

SILVERDALE PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on****Thursday 13th August 2020 held remotely by Zoom at 6.00pm****Present:**

Chair – Mr H Adamczuk (HA)

Parish Cllrs - Mr J Wu (JW), Mr M Melvin (MM), Mrs C Jarrett (CJ), Mrs C Mrozicki (CM), Cllr A Rout (AR)

Clerk – Mrs C Withington

Sarah Bonman – HLF present for item 146/20

The meeting was brought to order at 6.05pm

One member of the public was present.

Ref	Item	Action
138/20	Public Participation: Chair The resident wished to speak about the Keele Golf Course and the Save Our Green Space (SOGS) campaign. He felt that the scheme would not just be destruction and over development but it would lead to an new urban conurbation for Keele and Silverdale, creating a rat run through Silverdale. Traffic is already heavy, likely to triple from people accessing the new estate through the High Street, properties will be affected by this in terms of value. Resident to formally write into the Parish Council. Agreed to include the petition if not already on the newsletter.	
139/20	To receive apologies (in writing to the Clerk) – Mr A Sutcliffe	
140/20	To resolve that the minutes of the SPC meeting held on 9th July 2020 are correct and for the Chair to sign at the next full meeting in person (copy attached) – Approved as a true and accurate record the minutes will be signed.	
141/20	Declaration of Disclosable Pecuniary interest in any item on the agenda - None.	
142/20	Coronavirus/Covid-19: <ul style="list-style-type: none"> - To consider arrangements for the Annual Parish meeting following the restrictions – Noted. - Arrangements for physical meetings going forward- RESOLVED to continue with the remote access where possible. There has been more attendance for others to access remotely. Clerk to confirm the arrangements with the library. 	Clerk
143/20	Summer Newsletter – Draft to agree, approve quote for printing and to arrange for the delivery Agreed to exclude the ballot. The printing costs of £800 (12-page newsletter and SOGS leaflet) was approved. It will be delivered to Silverdale library if not then the Chairs home address. It was agreed that all will take a share of the leaflets and distribute to their communities, expected to be available from w/c 24 th August onwards. It was agreed that flyers are best for older community. MM suggested we should also consider social media. Agreed that social media will be used to promote the Save Our Greenspace campaign, newsletter can also be put on Facebook and website.	Clerk Clerk
144/20	Audit of Accounts – 2019/20 – To note the outcome and completion by External Auditor and any findings Noted that no issues raised.	
145/20	Securing Parks and ASB – Heritage Park/Silverdale Sidings – Mr A Sutcliffe To note the outcome regarding the 6 benches and to note the requirement for the developer to discuss the basket swing replacement and the funding of the new equipment. If not an alternative type of swing/s the Borough Council are to be consulted before it is purchased and installed to assess whether it is appropriate and accords with the LEAP standards MM agreed that there is no need for 6 benches but there is still a need for some benches. MM also felt that the media hadn't portrayed the correct message and that ASB was not the driver. The Clerk noted that the original reason for the site meeting was to get the area	

	<p>fenced off due to Covid-19 restrictions stopping access, as up to that point they had not. However this then became more focused on a wider discussion about the equipment and complying with the outstanding conditions following enforcement action taken by the Borough to complete the scheme. The area remains fenced off.</p> <p>RESOLVED to send a letter to the Planning Department to state that we would prefer for the whole site to be completed to the correct standard and that there should be consultation with residents and the Parish Council on the new piece/s of equipment. The Parish Council notes that the Borough Council are prepared not to include all of the outstanding 6 new benches, and only require 2, however the Parish Council still believe it is important to complete the play area in all other respects. The Parish Council are willing to negotiate on any savings that would result from not having the 6 benches in order to replace the basket swing with another suitable piece of equipment.</p> <p>The letter will also list out all items that are outstanding to complete the scheme which will include the poor levels on the path and other matters. MM to provide these bullet points.</p>	
<p>146/20</p>	<p>Mining Monument progress (HLF bid) – Sarah Bonam</p> <ol style="list-style-type: none"> 1. To note the arrangements for the project manager during the project being on hold for the foreseeable – retainer (£200 per month x 1 day) until end September (although this may be increased on an adhoc basis) – RESOLVED to agree the extension from August to September. 2. To receive an update on the current programme for the capital works – following removal of statute on 23rd July and to seek approval of the Traffic Management (£325.00 on the return visit) - The process of removal was discussed and noted on the whole it went well although there was a change proposed which was not agreed at the time of collection. Traffic management will be required on the return visit. RESOLVED to approve the change subject to the artist’s comments and NBC and to also agree the £1800 extra costs required to carry out work to internals to allow the cart to be refabricated on the basis that this has been identified at this late stage. Payment also approved for the contractor in accordance with the payment schedule. Also noted that the fixing may require extra costs as the current arrangement for the statute do not seem adequate. 3. To consider a change in community engagement activities following Covid-19 and to seek authority from HLF – note to decide on the lantern parade at end of September following schools and site to be Heritage Park early next year – an update was circulated prior to the meeting – Sarah attended the meeting to provide a brief update. It was agreed that Sarah will contact both artists to speak to them re making the sculpture to record their views. Noted that Covid-19 has currently stopped the face to face arrangements, but we will monitor this when the schools return. Voice recordings are unable to happen at the moment but we are looking at using a boom to record and social distance, to allow the collection of recordings which are archive quality. Scratch and Sniff are no longer able to work on the project but have created a 4 min film asking for people’s memories – this will be put on social media by middle of Sept. Photos and videos to be shared to all by Sarah. An end of project recording will be considered to work with the film club and Junction 15. Part of the theatre planned will be replaced with filming instead. It was agreed that a YouTube channel will be set up for videos for the project which could include other Silverdale projects. All things related to Silverdale to send to Sarah for the YouTube channel. Website access to be granted to Sarah. The badge has been designed based on the wheel which was the basis for most of the designs and will be given out next year and plus a key ring with a back card. Evaluator will need to be replaced with another individual Sarah to identify a suitable alternative. Lanterns are still stored in B-Arts but it 	<p>Clerk</p> <p>ALL Clerk</p>

