

SILVERDALE PARISH COUNCIL

PUBLIC NOTICE

To be held remotely on Thursday 10th December 2020 at
6.00pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
**But please note that they may be excluded for any item the
Council decide should be treated as confidential**

<https://us02web.zoom.us/j/85961495982?pwd=TGdhUUIkbmd1ODd3S3hxSDVaQjRUQT09>

Meeting ID: 859 6149 5982 Passcode: 047033

To ring in dial - 0203 481 5240, 0203 901 7895, 0131 460 1196, 0203 051 2874, 0203 481 5237

Public and press are invited to register participation in the virtual meeting. Those joining the meeting should do so with their microphones muted until invited to speak.



Mrs C Withington

Clerk/RFO Silverdale Parish Council issued 02.12.20

AGENDA

- 228/20 **Public Participation: Chair**
This item is on the agenda to allow the public to raise issues at the Parish Council
The period of time designated for public participation in accordance with standing order 2 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 2 g. a member of the public shall not speak for more than 2 minutes
- 229/20 **To receive apologies (in writing to the Clerk) –** 6.15
- 230/20 **To resolve that the minutes of the SPC meeting held 12th November 2020 are correct and for the Chair to sign at the next full meeting in person (copy attached) *Please read these before the meeting as they will be taken as read***
- 231/20 **Declaration of Disclosable Pecuniary interest in any item on the agenda** (*Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships*) ALL to complete DPI forms and return electronically
- 232/20 **Zwings Scooters question and answer session – Ryan Proctor Staffs County Council** 6.20
- 233/20 **To receive any public comments on the proposed draft Budget for 2021/2022 prior to approval in January – See Appendix A1** 6.30
- 234/20 **Heritage Park-- update regarding replacement play area equipment, ASB issues and kissing gate adjustment – Mr H Adamczuk, Mr M Melvin, Mr A Sutcliffe** 6.35
- 235/20 **Silverdale Sidings - completion of development S106 funding and issues with streetlights and maintenance company** 6.40
- 236/20 **Mining Monument progress (HLF bid) – Sarah Bonam** 6.45
1. To receive an update on the current programme for the capital works and planned return and arrangements for an outdoor launch event – return date 15 -16th December 2020
 2. To review community engagement activities (inc lantern parade Saturday 20th Feb 2021) and progress with the Canary Lights project – to coincide with return date (16th December)
 3. Update on Ibstocks application for funding to reconnect the electrics at the monument - SB
 4. To note delegated authority used to pay any invoices received in between meetings

	in accordance with the approved amounts)	
237/20	Covid 19 – Matters	6.55
238/20	Walley's Quarry Landfill – Next steps	7.00
	- To note Ombudsman Complaint against Environment Agency submitted	
	- Updates and Request to Newcastle Borough for Air Quality Monitoring on Silverdale Road/Cemetery Road	
239/20	To consider any grant applications (SPC Grant Programme £1463.07) - None	
240/20	GDPR (Standing Item) – INFORMATION ONLY Subject Access Requests/Information Security/Data Breaches – reminder	
241/20	Silverdale Parade Car park –update on formal request to Aspire re signage for disabled parking bays and County Councillor/Borough Councillors for a Traffic Regulation order to enforce such –Cllr A Rout/Cllr D Jones	7.10
242/20	To approve the Payments schedule and to note receipts - Appendix A2	7.15
243/20	To approve comments for the following Planning Applications (please click on the link to view BEFORE the meeting):	7.20
	<u>Application for a non-material amendment relating to alterations to planning permission 18/00714/NMA - amendments to the design of the development</u> Brighton House Residential Home Sneyd Terrace Silverdale Newcastle Under Lyme Staffordshire ST5 6JT Ref. No: 18/00714/NMA	
	<u>Proposed carport attached to rear elevation of existing dwelling</u> 53 Mill Street Silverdale Newcastle Under Lyme Staffordshire ST5 6PF Ref. No: 20/00952/FUL	
	<u>Construction of a pair of garages with a granny flat over to be legally linked to the house by condition</u> 149 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LR Ref. No: 20/00912/FUL	
244/20	Joint Local Plan consultation and Keele/Silverdale Growth Corridor	7.25
	1. Sharing of costs for a Planning consultant with Keele PC – to approve the amount and to seek alternative quotes and to agree split of costs	
	2. Save Our Green Space Update and the former Keele Golf Course as an Asset of Community Value (ACV) and agree a contribution if required towards limited aquatic survey and any other costs in relation to the Golf Course (if available) – Mr H Adamczuk	
245/20	To note the Christmas Lights switch on – 16th December and to note Silverdale Methodist Church carol singing event	7.30
246/20	To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B Road Closures of Scot Hay Road and Buxton Ave – between 4th to 15th January 2020 – https://one.network/?tm=119714530 - see link for more information	
247/20	Western Communities LAP update (inc Skate Park) and Town Deal Call for Projects - Mr H Adamczuk	7.35
248/20	To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors	

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 14th January 2021 at 6pm REMOTELY UNTIL FURTHER NOTICE

Future dates include (6pm if held remotely Thursday or 6.30pm if physical):

14th Jan 2021, 11th Feb 2021, 11th March 2021 8th April 2021, 13th May 2021, 10th June 2021

