

# SILVERDALE PARISH COUNCIL

# PUBLIC NOTICE

To be held remotely on Thursday 14<sup>th</sup> January 2021 at 6.00pm  
THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT  
**But please note that they may be excluded for any item the  
Council decide should be treated as confidential**

Join Zoom Meeting

<https://us02web.zoom.us/j/85900286570?pwd=cHBEL2xJOVY5VTRpREFpUUptU2ZnUT09>

Meeting ID: 859 0028 6570 Passcode: 289707

To ring in dial ring +44 131 460 1196, +44 203 051 2874, +44 203 481 5237,+44 203 481 5240, +44 203 901 7895

Public and press are invited to register participation in the virtual meeting. Those joining the meeting should do so with their microphones muted until invited to speak.



Mrs C Withington

Clerk/RFO Silverdale Parish Council issued 07.01.21

## AGENDA

- 1/21 **Public Participation: Chair**  
*This item is on the agenda to allow the public to raise issues at the Parish Council*  
The period of time designated for public participation in accordance with standing order 2 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 2 g. a member of the public shall not speak for more than 2 minutes
- 2/21 **To receive apologies (in writing to the Clerk) –**
- 3/21 **To resolve that the minutes of the SPC meeting held 10<sup>th</sup> December 2020 are correct and for the Chair to sign at the next full meeting in person (copy attached) *Please read these before the meeting as they will be taken as read***
- 4/21 **Declaration of Disclosable Pecuniary interest in any item on the agenda** *(Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships) ALL to complete DPI forms and return electronically*
- 5/21 **To approve the Budget for 2021/2022 and set the precept for 2021/22 – to note reduction of Council Tax Base from 1539 to 1505 and also Council tax support grant next year – See Appendix A1**
- 6/21 **To note the postponement of the AGM for the Acres Allotment site (as agreed with the Borough Council)**
- 7/21 **To approve the payment of £2040 to Community Payback for last year and consider the next steps/other options**
- 8/21 **Silverdale Sidings - completion of development S106 funding and issues with streetlights and maintenance company (update if available)**
- 9/21 **Mining Monument progress (HLF bid) – Sarah Bonam**
  - 1. To note the final grant payment received (£29,120.00) and remaining budget currently uncommitted/unspent
  - 2. To note the completed capital works and to consider a budget for future maintenance (Borough Council owned) and to note the Treatment report
  - 3. To review community engagement activities (inc lantern parade Saturday 20th Feb 2021 now postponed) and progress with the Canary Lights project plus the remaining

- community engagement programme
4. To consider the Project management costs to see the project to completion
  5. To consider the purchase of 2 new planters at a cost of £51 **each** plus labour, plants and soil (to be confirmed) - Mr H Adamczuk
  6. Update on Ibstocks application for funding to reconnect the electrics at the monument - SB
  7. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts) – Plowden and Smith & Drakon, Photographer, Letting in the Light, Duttons TM
- 10/21 **Covid 19 – Matters**
- 11/21 **Walley's Quarry Landfill – Next steps**
- To note Ombudsman Complaint against Environment Agency submitted
  - Updates and Request to Newcastle Borough for Air Quality Monitoring on Silverdale Road/Cemetery Road
- 12/21 **To consider any grant applications (SPC Grant Programme £1463.07) - None**
- 13/21 **GDPR (Standing Item) – INFORMATION ONLY**  
**Subject Access Requests/Information Security/Data Breaches – reminder**
- 14/21 **Silverdale Parade Car park –update on formal request to Aspire re signage for disabled parking bays and County Councillor/Borough Councillors for a Traffic Regulation order to enforce such –Cllr A Rout/Cllr D Jones**
- 15/21 **To approve the Payments schedule and to note receipts - Appendix A2**
- 16/21 **To approve comments for the following Planning Applications ([please click on the link to view BEFORE the meeting](#)):**  
**20/01084/FUL | Single storey extension to rear and side | 30 Tregew Place Silverdale Newcastle Under Lyme Staffordshire ST5 6PG**
- 17/21 **Joint Local Plan consultation and Keele/Silverdale Growth Corridor**
1. Joint Local Plan update/Borough Council Plan update and consultation response
  2. Sharing of costs for a Planning consultant with Keele PC – to approve the amount and to seek alternative quotes and to agree split of costs
  3. Save Our Green Space Update and to formally apply for Village Green status – Mr H Adamczuk
  4. To join CPRE at a cost of £36 per year
- 18/21 **To note the storage of the Christmas lights at Silverdale Methodist Church**
- 19/21 **To approve the refill of the grit bins at a cost to be notified**
- 20/21 **To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B - To note the Census collection starts March 2021 and agree to a presentation at the next meeting**
- 21/21 **To provide comments on the proposed Highways scheme to prohibit waiting at any time along Keele Road, The Village, Station Road and Church Bank in Keele and also the proposed clearway restriction along the A525 Keele Road – as previously circulated**
- 22/21 **Western Communities LAP update (inc Skate Park) and Town Deal Call for Projects - Mr H Adamczuk**
- 23/21 **To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors**

**THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON**

**Thursday 11<sup>th</sup> February 2021 at 6pm REMOTELY UNTIL FURTHER NOTICE**

**Future dates include (6pm if held remotely Thursday or 6.30pm if physical):**

11<sup>th</sup> March 2021 8<sup>th</sup> April 2021, 13<sup>th</sup> May 2021, 10<sup>th</sup> June 2021

Appendix A1 - Budget Update and Draft budget 2021/22

## SILVERDALE PARISH COUNCIL BUDGET UPDATE

EXPENDITURE			
Budget Heading	2020-21 Approved Budget	2021-22 Approved Draft Budget	Notes
<b>POWERS - PC ADMINISTRATION</b>	£ 15,500	£ 14,700	
Clerk's Salary/PAYE/NI/Pension/Locum	£ 12,000	£ 12,000	
Chair allowance	£ 250	£ 250	
Expenses/Postage	£ 650	£ 650	
Office Equip/Stationary/Printing	£ 600	£ 600	
Subs/Ins/Fees/Audit Fees/Trg/DPO	£ 2,000	£ 1,200	
VAT (Cost neutral as reclaimed)	£ -	£ -	
<b>POWERS &amp; DUTIES</b>	<b>£ 18,230</b>	<b>£ 30,770</b>	
Allotments	£ 2,000	£ 2,000	
Mining Wheel Lights	£ 1,000	£ 5,000	Yes subject to consultation
HLF project (Delivery Grant funded £75k) does not include £4.5k for lights *capital work only- Grant funding sought for lights	£ -	£ 4,500	Grant funding
HLF Match funding £3040k reserves	£ 2,000	£ 3,040	C/Fwd if not spent
Comm Safety (match funding measures) inc speed measures (Hertage park kissing gates)	£ 2,000	£ 2,000	
Heritage Park kissing gates S136 funding from 19/20 contribution	£ -	£ -	
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500	£ 3,000	rent trees or purchase
Highways (inc provision of Grit Bins £500 and refill and culvert cleaning, signs)	£ 1,000	£ 1,000	
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -	
Litter collector/ranger/Cpayback	£ 5,230	£ 5,230	
Newsletter/Website/Publications	£ 2,000	£ 2,000	
Assets (maintenance & cleaning inc Bus shelters, hanging baskets)	£ 1,500	£ 2,000	Noticeboard £1000
Housing condition and heat loss survey	£ -	£ -	Grant fund
Renewable energy subsidy (membership and business plan)	£ -	£ 1,000	
Neighbourhood Plan Coordinator/JLP response £5k reserves 21/22)	£ -	£ -	Grant £10k & £5k reserves
Save our Green Spaces/JLP response	£ -	£ -	Take out
	£ -	£ -	
<b>Grants - Sec 137 (if no other power exists)</b>	<b>£ 2,500</b>	<b>£ 2,650</b>	
Flowers / Plants/ Wreaths	£ 500	£ 650	
Grant applications (Alice, Foodbanks x2)	£ 2,000	£ 2,000	
Grant application from 19/20 approved	£ -	£ -	
<b>Total</b>	<b>£ 36,230</b>	<b>£ 48,120</b>	

<b>Required Income</b>	<b>Required Income 21/22 to meet budget with shortfall in reserves</b>	<b>Required Income 21/22 to meet budget with shortfall in reserves</b>
<b>Precept</b>		
<b>Council Tax base 1,505 in 2021/2022</b>	£28,565	£46,244
<b>Council Tax Support Grant</b>	£1,834	£1,834
<b>Reserves to make up shortfall</b>	£17,679	£0
<b>Bank Interest (forecast)</b>	£40	£40
<b>VAT refund</b>	£0	£ -
<b>Allotment rent/misc</b>	£2	£2
<b>Red Ind</b>	£0	£0
<b>INCOME Total</b>	<b>£48,120</b>	<b>£48,120</b>
<b>Band D Precept per year (Council tax base 1505 was 1539 in 2020/21)</b>	<b>£18.98</b>	<b>£30.73</b>
<b>Reserves as at 31.03.20</b>	<b>70,603.00</b>	
<i>Earmarked reserves - Elections (assume 2 by elections per year)</i>	£ 10,000	
<i>Earmarked reserves - HLF monument bid</i>	£ 3,040	
<i>Earmarked reserves - HLF monument bid</i>	£ 11,132	
<i>General Reserves - Contingency/operating costs</i>	£ 46,431	
<b>Expected Reserves C/F to 21/22 after underspend/overspend</b>	<b>£ 48,192.66</b>	
<b>Expected Reserves C/F to 22/23 after shortfall in budget</b>	<b>£ 16,341.56</b>	