>4. Discuss commitment to making an approach to the borough council to designate a Silverdale Neighbourhood Plan.</p> <p>The advice from Locality is that SPC should go ahead with the NDP and to apply for funding to the end of March 2022 and to seek designation from the borough council. A Steering Group of councillors and members of the public is to be established to work on and decide the key areas of the NDP.</p>	
<b>33/22</b>	<p><b>To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs).</b></p> <ol style="list-style-type: none"> <li>To receive feedback on the advice taken from a consultant regarding the remediation of waste in the legal agreement.</li> <li>To receive an update on Acre Allotments.</li> </ol> <p>The meeting discussed the extra land at the Acres Allotment site and a meeting is to be arranged with the borough council Asset Management Group to discuss the options to achieve an outcome which would safeguard Acres Allotments and the Parish Council from future liabilities.</p>	<b>HA/DP</b>
<b>34/22</b>	<p><b>To consider any grant applications (SPC Grant Programme £1802.05)</b></p> <ol style="list-style-type: none"> <li>To consider an application from St Lukes School for books – to follow.</li> </ol> <p>No application has been received.</p>	
<b>35/22</b>	<p><b>GDPR (Standing Item) – INFORMATION ONLY</b></p> <p>Subject Access Requests/Information Security/Data Breaches – reminder.</p> <p>There have been no breaches.</p>	
<b>36/22</b>	<p><b>To consider a quote</b></p> <ol style="list-style-type: none"> <li>To install a new noticeboard at the library (to be circulated) and to install (note: may need permission from SCC/Highways).</li> <li>To consider a special memorial sign for the noticeboard.</li> </ol> <p>Quotes have been requested and this item was deferred to the next meeting.</p>	<b>HA/AS</b>
<b>37/22</b>	<p><b>To consider memorial benches for The Parade and Parksite</b></p> <p>Prices had been obtained and this item was deferred to the next meeting.</p>	
<b>38/22</b>	<p><b>To consider a project to utilize the tennis court and bowling green in Silverdale Park</b></p> <p>This item was deferred to the next meeting. An article is to be placed in the newsletter.</p>	
<b>39/22</b>	<p><b>To receive an update regarding the road accident involving a schoolchild outside St Luke's Primary School Pepper St</b></p> <p>The School Council had met and the Headteacher had been contacted. Cars continue to speed outside the school. There has not been a Crossing Patrol in place for several weeks. DP to contact SCC to find out the stage of the recruitment process.</p>	<b>AS/DP</b>
<b>40/22</b>	<p><b>To approve the Payments schedule and to note receipts and budget update–Appendix A.</b></p> <p>It was <b>RESOLVED</b> to approve the payments. The budget report and bank reconciliation were noted. (It was noted that the Chair and Clerk have delegated authority during the period when meetings are being held remotely).</p>	
<b>41/22</b>	<p><b>To consider the elections in May 2022</b></p> <p>This item was deferred to the next meeting.</p>	
<b>42/22</b>	<p><b>To approve comments for the following Planning Applications (standing item on the agenda)</b> No planning applications received</p> <p>It was noted that there is a public right of way dispute on the horse field, adjacent to Keele Roundabout. HA agreed to look into this.</p>	
<b>43/22</b>	<p><b>Walley's Quarry Ltd Landfill</b></p> <ol style="list-style-type: none"> <li>Walley's Quarry Landfill updates on Parish Council website and social media.</li> <li>Update from WQ Liaison Committee 14 January – CJ attended this meeting and reported back to the PC at the last meeting. There were high levels of Hydrogen</li> </ol>	<b>HA</b>

	Sulphide reported at Galingale View (Thistleberry). There had been another spike in complaints during the first week of January 2022.	
44/22	<b>To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B – Noted</b>	
45/22	<b>Western Communities LAP update (inc Skatepark Consultation and Final Design) - Mr H Adamczuk</b> The miniwheels project is practically complete and is awaiting sign off from ROSPA. Children are using the skatepark. It has been a successful project. A graffiti artist decorated the base with a badger and dramatic signature for Silverdale. The park is popular with young children and the feedback from the children is that they think it is great. A photograph is to be placed in the newsletter. Borough Landscape Department designed the scheme with contractors and local involvement, including parents and their children. The scheme was funded through Western Communities LAP and the Borough Council and led by Amelia Rout.	HA/AR
46/22	<b>To note the outcome of the Allotment accounts year ending 2020 for Acres – outstanding issues to be resolved – To be reviewed.</b>	
47/22	<b>To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors –AR reported that Borough meetings were being cancelled so there was little to report. No County Councillors were present.</b>	
48/22	<b>106 Park Rd Noise during early morning from building work</b> There have been complaints about the start times of foundation work at this new development. Parish Council in such cases could requests details of the planning permission conditions for start times and finish times and weekend working. Where there are significant departures from agreed planning then Planning Enforcement officer should be contacted. Also, Environmental Health can be contacted in dealing with noise nuisance if outside contract/ planning conditions and council officers could serve abatement notices .  There are two further schemes with planning permission in Silverdale High Street at the rear of 197 and 205 involving new build housing construction close to residential areas.	
49/22	<b>Multiple Land Ownership and Local Flooding</b> Underwood Rd/Pepper St and Park Road/55 Racecourse flooding episodes over recent years require land ownership details and drainage plans to be made available for resolution of issues.  A small expenditure for drainage plans c£100 and Land Registry plans for ownership is necessary to help resolve long running disputes over the cause of water ingress from adjoining landowners to residents of Silverdale Parish. HA is to mediate between NBC and the landowners.	

The meeting closed at 8.40pm

Future meeting dates:  
10<sup>th</sup> March 2022, at 6.30pm by Zoom,  
14<sup>th</sup> April 2022, 12<sup>th</sup> May 2022, 9<sup>th</sup> June 2022, 14<sup>th</sup> July 2022

Signed ..... Date .....

**Appendix A Payment schedule and budget report February 2022 – below**

**Silverdale Parish Council  
Payment Schedule February 2022**

<b>DATE</b>	<b>CHQ NO</b>	<b>PAYMENTS</b>	<b>GROSS</b>
10.02.22	100	Henryk Admaczuk (Newsletter printing costs reimbursement)	75.00
10.02.22	101	Denise O'sullivan (Canary project)	380.00
10.02.22	102	Letting in the Light (Artist fees and materials)	575.00
10.02.22	103	Sarah Bonam (postage reclaim)	42.08
10.02.22	104	Achieve Training (Staffordshire) Limited	600.00
10.02.22	105	Mrs D Powell (Salary)	582.42
10.02.22	106	Michael Holdcroft (Memories of Mine project)	300.00
10.02.22	107	Letting in the Light (Web hosting)	120.00
10.02.22	108	Henryk Admaczuk (Newsletter design costs reimbursement)	100.00
10.02.22	109	Mrs D Powell (Zoom reimbursement)	14.39
		<b>Total</b>	<b>2788.89</b>