

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on Thursday 11th November 2021
at Silverdale Library at 6.30pm

Present:

Chair – Mr H Adamczuk (HA)

Parish Cllrs - Cllr C Mrozicki (CM), Cllr A Sutcliffe (AS), Cllr M Melvin (MM), Cllr Lee Leighton (LL), Cllr Jake Wu (JW), Cllr A Rout (AR)

Parish Clerk – Mrs. D Powell (DP)

In attendance – Ms Sarah Bonam

The meeting was brought to order at 6.30 pm. There was one member of the public present.

245/21	<p>Public Participation: - A member of the public who was an ex-miner, attended the meeting to discuss the future use and display of the Mining Banner. It was RESOLVED to try to ensure that the banner be made available for the use of the North Staffs Miners Federation for events. It was further RESOLVED that SB would approach The New Vic Theatre and The Brampton Museum to ask if the Miners’ Banner could be placed on display for families to view. The chairman thanked the member of the ex-miners’ group for attending the meeting.</p>	SB
246/21	<p>To receive apologies (in writing to the Clerk) – Apologies were received from Cllr C Jarrett (CJ), Cllr M Melvin (MM). As this meeting was that last for Jake Wu, the Chairman thanked Jake for his contribution over the last few years and presented Jake with a signed copy of “Pit Boy to Prime Minister”. The Chairman also thanked Chris Spence for his contribution to the Parish Council over the last seven years and presented a gift of “Newcastle under Lyme Railway and Canal History” along with a letter of thanks. The Chairman wished Chris and Jake good luck in their future careers.</p>	
247/21	<p>To resolve that the minutes of the SPC meeting held on 14th October 2021 are correct and for the Chair to sign at the meeting. It was RESOLVED to approve the minutes which were signed by the Chair.</p>	
248/21	<p>To discuss council personnel matters</p> <ol style="list-style-type: none"> 1. The appointment of a Vice chair. <ul style="list-style-type: none"> • It was RESOLVED to appoint Amelia Rout as the Vice-Chair and to add Amelia Rout to the Bank mandate as a co signee, replacing the previous vice chair Chris Spence. 2. Affirming the Clerk/RFO position and hybrid meeting arrangement. <ul style="list-style-type: none"> • The Chairman reiterated the Clerk’s contracted entitlement to work from home and to attend meetings remotely. The Meeting was reminded to take care not to discuss personal matters. 3. Statutory employment responsibilities and current policies in the conduct of meetings <ul style="list-style-type: none"> • The Chairman reminded the Meeting that responses and comments should be addressed through the Chair and that councillors should avoid talking amongst themselves. 4. Re-issuing Staffordshire Parish Councils Association Councillor training course information, including Equalities and Fundamentals. <ul style="list-style-type: none"> • Councillors were requested to enrol on to the SPCA training courses if their training needed refreshing. 	All

249/21	Declaration of Disclosable Pecuniary interest in any item on the agenda <i>To note Dispensation granted to Chrissy Mrozicki to discuss (only) the Acres Allotments and not take part in decision making that affected her tenancy.</i>	All
250/21	Winter Newsletter – to budget and responsibilities re Local Plan HA is writing the newsletter to include the Local Plan consultation. The newsletter will be placed onto the website and a few areas will be targeted. HA asked SB to obtain a quote for the production the newsletter.	HA/SB
251/21	FYI only Silverdale Sidings - update regarding S106 – No further update.	HA
252/21	Mining Monument progress (HLF bid) Project end November 2021 – Sarah Bonam <ol style="list-style-type: none"> 1. To receive an update on the final community engagement activities – budget and programme (£19443.23 left to spend with £19,955.00 committed to be reviewed by SB) 2. Update on engagement activities planned: <ol style="list-style-type: none"> a. Website creation, poetry, and silk banner update. <ul style="list-style-type: none"> • the banner and poetry are complete. b. Lantern Workshop 6 Nov and Lantern Parade 13 Nov <ul style="list-style-type: none"> • All arrangements are in place for the lantern parade including use of stored lantern bags and the brass band for the parade. c. Lighting up the Tribute and sync with Christmas lights Fri 3 Dec. <ul style="list-style-type: none"> • The Christmas lights are to be switched on Fri 3 December 2021. The lighting up of the monument will take place on Sun 5 December 2021. • The possibility of a popup gazebo as shelter and music would be looked into for the Tribute d. January 2021 Weekend Exhibition in Silverdale as concluding Event 3. To consider a quote for legal costs SCC to progress the Borough Council's agreement to the asset transfer of the monument. 4. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts). 	SB
253/21	Homeworks update and jobs <ol style="list-style-type: none"> 1. To finalize the list of jobs. <ul style="list-style-type: none"> • Homeworks are to focus on Silverdale Park and to clear the leaves around the Miners' Monument. It was noted that there are some funds left in the budget. 2. Horizons initiative <ul style="list-style-type: none"> • AS had met with Homeworks about the proposal to run a project whereby young are tasked with coming up with a project idea to the village. They would be given a budget and be managed by Achieve Training. This would be run alongside the Curriculum at AS Level 2 with advancement to Levels 3 and 4. This would be assessed and marked with an awards ceremony. 	AS
254/21	Local Plan consultation and Keele/Silverdale Growth Corridor <ol style="list-style-type: none"> 1. Borough Council Plan Consultation 1 Nov to 13 Dec 2021 Issues and Strategic Options <ul style="list-style-type: none"> • Newcastle under Lyme Borough Council had held a meeting at Silverdale Library on 4th November. HA attended but not many members of the public. 2. Problem of Accessibility of Local Plan Documentation to partially sighted people and need for paper copies for those without access to suitable IT devices. 3. Notice period for residents for 4 Nov Public Consultation Event 	HA

