

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on Thursday 13th January 2022
at Silverdale Library at 6.30pm

Present:

Chair – Mr H Adamczuk (HA)

Parish Cllrs - Cllr Chrissy Mrozicki (CM), Cllr Lee Leighton (LL), Cllr Celia Jarrett (CJ), Cllr Amelia Rout (AR)

Parish Clerk – Mrs D Powell (DP)

In attendance – no members of the public were present.

The meeting was brought to order at 6.30 pm.

01/22	Public Participation: - No members of the public were present.	
02/22	To receive apologies (in writing to the Clerk) – Apologies were received from Cllr A Sutcliffe (AS) and Cllr M Melvin (MM)	
03/22	To resolve that the minutes of the SPC meeting held on 9th December 2021 are correct and for the Chair to sign at the meeting. It was RESOLVED to approve the minutes which were signed by the Chair.	
04/22	Declaration of Disclosable Pecuniary interest in any item on the agenda To note Dispensation granted to Chrissy Mrozicki to discuss (only) the Acres Allotments and not take part in decision making that affected her tenancy. Cllr Rout declared an interest in Agenda item 17/22 PA21/01008/FUL.	
05/22	To approve the Budget for 2022/2023 and set the precept for 2022/23 HA reported that the income position was good with an underspend of £10,699. Not all of the HLF funding had been spent and the underspend included £3,000 of match funding. £7,280 (10%) had yet to be requested once the project has been evaluated. In addition, there had been a large VAT reclaim. The potential underspend of £10,000 will be spent on day to day activities and the remainder of the tribute work. If the finances continue at this level then there is expected to be £61,000 in Reserves and therefore £50,000 left in Reserves after the conclusion for the project. LL, AR and HA had met in December 2021 to review the budget for 2022/23 and decided on a 1.99% increase in the budget for next year to allow for possible expenditure on other projects such as a Neighborhood Development Plan and the 20's Plenty project. It was RESOLVED to set the Precept based on the 1.99% increase. It was RESOLVED to approve the budget for 2022/23.	
06/22	Winter Newsletter – to budget and responsibilities re Local Plan HA had drafted a newsletter in response to the Local Plan which had been sent to production for costing. 500 leaflets in total would be printed for selected areas in the Village, Park Site and Ashbourne and Daleview Drives and Park and Underwood Roads. Leaflet to be published on the website. HA to include an item on the Precept, the skatepark and request comments on the graffiti art.	HA/SB
07/22	FYI only Silverdale Sidings - update regarding S106 – Planning committee met on 7 Dec and the item was on the agenda. No further update was recorded in the public agenda.	HA
08/22	Mining Monument progress (HLF bid) Project end November 2021 – Sarah Bonam 1. To receive an update on the final community engagement activities – budget and programme (£19,443.23 left to spend with £19,955.00 committed to be reviewed by SB) 2. Update on engagement activities planned:	SB

	<p>a. Website creation. The content for the website is organized by SB. The website will be launched before the end of the project. January 2022 Weekend Exhibition in Silverdale as concluding Event. The exhibition is being rethought due to the continuation of Covid and SB is looking into alternatives.</p> <p>b. Update:</p> <ul style="list-style-type: none"> • The interpretation board for the monument is to be organized. • Interviews are to take place. • Enamel mining badges are being organized. • A Timeline is to be sent to the printers. • The poem will be screen printing and SB is obtaining quotes. • Final evaluation reporting of the project is taking place. • A weblink is to be set up for social media so that people can express their opinions on the project. • SB is to contact Apedale about holding the banner and is sourcing a bag to hold the banner and arranging for it to be dry cleaned and waterproofed. A system will be put in place for people wishing to borrow the banner with DP acting as the custodian. • SB to complete the online Heritage Lottery submission. • A maintenance and management plan is to be arranged for the 5 years post completion. • Investigations are taking place with NBC regarding the ownership and lease of the monument <p>3. To consider a quote for legal costs SCC to progress the Borough Council's agreement to the asset transfer of the monument.</p> <p>4. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts).</p>	
09/22	<p>Homeworks update and jobs</p> <p>1. To consider the list of jobs. The list of jobs is to be reviewed and comments passed to HA. The lighting on the monument had received many positive comments especially about how it looked at night time. An interpretation board is to be installed as part of the HLF covering the origin, funding, community engagement and restoration of the monument.</p>	All
10/22	<p>Local Plan consultation and Keele/Silverdale Growth Corridor</p> <p>1. Borough Council Plan Consultation 1 Nov to 24 January 2022 Issues and Strategic Options. Extended until 5pm on Monday 24 January 2022 HA met with the Senior Project Manager and Keele PC to discuss the University Growth Corridor. Homes England were conducting a survey of the old Keele Golf Course and that report would be made available for the parish council. A validation email is received to each on-line comment made on the Local Plan. 491 people had sent responses. 10 hard copies are held in the library. Written responses can be made to the borough council. SPC Local Plan response will be posted to NBC by Special Delivery.</p> <p>2. Winter newsletter focus on consultation over the Local Plan</p> <p>3. Save Our Green Space update – no meeting had taken place. Next due 24 Jan.</p> <p>4. Silverdale Neighbourhood Plan Grant Application</p>	HA