Appendix A1 - Budget Update and Draft budget 2021/22

SILVERDALE PARISH COUNCIL BUDGET UPDATE						
EXPENDITURE						
Budget Heading	2020-21 Approved Budget	Actual Spend to date	Committed Spend	Expected outturn	Draft Budget 2021/22	
POWERS - PC ADMINISTRATION	£ 15,500	£ 13,431	£ 2,765	£ 16,196	£ 14,700	
Clerk's Salary/PAYE/NI/Pension/Locum	£ 12,000	£ 8,187	£ 2,565	£ 10,752	£ 12,000	
Chair allowance	£ 250	£ 95	£ -	£ 95	£ 250	
Expenses/Postage	£ 650	£ 292	£ 100	£ 392	£ 650	
Office Equip/Stationary/Printing	£ 600	£ 4	£ 100	£ 104	£ 600	
Subs/Ins/Fees/Audit Fees/Trg/DPO	£ 2,000	£ 1,403	£ -	£ 1,403	£ 1,200	
VAT (Cost neutral as reclaimed)	£ -	£ 3,450	£ -	£ 3,450	£ -	
POWERS & DUTIES	£ 18,230	£ 26,886	£ 23,389	£ 50,275	£ 30,770	
Allotments	£ 2,000	£ -	£ -	£ -	£ 2,000	
Mining Wheel Lights	£ 1,000	£ -	£ -	£ -	£ 5,000	Yes subject to consultation
HLF project (Delivery Grant funded £75k) does not include £4.5k for lights *capital work only	£ -	£ 19,589	£ 14,660	£ 34,249	£ 4,500	Grant funding C/Fwd if not spent
HLF Match funding £3040k reserves	£ 2,000	£ -	£ 3,040	£ 3,040	£ 3,040	
Comm Safety (match funding measures) inc speed measures (Heritage park kissing gates)	£ 2,000	£ 3,491	£ -	£ 3,491	£ 2,000	
Heritage Park kissing gates S136 funding from 19/20 contribution	£ -	£ 1,500	£ -	£ 1,500	£ -	
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500	£ 1,045	£ 1,400	£ 2,445	£ 3,000	rent trees or purchase
Highways (inc provision of Grit Bins £500 and refill and culvert cleaning, signs)	£ 1,000	£ -	£ 500	£ 500	£ 1,000	
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -	£ -	£ -	£ -	
Litter collector/ranger/Cpayback	£ 5,230	£ -	£ 2,040	£ 2,040	£ 5,230	
Newsletter/Website/Publications	£ 2,000	£ 851	£ 1,149	£ 2,000	£ 2,000	
Assets (maintenance & cleaning inc Bus shelters, hanging baskets)	£ 1,500	£ 410	£ 600	£ 1,010	£ 2,000	Noticeboard £1000
Housing condition and heat loss survey	£ -	£ -	£ -	£ -	£ -	Grant fund
Renewable energy subsidy (membership and business plan)	£ -	£ -	£ -	£ -	£ 1,000	
Neighbourhood Plan Coordinator/JLP response £5k reserves 21/22)	£ -	£ -	£ -	£ -	£ -	Grant £10k & £5k reserves
Save our Green Spaces/JLP response	£ -	£ -	£ -	£ -	£ -	Take out
	£ -	£ -	£ -	£ -	£ -	
Grants - Sec 137 (if no other power exists)	£ 2,500	£ 3,866	£ 1,463	£ 5,329	£ 2,650	
Flowers / Plants/ Wreaths	£ 500	£ 429	£ -	£ 429	£ 650	
Grant applications (Alice, Foodbanks x2)	£ 2,000	£ 3,137	£ 1,463	£ 4,600	£ 2,000	
Grant application from 19/20 approved	£ -	£ 300	£ -	£ 300	£ -	
Total	£ 36,230	£ 44,184	£ 27,617	£ 71,800	£ 48,120	

Income 20/21	Actual	Expected Income 20/21	Required Income 21/22 to meet budget
Precept	£29,206	£29,206	£29,206
Rural Grant - Sec 136	£0	£0	£0
Council Tax Support Grant	£1,834	£1,834	£1,834
HLF Bid 50% remaining amount	£0	£36,400	£0
Bank Interest (forecast)	£29	£40	£40
VAT refund	£1,571	£ 5,022	£0
Allotment rent/misc	£0	£2	£2
Red Ind	£0	£0	£0
INCOME Total	£32,640	£72,504	£31,082
Shortfall for 21/22 Budget to come from reserves	£0	£0	£17,038
INCOME Total			£48,120

Reserves as at 31.03.20	70,603.00
<i>Earmarked reserves - Elections (assume 2 by elections per year)</i>	£ 10,000
<i>Earmarked reserves - HLF monument bid</i>	£ 3,040
<i>Earmarked reserves - HLF monument bid</i>	£ 21,840
<i>General Reserves - Contingency/operating costs</i>	£ 35,723
Expected Reserves C/F to 21/22 after underspend/overspend - note to include remaining HLF funds £21840	£ 71,307.08
Ratio of balances less earmarked reserves to precept (20/21)	1.22

Appendix A2 – Payments and Receipts:

Payments:

CHQ / BACS NO	PAYMENTS	Gross
Bacs 077	Mazars Audit fee	240.00
Bacs 078	C Withington Christmas lights x 6 Tesco - reimbursement	42.00
Bacs 079	Stafford BC Flowers hanging baskets	494.40
Bacs 080	Aspire Trees reimbursement	0.00
Bacs 081	LITE christmas lights for Parade	1203.60
Bacs 082	Apsire electrical sockets for lights	0.00
Bacs 083	SLCC membership Clerk/RFO prorata	57.80
Bacs 084	Oldham Council - Co-operative Councils Innovation Network	250.00
Bacs 085	C Withington Clerk -Dec salary and expenses (1 hrs HLF)	546.96
Bacs 086	HMRC Tax and NI Dec	131.60
Bacs 087	Staffordshire Pensions Dec	216.73
Bacs 088	Sarah Bonman Dec HLF	0.00
Bacs 089	Denise O Sullivan Ceramics	1138.00
	Monthly total	4321.09

Receipts:

30.10.20	Interest Oct	£0.53
30.11.20	Interest Nov	£0.53