

SILVERDALE PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on****Thursday 10th December 2020 held remotely by Zoom at 6.00pm****Present:**

Chair – Mr H Adamczuk (HA)

Parish Cllrs - Mr J Wu (JW), Mrs C Mrozicki (CM), Mr A Sutcliffe (AS), , Mr C Spence (CS) and Mrs C Jarratt (CJ)

Clerk – Mrs C Withington

Mr Ryan Proctor (RP) and Sarah Bonam (SB)

The meeting was brought to order at 6.00pm

There was 1 member of public present for part of the meeting.

Ref	Item	Action
229/20	To receive apologies (in writing to the Clerk) – Mrs T Spence (TS), Cllr A Rout (AR), Mr M Melvin (MM)	
230/20	To resolve that the minutes of the SPC meeting held 12th November 2020 are correct and for the Chair to sign at the next full meeting in person – RESOLVED to approve and the chair to sign the minutes as a true and accurate record.	
231/20	Declaration of Disclosable Pecuniary interest in any item on the agenda – None	
233/20	To receive any public comments on the proposed draft Budget for 2021/2022 prior to approval in January – See Appendix A1 The Clerk noted that the Council tax base has reduced to 1505 which will impact on the precept to achieve the budget as last year. HA and CS to meet to revisit the budget next week and to put a proposal forward to be approved at the next meeting. It was however noted that the precept was to be kept the same as this year with no annual increase to the Band D i.e. £18.98 per year (as agreed in November when it was RESOLVED to adopt the Draft budget as attached as a start point with the principle of keeping the precept the same as it is currently (therefore no further increase for Band D)).	HA CS Clerk
234/20	Heritage Park-- update regarding replacement play area equipment, ASB issues and kissing gate adjustment – Mr H Adamczuk, Mr M Melvin, Mr A Sutcliffe HA noted that the developer has confirmed that they are continuing ahead with plans to replace the basket swing with a baby/toddler swing which is at no cost to the Parish Council etc. A consultation was held those who are affected directly with the ASB. 6 people supported the removal of the basket swing with replacement of something more suitable for a younger child.	CS
232/20	Zwings Scooters question and answer session – Ryan Proctor (RP) Staffs County Council – RESOLVED to take this item out of order, due to RP having technical issues. This is a trial funded by the Government within Stafford and Newcastle. There is some concern about the abuse of the scooters on the mineral line. Noted that these are capped at 12mph. A helmet is not mandatory but recommended. These are treated like bicycles. CJ asked for the usage stats for the area as there are concerns re underage children using these. RP confirmed that there is a process to register through uploading their driver's license in order to obtain one. Over the last 3 weeks there have been 52 journeys which were started at outside Silverdale but finished in Silverdale and 66 started in Silverdale but finished in another location eg Keele, Newcastle. There seems to be less end to end journeys which means less pleasure rides. There are 3 bays in Silverdale at Sutton Avenue, Medical Centre and one behind the Parade shops on Chapel Court (on highway). They do not allow e-scooters to be ridden in pedestrianized area. All incidents to be reported with the time it has happened and location so that investigation can take place. The park will be geofenced which stops the scooters from operating and an alarm goes off, this includes Silverdale Cemetery – through GPS tracking. Go slow zones can also be enforced. Zwings website will contain locations and you can download the app to identify the parking bays. Looking at Lyme Dale business park which are shared with cyclists. RP was thanked for his informative presentation.	