	To resolve whether to apply for a NP and a grant application given the legal advice provided. It was RESOLVED to apply for the NDP grant.	
11/22	<p>To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs)</p> <ol style="list-style-type: none"> To receive feedback on the advice taken from a specialist lawyer regarding the legal agreement. Awaiting legal advice. DP to follow up with NBC. To receive an update on Acre Allotments. Included in point 1 above. 	HA/DP
12/22	<p>To consider any grant applications (SPC Grant Programme £1802.05)</p> <ol style="list-style-type: none"> To consider an application from St Lukes School for books – to follow. No application has been received. 	
13/22	<p>GDPR (Standing Item) – INFORMATION ONLY Subject Access Requests/Information Security/Data Breaches – reminder. There have been no breaches.</p>	
14/22	<p>To consider a quote</p> <ol style="list-style-type: none"> To install a new noticeboard at the library (to be circulated) and to install (note: may need permission from SCC/Highways). To consider a special memorial sign for the noticeboard. <p>AS has asked for a quote. The meeting discussed a memorial sign for the noticeboard and the possibility of a memorial bench for The Parade and Parksite. Quotes are to be obtained.</p>	HA/AS
15/22	<p>To receive feedback regarding the road accident involving a schoolchild outside St Luke's Primary Pepper St/Police response. No further update.</p>	AS
16/22	<p>To approve the Payments schedule and to note receipts and budget update – Appendix A.</p> <p>It was RESOLVED to approve the payments. The budget report and bank reconciliation was approved.</p>	
17/22	<p>To approve comments for the following Planning Applications (standing item on the agenda)</p> <p>21/01178/FUL Single storey rear extension 3 Lichfield Close Silverdale Newcastle Under Lyme Staffordshire ST5 6PH (newcastle-staffs.gov.uk) for comment by 26 January 2022. HA to respond as there was another application for the adjoining property 1 Lichfield Close (2 February 2022).</p> <p>21/01008/FUL External window and door replacement around the school, new external lighting, CCTV, new perimeter fencing and gates. Silverdale Primary Academy Racecourse Silverdale Newcastle Under Lyme Staffordshire ST5 6PB (newcastle-staffs.gov.uk) for comment by 25 January 2022. No objections.</p> <p>21/01068/FUL Two storey extension to existing office and vehicle servicing unit. Vehicle Servicing Unit Unit 7 Brock Way Knutton Newcastle Under Lyme Staffordshire ST5 6AZ (newcastle-staffs.gov.uk) for comment by 25 January 2022. No objections.</p>	
18/22	<p>Walley's Quarry Ltd Landfill</p> <ol style="list-style-type: none"> Walley's Quarry Landfill updates on Parish Council website and social media. Update from Liaison Committee. CJ had attended a meeting this evening and reported that the smells were obnoxious and worse when the weather was wet and cold. The breaches in regards to the gas levels were 2019 - 11 breaches, 2020 - 14 breaches and 2021 - 27 breaches. Generally there had been an improvement 	HA

Signed Date

	over the last three months but last week had been very bad. CJ reported that the treatment plant was working well, pest control was going well, and that she had been pleased to represent the parish council at the Liaison Committee.	
19/22	To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B – Noted	HA
20/22	Western Communities LAP update (inc Skatepark Consultation and Final Design) - Mr H Adamczuk The Skate Park/Miniwheels project has still to be completed. AR to email regarding the sign off from the contractor to the borough council, as asset manager.	HA/AR
21/22	To note the outcome of the Allotment accounts year ending 2020 for Acres – outstanding issues to be resolved – To be reviewed.	
22/22	To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors –AR reported that Borough meetings were being cancelled so there was little to report. No County Councillors were present.	
23/22	Due to the increase in Covid cases and the vulnerability of some members of the council, it was RESOLVED to delegate authority to the Chair and Clerk/RFO and that future meetings until May would take place informally by Zoom.	

The meeting closed at 8.15pm

Future meeting dates:

10th February 2022 at 6.30pm at Silverdale Library,
10th March 2022, 14th April 2022, 12th May 2022, 9th June 2022

Appendix A Payment schedule and budget report January 2022 - below

Signed Date

Silverdale Parish Council payment schedule January 2022

DATE	CHQ NO	PAYMENTS	GROSS
09.12.21	80	Sarah Bonam (Prysm chargeback re filming of lantern parade)	250.00
09.12.21	81	void	0.00
09.12.21	82	Bradley Leighton (travel costs reimbursement - brass band for the miners parade)	35.77
17.12.21	83	Sarah Bonam (Project management to end of December 2021)	400.00
17.12.21	84	Clare Withington (postage costs replacement of misplaced cheque)	7.65
23.12.21	85	Nathaniel Leighton (travel costs reimbursement - brass band miners parade)	21.75
13.01.22	86	Business Enterprise Support Ltd (November room hire)	20.00
13.01.22	87	Steve Hough (inspection of benches)	60.00
13.01.22	88	Beavers Art Ltd (Lantern project 20% of final payment- additional workshop)	1815.60
13.01.22	89	Natalie Willatt Photography (photography of Silverdale lantern parade)	125.00
13.01.22	90	Mrs D Powell (Zoom reimbursement)	14.39
13.01.22	91	Sarah Bonam (chargeback for Ashley Wall Music Memories of Mine light switch on)	50.00
13.01.22	92	Letting in the Light (materials for lantern making)	130.90
13.01.22	93	Mrs D Powell (Salary)	582.42
13.01.22	94	The Post Office (Oldham Council Co-op Councils' Innovation)	250.00
13.01.22	95	Mrs D powell (postage)	18.18
13.01.22	96	Steve Hough (grit bins)	280.00
13.01.22	97	Sarah Bonam (Project Maangement to end of December 2021)	1000.00
13.01.22	98	Amelia rout (computer cable)	20.29
13.01.22	99	Celia Jarett (Christmas lights)	26.00
		Total	5107.95