	<p>4. Winter newsletter focus on consultation and will advise members of the public of how to object.</p> <p>5. Public protest against development of Green Spaces and the Local Plan in Newcastle on 17 November 2021 at Castle House.</p> <p>6. Save Our Green Spaces update. Specimen letters objecting to the Local Plan were prepared available on the website.</p>	
255/21	<p>Update if available on Christmas Tree on the Borough Council car park at Parkside (approved budget is £500)</p> <p>1. To receive an update on whether a Christmas tree can be supplied and illuminated at Parkside.</p> <p>2. To discuss the illuminating the lower parade Christmas trees and lights.</p> <p>This matter was discussed and trees in the Upper and Lower Parades will be arranged along with a lighting up event.</p>	HA
256/21	<p>To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs)</p> <p>The information is to be circulated to DP. This matter is on hold until an agreement is reached regarding the allotments.</p>	HA
257/21	<p>To consider any grant applications (SPC Grant Programme £1802.05)</p> <p>1. To consider an application from St Lukes School for books – to follow.</p> <p>No application has been received.</p>	
258/21	<p>GDPR (Standing Item) – INFORMATION ONLY</p> <p>Subject Access Requests/Information Security/Data Breaches – reminder.</p> <p>There have been no breaches.</p>	
259/21	<p>To consider a quote</p> <p>1. To install a new noticeboard at the library (to be circulated) and to install (note: may need permission from SCC/Highways).</p> <p>2. To consider a special memorial sign for the noticeboard.</p> <p>It was RESOLVED to purchase a new noticeboard and to insert a memorial sign.</p>	HA/AS
260/21	<p>To consider a request to install additional benches for the Mineral Line (Jake Wu).</p> <p>HA agreed to contact the ranger.</p>	HA
261/21	<p>To consider a quote from Steve Hough for a bench and seating audit in the Parish.</p> <p>This matter is ongoing.</p>	All
262/21	<p>To receive feedback regarding the road accident involving a schoolchild outside St Luke's Primary Pepper St/Police response.</p> <p>A letter is to be sent to the Headteacher of St Luke's asking how the parish council can help with speeding issues outside the school.</p>	AS
263/21	<p>To approve the Payments schedule and to note receipts and budget update – Appendix A.</p> <p>It was RESOLVED to approve the payments and to transfer £8000 from the Deposit to the Current Account. The budget report was noted.</p>	
264/21	<p>To consider the budget setting for 2022/23.</p> <p>It was agreed that HA, AR and LL would meet before the next meeting to discuss the future budget requirements for 2022/23.</p>	HA,AR,LL
265/21	<p>To approve comments for the following Planning Applications (standing item on the agenda)</p> <p>No planning Applications had been received.</p>	

266/21	Update on the Telecoms Mast Pepper Street. No update.	
267/21	Walley's Quarry Ltd Landfill 1. Walley's Quarry Landfill updates on Parish Council website and social media. 2. Update from Liaison Committee 11 Nov (timing clash with this Council). 3. Silverdale PC Ombudsman enquiry against Environment Agency Chair update. No further progress has been made with the complaint. The Ombudsman had written that their rules stated a public body such as a parish councils cannot take such a case to the Ombudsman. HA would pursue other avenues to investigate the role of the Environment Agency in the waste tonnage increase 2019/20 which precipitated the odour health emergency in Newcastle.	HA
268/21	To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B – Noted	HA
269/21	Western Communities LAP update (inc Skatepark Consultation and Final Design) - Mr H Adamczuk – HA advised that this should be ready before Christmas and congratulated the landscape team in the Borough Council. £60K is due from Walley's Quarry??	HA
270/21	To note the outcome of the Allotment accounts year ending 2020 for Acres – outstanding issues to be resolved – item deferred to December meeting.	
271/21	To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors – No County or Borough Councillors were present.	

Future meeting dates:

9th December 2021, at 6.30pm at Silverdale Library,
13th January 2022, 10th February 2022, 10th March 2022,
14th April 2022, 12th May 2022, 9th June 2022

Payment schedule November 2021

DATE	CHQ / BACS NO	PAYMENTS	GROSS
11.11.21	Chq no 59	Silverdale Methodist Church - grant	326.96
11.11.21	Chq no 60	Past Pixels (Replica of the banner of the North Staffs District of the NUM)	676.73
11.11.21	Chq no 61	Stephen Seabridge (Project poetry)	1500.00
11.11.21	Chq no 62	Elizabeth Simpson (Youtube channel)	200.00
11.11.21	Chq no 63	Mrs D Powell (Salary)	582.42
11.11.21	Chq no 64	Mrs D Powell (Zoom subscription reimbursement, postage stamps and parking)	21.59
11.11.21	Chq no 65	Rachel Ballard (Artist time)	320.00
11.11.21	Chq no 66	Sarah Bonam Memories of Mine Project Management	600.00
11.11.21	Chq no 67	Business Enterprise Support Limited (room hire)	20.00
		Total	4247.70