	<p>HA has not asked for the air quality monitoring from the officer but has asked Cllr Fear (Chair of Scrutiny Panel for Walley's Quarry Landfill and Planning Committee) to request it.</p> <p>Red Industries have responded to HA's letter regarding consideration of compensation for residents and this has been rejected. HA will respond to Red Industries after 16th December.</p> <p>Noted that there is a demonstration planned on Monday 14th December. HA to prepare a statement for the press. This will be drafted and agreed ready in terms of what has been action has been taken by the Parish Council with the Environment Agency. CM noted that a private Facebook group called "Stop the Stink" would seem to be coordinating this.</p>	HA
239/20	To consider any grant applications (SPC Grant Programme £1463.07) - None	
240/20	GDPR (Standing Item) – INFORMATION ONLY Subject Access Requests/Information Security/Data Breaches – reminder - Noted.	
241/20	Silverdale Parade Car park –update on formal request to Aspire re signage for disabled parking bays and County Councillor/Borough Councillors for a Traffic Regulation order to enforce such –Cllr A Rout/Cllr D Jones – AR is working with the Borough Council officers on this – to be updated at the next meeting.	AR Next meeting
242/20	To approve the Payments schedule and to note receipts - Appendix A2 – RESOLVED to approve as attached.	
243/20	<p>To approve comments for the following Planning Applications (<i>please click on the link to view BEFORE the meeting</i>):</p> <p><u>Application for a non-material amendment relating to alterations to planning permission 18/00714/NMA - amendments to the design of the development</u> Brighton House Residential Home Sneyd Terrace Silverdale Newcastle Under Lyme Staffordshire ST5 6JT Ref. No: 18/00714/NMA - Noted that there is a staircase planned in order to access a flat for the older persons accommodation on the first floor. RESOLVED to object as a staircase for a flat would not be an acceptable arrangement as it would limit access for people with current and future health/mobility issues within a supported housing setting. It is likely that this flat will have to be let to a person under 55 for these reasons.</p> <p><u>Proposed carport attached to rear elevation of existing dwelling</u> 53 Mill Street Silverdale Newcastle Under Lyme Staffordshire ST5 6PF Ref. No: 20/00952/FUL – RESOLVED to approve.</p> <p><u>Construction of a pair of garages with a granny flat over to be legally linked to the house by condition</u> 149 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LR Ref. No: 20/00912/FUL - RESOLVED to object as a staircase for a flat would not be an acceptable arrangement for someone who is expected to have mobility issues. This is also overdevelopment of the site as there is already a second house being built on the site (which was also considered to be overdevelopment prior to this application).</p>	
244/20	<p>Joint Local Plan consultation and Keele/Silverdale Growth Corridor</p> <ol style="list-style-type: none"> Sharing of costs for a Planning consultant with Keele PC – to approve the amount and to seek alternative quotes and to agree split of costs – Nothing further has been released as yet on this. Save Our Green Space Update and the former Keele Golf Course as an Asset of Community Value (ACV) and agree a contribution if required towards limited aquatic survey and any other costs in relation to the Golf Course (if available) – Mr H Adamczuk Duncan Hindmarch from Keele Parish Council has now submitted an application for the golf course to be an asset of community value. HA has circulated a plan showing the former Municipal Golf Course, in 1965 as 'Silverdale Farm' which demonstrates how is 	

Signed..... Dated

	historically greenfield. Signs have now been erected by the old club house regarding the Save Our Green Spaces campaign.	
246/20	<p>To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B</p> <p>Road Closures of Scot Hay Road and Buxton Ave – between 4th to 15th January 2020 – https://one.network/?tm=119714530 - see link for more information</p> <p>Layout to be changed due to bus not being able to access the route. CS stated the bus route has now been changed to allow them to enter Parksite via Pebbles Road and come out the other way. CS to obtain a copy of the plans through Cllr Jones. CS to circulate.</p> <p>Keele Road/Quarry Bank/The Village- Double yellow lines consultation next meeting. Concern re Quarry Bank residents may be affected. To be considered at the next meeting.</p>	<p>CS</p> <p>Next Agenda</p>
247/20	<p>Western Communities LAP update (inc Skate Park) and Town Deal Call for Projects - Mr H Adamczuk</p> <p>Minutes to be circulated by HA. Christmas trees have been provided this year in Knutton and Cross Heath. A meeting was held on 3rd December for the Town Centre Board unfortunately HA was not sent the invitation, so did not attend.</p> <p>Tenders are due to come back in until end of January for the wheeled sports skate park.</p>	
248/20	To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors – None.	

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 14th January 2021 at 6pm REMOTELY UNTIL FURTHER NOTICE

Future dates include (6pm if held remotely Thursday or 6.30pm if physical):

14th Jan 2021, 11th Feb 2021, 11th March 2021 8th April 2021, 13th May 2021, 10th June 2021**Approved Payments – December 2020**

