

SILVERDALE PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on****Thursday 10th September 2020 held remotely by Zoom at 6.00pm****Present:**

Chair – Mr H Adamczuk (HA)

Parish Cllrs - Mr J Wu (JW), Mr K Sukumaran, Mr Chris Spence (CS), Mrs C Mrozicki (CM), Mr A Sutcliffe (AS)

Clerk – Mrs C Withington

Sarah Bonam – HLF present for item 166/20

The meeting was brought to order at 6.05pm

There were no members of public present.

Ref	Item	Action
158/20	Public Participation: None	
159/20	To receive apologies (in writing to the Clerk) – Mr Melvin, Cllr Rout, Mrs C Jarrett	
160/20	To resolve that the minutes of the SPC meeting held 13th August 2020 are correct and for the Chair to sign at the next full meeting in person (copy attached) – RESOLVED to approve and sign as a true and accurate record.	
161/20	Declaration of Disclosable Pecuniary interest in any item on the agenda – None.	
162/20	Coronavirus/Covid-19: <ul style="list-style-type: none"> - To note the situation regarding the recent outbreak in Silverdale It was noted the numbers of confirmed cases were 18 in Silverdale, linked to the local outbreak. There is a national change with regards to the measures and the Parish Council will await these to see if there is any impact on business. - Arrangements for physical meetings going forward – risk assessment/NALC guidance hold remote unless impossible – library reopens 14th September limited access (inc Annual Parish) – This was noted and agreed to continue as now. - To note the Thank You card from the Lord Lieutenant of Staffordshire - Noted 	
163/20	Silverdale Parade Car park – formal request to Aspire re signage for disabled parking bays and County Councillor/Borough Councillors for a Traffic Regulation order to enforce such – Mr C Spence RESOLVED that the Parish Council will request that the disabled bays are covered by a Traffic Regulation Order or order through the Borough Council. A request will be put to the Borough Councillor Rout and also County Cllr Jones. HA/CS will hold a site meeting with Aspire and will contact their representative.	AR DJ Clerk HA/CS
164/20	Heritage Park/Silverdale Sidings – further action – Mr A Sutcliffe/Mr M Melvin Works are continuing with the kissing gates and railings and should be complete by next week. There has been some increase in ASB. AS also reported the theft of two scooters by youths from smaller children and following action taken by the residents the matter has been resolved. A group of 5 or 6 have been causing issues with the residents. Police presence is needed, especially as young children are having their scooters taken by older ones. With regards to the play area, the letter is still outstanding to Elaine Moulton as it is awaiting Matt Melvin's input regarding outstanding issues. Clerk to follow up with Mr Melvin and if not to send the letter anyway. Police update was provided - AS to query the response regarding the Sutton Avenue	Clerk MM AS
165/20	Church Street and Park Road– cars speeding – action to be taken with Highways Staffordshire County Council – Cllr Rout	

	Noted that the letter has been sent to Highways and the County Councillor asking for action, copied to the Police.	
166/20	<p>Mining Monument progress (HLF bid) – Sarah Bonam</p> <ol style="list-style-type: none"> 1. Project manager retainer to end September 20 – Noted. 2. To receive an update on the current programme for the capital works – following removal of statute on 23rd July and to seek approval of the Traffic Management (£325.00 on the return visit) and note the fixing of the statue <p>RESOLVED to approve the costs for the Traffic Management and note the return is scheduled for approx. 3 weeks.</p> <ol style="list-style-type: none"> 3. To consider the costs (if available) to reconnect the electrics at the monument <p>RESOLVED to approve up to £1049 towards the electric testing and repairs.</p> <ol style="list-style-type: none"> 4. To note community engagement activities on hold and to be reviewed at the end of September <p>RESOLVED that Social media be approved at a cost of £400 to include anything Silverdale related. RESOLVED to approve the appointment of the evaluator as Mr Perkins however we may need to evaluate the timeline section. Sarah was asked to consider an event for the return of the mining sculpture. Also to consider involving local radio and Midlands TV if possible for the return of the sculpture.</p> <ol style="list-style-type: none"> 5. To review the revised programme to be circulated by Sarah Bonam <p>This was noted and agreed.</p> <ol style="list-style-type: none"> 6. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts) – None. 	<p>Clerk</p> <p>Clerk</p> <p>SB</p> <p>SB</p>
167/20	<p>Christmas events etc- working party to meet to make arrangements (CJ, JW, HA , CM and CS) and approve an budget/delegated authority to spend</p> <p>As yet nothing has been organised and it is unlikely to be possible while the restrictions are in place. It was agreed to keep options open but in the short term we cannot do anything due to recent events regarding Covid-19.</p> <p>RESOLVED to approve the installation and purchase costs for the two Christmas trees and lights via Aspire.</p> <p>The Clerk suggested that the shop fronts could be lit along the Parade and maybe the library tree. CS and HA to visit the Parade to see what is possible. Aspire to be asked if they could arrange this.</p>	<p>Clerk</p> <p>CS HA Aspire Clerk</p>
168/20	<p>Walley's Quarry Landfill Licence Variation 'minded to approve' Consultation on the variation to the existing environmental permit, requested an increase in the annual waste inputs from 250,000 tonnes to 400,000 tonnes - ends 16 Sept click here to view</p> <p>Noted that this is ongoing and the recommendation is to approve. HA to resubmit the Parish Council's earlier comments and objections, and to remake some of the points made to the Scrutiny Committee.</p>	HA
169/20	<p>To consider any grant applications (SPC Grant Programme £2000) – NIL</p> <p>The school uniform project funded last year was noted and agreed for St Luke's school to use their funding towards PE kits for those who needed them.</p>	
170/20	<p>GDPR (Standing Item) – INFORMATION ONLY</p> <p>Subject Access Requests/Information Security/Data Breaches – reminder – Noted.</p>	
171/20	<p>Western Communities LAP update and New Deal Town Centre funding projects – Mr H Adamczuk</p> <p>HA reported that there is a New Deal Town meeting on 16th September.</p>	

