

SILVERDALE PARISH COUNCIL

PUBLIC NOTICE

To be held remotely on Thursday 11th March 2021 at 6.00pm
THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
**But please note that they may be excluded for any item the
Council decide should be treated as confidential**

Join Zoom Meeting

<https://us02web.zoom.us/j/89344331578?pwd=eDh6YnkyYXN3cHpjck1ibTZFckw1dz09>

Meeting ID: 893 4433 1578 Passcode: 450761

To ring in dial ring: 0203 481 5237, 0203 481 5240, 0203 901 7895, 0131 460 1196, 0203 051 2874

Public and press are invited to register participation in the virtual meeting. Those joining the meeting should do so with their microphones muted until invited to speak. The meeting may be recorded for the purposes of producing the minutes only which will be disposed of once produced.



Mrs C Withington

Clerk/RFO Silverdale Parish Council issued 04.03.21

AGENDA

- 47/21 **Public Participation: Chair**
This item is on the agenda to allow the public to raise issues at the Parish Council
The period of time designated for public participation in accordance with standing order 2 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 2 g. a member of the public shall not speak for more than 2 minutes
- 48/21 **To receive apologies (in writing to the Clerk) –**
- 49/21 **To resolve that the minutes of the SPC meeting held 11th February 2021 are correct and for the Chair to sign at the next full meeting in person (copy attached) *Please read these before the meeting as they will be taken as read***
- 50/21 **Declaration of Disclosable Pecuniary interest in any item on the agenda**
- 51/21 **To note current Clerk's resignation and to appoint a HR committee (3 councillors) and delegate authority to the appointed HR Committee to carry out all tasks necessary to appoint a replacement clerk and to make recommendation for the same for final approval by the Parish Council**
- 52/21 **To consider if the "20 is Plenty" road campaign should be considered for Silverdale and associated costs- Mr H Adamczuk**
- 53/21 **Homeworks update and planned work to start from 1st April – jobs to be provided (and lead Councillor to be considered to be the point of contact)**
- 54/21 **Silverdale Sidings - update regarding S106 funding and issues with streetlights and maintenance company**
- 55/21 **Mining Monument progress (HLF bid) Project end November 2021 – Sarah Bonam**
1. To review and agree the final community engagement activities (£19,997 left to spend with £19,155 committed) following the updated Covid situation and agree a firm programme to start from mid July to November 21 (to be circulated) -SB
 2. To enter into a contract with Stephen Seabridge to provide a series of poems as approve at the last meeting - SB
 3. Updating the Parish Council website with the HLF page - SB
 4. Britain in Bloom request from the Borough Council - SB
 5. Update on the electrics at the monument and to agree all costs and implications - Clerk
 6. To note the request to the Borough Council to consider a budget for future maintenance every 2 years (£2k) and annual inspection/painting of railway sleepers £500 (Borough Council owned) - Clerk

7. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts)
- 56/21 **Covid 19 – Matters – Return to physical meetings from 7th May 2021**
- 57/21 **Walley's Quarry Landfill**
- Walley's Quarry Landfill updates on Parish Council website and social media
- 58/21 **To consider any grant applications (SPC Grant Programme £1463.07) – None**
1. To consider a request from Silverdale Methodist Church to roll forward the unspent approved grant approx. £532.75 to 21/22 for the "free food initiative"
 2. To consider a request from Elim to provide funding towards a family fun day in September 2021 in memory of Paster Edwin Cotter
- 59/21 **GDPR (Standing Item) – INFORMATION ONLY**
Subject Access Requests/Information Security/Data Breaches – reminder
- 60/21 **Silverdale Parade Car park –update on formal request to Aspire re signage for disabled parking bays and County Councillor/Borough Councillors for a Traffic Regulation order to enforce such –Cllr A Rout/Cllr D Jones**
- 61/21 **To approve the Payments schedule and to note receipts and budget Appendix A**
To consider renewal of the SPCA subscription for 2021/22 at £591
- 62/21 **To approve comments for the following Planning Applications ([please click on the link to view BEFORE the meeting](#)):**
1. **Proposed single storey extensions to side and rear with new boundary treatment to side** 9 Kinder Place Silverdale Newcastle Under Lyme Staffordshire ST5 6RR Ref. No: 21/00135/FUL
 2. **Change of use from Public House with first floor apartment into 6 no. self contained apartments on ground and first floor, with minor alterations to existing elevations.** 129 Church Street Silverdale Newcastle Under Lyme Staffordshire ST5 6JJ Ref. No: 21/00131/FUL
 3. **Raised front and rear garden with concrete surface, front gate and front boundary wall** 4 Bath Road Silverdale Newcastle Under Lyme Staffordshire ST5 6QX Ref. No: 21/00127/FUL
- 63/21 **Local Plan consultation and Keele/Silverdale Growth Corridor**
1. Borough Council Plan update
 2. Save Our Green Space and application for Village Green status – Mr H Adamczuk
- 64/21 **To consider purchasing a permanent Christmas tree to be located at Parksite – Location to be confirmed by Mr C Spence and request to Aspire to carry out, once agreed – budget to be agreed**
- 65/21 **To consider purchasing additional grit bins (£100 approx plus grit each bin), locations to be suggested by Mr C Spence**
- 66/21 **To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B**
- 67/21 **To consider whether to purchase the hanging baskets at Stafford BC or other arrangements to be put in place (firmed up suggestions to be provided)**
- 68/21 **Western Communities LAP update (inc Skate Park) - Mr H Adamczuk**
- 69/21 **To note the Allotment accounts year ending 2020 (Acres and Park Road) are yet to be audited**
- 70/21 **To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors**

**THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thursday 8th March 2021 at 6pm REMOTELY UNTIL FURTHER NOTICE**

Future dates include (6pm if held remotely Thursday or 6.30pm if physical):

8th April 2021 (Annual Parish and draft Accounts), 13th May 2021 (AGM/physical meetings onwards), 10th June 2021, 8th July 2021, 12th August 2021, 9th September 2021, 14th October 2021, 11th November 2021, 9th December 2021

Appendix A – Budget update and Payments and Receipts:

Payments:

CHQ / BACS NO	PAYMENTS	Gross
Bacs 116	H Adamczuk Reimbursement Oak planters materials	22.98
Bacs 117	C Withington Clerk -March salary and expenses (2 hr HLF)	557.76
Bacs 118	HMRC Tax and NI March	131.60
Bacs 119	Staffordshire Pensions March	216.73
Bacs 120	Sarah Bonam March HLF	200.00
Bacs 121	Aspire Storage boxes for the lights	60.00
Bacs 122	SPCA Subs 2021/22	591.00
		1780.07

Receipts:

26.02.21	Interest Feb	£0.44
----------	--------------	-------

SILVERDALE PARISH COUNCIL BUDGET UPDATE

EXPENDITURE

Budget Heading	2020-21 Approved Budget	Actual Spend to date	Committed Spend	Expected outturn	Variation
POWERS - PC ADMINISTRATION	£ 15,500	£ 19,824	£ -	£ 19,824	£ 4,323.75
Clerk's Salary/PAYE/NI/Pension/Locum	£ 12,000	£ 10,938	£ -	£ 10,938	-£ 1,061.70
Chair allowance	£ 250	£ 95	£ -	£ 95	-£ 155.00
Expenses/Postage	£ 650	£ 355	£ -	£ 355	-£ 295.15
Office Equip/Stationary/Printing	£ 600	£ 40	£ -	£ 40	-£ 559.80
Subs/Ins/Fees/Audit Fees/Trg/DPO	£ 2,000	£ 1,403	£ -	£ 1,403	-£ 597.45
VAT (Cost neutral as reclaimed)	£ -	£ 6,993	£ -	£ 6,993	£ 6,992.85
POWERS & DUTIES	£ 18,230	£ 49,781	£ 12,163	£ 61,945	£ 42,214.65
Allotments	£ 2,000	£ -	£ -	£ -	-£ 2,000.00
Mining Wheel Maintenance/Lights	£ 1,000	£ -	£ -	£ -	-£ 1,000.00
HLF project (Delivery Grant funded £75k) does not include £4.5k for lights *capital work only- Grant funding sought for lights	£ -	£ 40,519	£ 9,003	£ 49,522	£ 49,522.00
HLF Match funding £3040k reserves	£ 2,000	£ -	£ 3,040	£ 3,040	£ 1,040.00
Comm Safety (match funding measures) inc speed measures (Heritage park kissing gates)	£ 2,000	£ 3,491	£ -	£ 3,491	£ 1,491.00
Heritage Park kissing gates S136 funding from 19/20 contribution	£ -	£ 1,500	£ -	£ 1,500	£ -
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500	£ 2,032	£ -	£ 2,032	£ 532.46
Highways (inc provision of Grit Bins £500 and refill and culvert cleaning, signs)	£ 1,000	£ 470	£ 120	£ 590	-£ 410.00
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -	£ -	£ -	£ -
Litter collector/ranger/Cpayback	£ 5,230	£ -	£ -	£ -	-£ 5,230.00
Newsletter/Website/Publications	£ 2,000	£ 851	£ -	£ 851	-£ 1,148.81
Assets (maintenance & cleaning inc Bus shelters, hanging baskets)	£ 1,500	£ 918	£ -	£ 918	-£ 582.00
Housing condition and heat loss survey	£ -	£ -	£ -	£ -	£ -
Renewable energy subsidy (membership and business plan)	£ -	£ -	£ -	£ -	£ -
Neighbourhood Plan Coordinator/JLP response £5k reserves 21/22)	£ -	£ -	£ -	£ -	£ -
Save our Green Spaces/JLP response	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
Grants - Sec 137 (if no other power exists)	£ 2,500	£ 3,866	£ 1,463	£ 5,329	-£ 2,829.00
Flowers / Plants/ Wreaths	£ 500	£ 429	£ -	£ 429	£ 71.00
Grant applications (Alice, Foodbanks x2)	£ 2,000	£ 3,137	£ 1,463	£ 4,600	-£ 2,600.00
Grant application from 19/20 approved	£ -	£ 300	£ -	£ 300	-£ 300.00
Total	£ 36,230	£ 73,472	£ 13,626	£ 87,097	£ 43,709.40

Reserves as at 31.03.20	70,603.00
<i>Earmarked reserves - Elections (assume 2 by elections per year)</i>	£ 10,000
<i>Earmarked reserves - HLF monument bid</i>	£ 3,040
<i>Earmarked reserves - HLF monument bid</i>	£ 9,003
<i>General Reserves - Contingency/operating costs</i>	£ 48,560
Expected Reserves C/F to 21/22 after overspend (incs HLF spend)	£ 52,262.95
Ratio of balances less earmarked reserves to precept (20/21)	1.66

Appendix B – Correspondence and SPCA bulletins

SPCA Bulletin – 25th February

Remote Meetings

Legal Update from NALC

Village Greens
Drones

SPCA Bulletin – 18th February

NALC Calls for Strengthened Standards Regime

Consultations: Design Code and Right to Regenerate

Updates Legal Guidance on Procurement

SPCA Bulletin – 11th February

Electoral Commission Advice

Climate Change Action Fund

News from NALC

Bulletin Extra – 5th February:

Coronavirus Update: Preparing for the possible return of face-to-face meetings

SPCA Bulletin – 4th February

News from NALC

HS2 Consultation

CPRE “Star Count”

SPCA Bulletin – 4th February

News from NALC

HS2 Consultation

CPRE “Star Count”

Email NBC Dated 26.02 - Important information regarding changes to the way that customers apply for social housing in Newcastle-under-Lyme - please read and share.....

Email SCC 25.02- Staffs Library Service and Staffs Community Learning recent initiatives

NBC – 26.01 - Recycling and Waste Communications - Facebook and Newsletters

Email – 14.02 - 20's plenty for Staffordshire - zoom meeting and presentation - 7.30 pm Tuesday 2 March 2021