CHQ / BACS NO	PAYMENTS	Gross
Bacs 076	Silverdale Methodist Church Grant Xboxes PAID	536.93
Bacs 077	Mazars Audit fee	240.00
Bacs 078	C Withington Christmas lights x 6 Tesco - reimbursement	42.00
Bacs 079	Stafford BC Flowers hanging baskets	494.40
Bacs 080	Aspire Trees reimbursement	0.00
Bacs 081	LITE christmas lights for Parade	1203.60
Bacs 082	Apsire electrical sockets for lights	0.00
Bacs 083	SLCC membership Clerk/RFO prorata	57.80
Bacs 084	Oldham Council - Co-operative Councils Innovation Network	250.00
Bacs 085	C Withington Clerk -Dec salary and expenses (1 hrs HLF)	546.96
Bacs 086	HMRC Tax and NI Dec	131.60
Bacs 087	Staffordshire Pensions Dec	216.73
Bacs 088	Sarah Bonman Dec HLF	0.00
Bacs 089	Denise O Sullivan Ceramics	1138.00
Bacs 090	Silverdale Methodist Church - contribution towards Hi Viz and Cones	58.79
	Monthly total	4916.81

Appendix A1 - Approved Draft budget 2021/22

Budget Heading	2020-21	
	Approved Budget	Approved Draft Budget 2021/22
POWERS - PC ADMINISTRATION	£ 15,500	£ 14,700
Clerk's Salary/PAYE/NI/Pension/Locum	£ 12,000	£ 12,000
Chair allowance	£ 250	£ 250
Expenses/Postage	£ 650	£ 650
Office Equip/Stationary/Printing	£ 600	£ 600
Subs/Ins/Fees/Audit Fees/Trg/DPO	£ 2,000	£ 1,200
VAT (Cost neutral as reclaimed)	£ -	£ -
POWERS & DUTIES	£ 18,230	£ 30,770
Allotments	£ 2,000	£ 2,000
Mining Wheel Lights	£ 1,000	£ 5,000
HLF project (Delivery Grant funded £75k) does not include £4.5k for lights *capital work only- Grant funding sought for lights	£ -	£ 4,500
HLF Match funding £3040k reserves	£ 2,000	£ 3,040
Comm Safety (match funding measures) inc speed measures (Heritage park kissing gates)	£ 2,000	£ 2,000
Heritage Park kissing gates S136 funding from 19/20 contribution	£ -	£ -
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500	£ 3,000
Highways (inc provision of Grit Bins £500 and refill and culvert cleaning, signs)	£ 1,000	£ 1,000
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -
Litter collector/ranger/Cpayback	£ 5,230	£ 5,230
Newsletter/Website/Publications	£ 2,000	£ 2,000
Assets (maintenance & cleaning inc Bus shelters, hanging baskets)	£ 1,500	£ 2,000
Housing condition and heat loss survey	£ -	£ -
Renewable energy subsidy (membership and business plan)	£ -	£ 1,000
Neighbourhood Plan Coordinator/JLP response £5k reserves 21/22)	£ -	£ -
Save our Green Spaces/JLP response	£ -	£ -
	£ -	£ -
Grants - Sec 137 (if no other power exists)	£ 2,500	£ 2,650
Flowers / Plants/ Wreaths	£ 500	£ 650
Grant applications (Alice, Foodbanks x2)	£ 2,000	£ 2,000
Grant application from 19/20 approved	£ -	£ -
Total	£ 36,230	£ 48,120

Signed..... Dated

Income 20/21	Actual	Expected Income 20/21	Required Income 21/22 to meet budget
Precept	£29,206	£29,206	£29,206
Rural Grant - Sec 136	£0	£0	£0
Council Tax Support Grant	£1,834	£1,834	£1,834
HLF Bid 50% remaining amount	£0	£36,400	£0
Bank Interest (forecast)	£29	£40	£40
VAT refund	£1,571	£ 5,022	£0
Allotment rent/misc	£0	£2	£2
Red Ind	£0	£0	£0
INCOME Total	£32,640	£72,504	£31,082
Shortfall for 21/22 Budget to come from reserves	£0	£0	£17,038
INCOME Total			£48,120

Reserves as at 31.03.20	70,603.00
<i>Earmarked reserves - Elections (assume 2 by elections per year)</i>	£ 10,000
<i>Earmarked reserves - HLF monument bid</i>	£ 3,040
<i>Earmarked reserves - HLF monument bid</i>	£ 21,840
<i>General Reserves - Contingency/operating costs</i>	£ 35,723
Expected Reserves C/F to 21/22 after underspend/overspend - note to include remaining HLF funds £21840	£ 71,307.08
Ratio of balances less earmarked reserves to precept (20/21)	1.22