172/20	Hanging Baskets Parade- concerns re quality (removal of dead ones/consideration for artificial ones in future?) Although the quality wasn't as good as previous years it was agreed not to take the matter any further with Stafford Borough Council. The baskets will be removed in October.	Clerk
173/20	To approve comments for the following Planning Applications (please click on the link to view BEFORE the meeting): 1. <u>Install a new electricity pole along with a pole mounted transformer within an existing electricity line.</u> Land South Of Scot Hay Road And West Of Cheltenham Grove Silverdale Newcastle Under Lyme Staffordshire Ref. No: 20/00626/OHL – This seemed to be linked to the development permission which required new supply for the new properties. HA noted it was approx. 30 meters from the nearest house. It was also noted that as the site is unoccupied no residents can comment. This was noted. 2. <u>20/00697/TWA Application for works to trees 23 Scot Hay Road Silverdale Newcastle Under Lyme Staffordshire ST5 6RQ</u> – Unable to comment as there are no plans online to view.	
174/20	Joint Local Plan consultation and Keele/Silverdale Growth Corridor 1. Sharing of costs for a Planning consultant with Keele PC – Clerk to send the precept figures and council tax base to HA for consideration as to how it could be apportioned between the two. Noted as yet there were no further quotes. 2. Joint letter to NBC re process – this was not discussed. 3. Approval of costs for a limited aquatic survey and any other costs in relation to the Golf Course (if available) – As yet there were no costs to consider. The Clerk had previously suggested this is raised by HA with the SOGS group to consider. HA to take back to that group who will look at surveys to be funded and report back. 4. Save Our Green Space Update and the former Keele Golf Course as an Asset of Community Value (ACV) – Mr H Adamczuk had circulated a report on the Community Right to Bid and Buy Land and the move to nominate the former Golf Course as an Asset of Community Value. The Assets of Community Value will be progressed with Keele. - A website has now been created which all agreed was very good.	Clerk HA
175/20	To consider a response to the 'Planning for the future' government consultation click here to view closes 29th October – Mr H Adamczuk – HA will look at this for the next meeting.	Next agenda
176/20	To consider the resident's query regarding a potential Neighbourhood Plan- to agree a response (note recent decision taken not to progress a Neighbourhood plan at this time and to input into the JLP) and to note the funding boost to help communities plan their neighbourhoods – Mr H Adamczuk Noted that there is a grant available for Neighbourhood Planning. HA will enquire if it is possible, joining up with other areas such as Knutton and Cross Heath to achieve this funding and report back to Silverdale and Western Communities LAP. At that stage further consideration will be given to the feasibility of developing a Neighbourhood Plan. The clerk noted that it had been considered before, but to input into the JLP in great detail. It was agreed that the position may have changed on this and that if it was to progress separate resources would be needed to lead on this to bolster the capacity of the Parish Council.	HA Next agenda
177/20	Community Payback Ranger Service- Update on Work List and progress To consider renewing the contract - still on hold due to restrictions	
178/20	To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix A – Noted. Complaint re Park Road drain clearing causing flooding (reported several times to the County Council) and overgrown vegetation as circulated – CS to remind Cllr Jones of this	CS Clerk

Signed..... Dated

	<p>matter and ask for his response. Official complaint to be sent to Highways due to lack of action.</p> <p>To respond to the NBC Licensing Consultation - ends 17th September 2020 https://www.newcastle-staffs.gov.uk/all-services/business/licensing/current-licensing-consultation – RESOLVED to support this.</p>	Clerk
179/20	<p>To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors and Western Communities LAP Chair Mr H Adamczuk – No update available.</p>	
180/20	<p>To note and approve the pay award in line with the revised NALC salary scales (circulated) – RESOLVED to approve.</p> <p>To approve the Payments schedule and to note receipts - Appendix B – RESOLVED to approve as attached.</p>	
181/20	<p>To start to consider a draft budget 2020 (see budget update)- Appendix C</p> <p>All to consider items for the draft budget and to send to the Clerk for consideration at the next meeting.</p> <p>The budget update was noted. Clerk to take out uncommitted spend from total.</p> <p>Suggestions included Neighbourhood Plan, Housing standards assessment, renewable energy subsidy.</p>	ALL Clerk

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
 Thursday 8th October 2020 @ 6.00pm REMOTELY

Future dates include 12th Nov 2020, 10th Dec 2020 – noted the time may return to 6.30pm if the meeting is held physically.

Approved Payment Schedule – Sept 2020

CHQ / BACS NO	PAYMENTS	Gross
Bacs 050	C Withington Clerk -Sept salary and expenses (2 hrs HLF 3 hrs Newsletter)	630.04
Bacs 051	HMRC Tax and NI Sept	179.16
Bacs 052	Staffordshire Pensions Sept	261.62
Bacs 053	Chatsworth Print newsletter PAID	767.00
Bacs 054	Sarah Bonam retainer Sept HLF	200.00
Bacs 055	Scratch and sniff video HLF	400.00
Bacs 056	Steve Hough hanging baskets water 12, 19, 26, 3rd Sept	120.00
Bacs 057	Mike Holdcroft/Made by Panic (Ceramic badges) HLF design final inv	500.00
Bacs 058	Sarah Bonam Expenses (Jan 20) room hire and stamps	44.12
Bacs 059	Centrewire - railings Hertiage Way	1400.22
	Monthly total	4502.16