	<p>was agreed to await the outcome with the schools reopening. It was suggested to be held at Heritage Park which is the site of the pit – this will be reviewed. The poem will be started asap. The sculpture and cart are expected to return in 10 weeks or so, October/November. We will monitor the changes in the programme. Around 17 people spoke to Sarah about the sculpture during the removal. HLF are aware of the changes and have been kept informed who are flexible. Community engagement funds can only be used for that and not used for capital works. It is expected that the project will be completed by June 2021. Sarah to produce a revised programme to be fully considered for next meeting.</p> <p>To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts) - On payment schedule.</p>	SB Next agenda
147/20	<p>Christmas events etc- working party to meet to make arrangements Nothing arranged as yet, HA to organise a Zoom meeting. CJ, JW, HA and CS to meet over Zoom.</p>	HA CJ CS JW
148/20	<p>Walleys Quarry Update and lorries parking on Silverdale Road AR task and finish group was organized for all groups and residents to raise their concerns. Attendees included the LAP, PC, Stop the Stink, Aspire and local residents who had the opportunity to detail what they are experiencing i.e.. dust smoke and particulates traffic mess and RTAs, trucks funerals and smell. Aaron Bell MP also raised issues of the extensive lobbying that he has received. There was an interesting discourse between increasing the site to complete it early and keeping it smaller over a longer period of time but reducing the smell. The YouTube link to be circulated to all. AR has been contacted by residents regarding an unattributed comment that asbestos being dumped on the site, it was agreed that the Clerk will contact the Council and Environment Agency to confirm that is not the case.</p>	Clerk Clerk
149/20	To consider any grant applications (SPC Grant Programme £2000) – NIL	
150/20	GDPR (Standing Item) – INFORMATION ONLY Subject Access Requests/Information Security/Data Breaches – reminder – Noted.	
151/20	<p>Western Communities LAP update and New Deal Town Centre funding projects – Mr H Adamczuk RESOLVED that as CS cannot make the Town Centre meetings, HA will attend instead.</p>	HA
152/20	<p>To approve comments for the following Planning Applications</p> <p>To consider issues in relation to the development site next door to Roebuck Pub</p> <p>Single storey extension 10 Underwood Road Silverdale Newcastle Under Lyme Staffordshire ST5 6QF Ref. No: 20/00576/PLD – RESOLVED no comments.</p> <p>Works to Oak St Lukes Church Of England Primary School Pepper Street Silverdale Newcastle Under Lyme Staffordshire ST5 6QJ Ref. No: 20/00554/TWA – RESOLVED no comments.</p> <p>Retention of garage roof and door 2 Cheltenham Grove Silverdale Newcastle Under Lyme Staffordshire ST5 6QS Ref. No: 20/00551/FUL – RESOLVED no comments.</p> <p>Local Listed Buildings – update to register? Deadline is 7th September www.newcastle-staffs.gov.uk/localregister - Buildings in High Street which HA believes should be statutorily listed buildings on either side of the Bush Pub – 193,195, 197, 201, 203 and 205 – HA is writing to the relevant bodies to ask why these haven't been listed once he has liaised with the occupiers to talk to them re history project. RESOLVED to agree to HA progressing this.</p>	HA

Signed..... Dated

153/20	Joint Local Plan consultation and Keele/Silverdale Growth Corridor and the sharing of costs for a Planning consultant and limited aquatic survey plus other costs in relation to the Golf Course It was agreed to go ahead with a limited aquatic survey to get prices to carry out a survey of the ponds for the next meeting. Noted that a peregrine falcon has been seen near to the site in Keele.	
154/20	Community Payback Ranger Service- Update on Work List and progress To consider renewing the contract - still on hold due to restrictions	
155/20	To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix A Complaint re parking on Underwood Road – CS to provide further details to enable action to be taken if necessary by the relevant bodies.	
156/20	To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors and Western Communities LAP Chair Mr H Adamczuk Church Street and Park Road – cars speeding during quieter period. A letter to Highways cc County Councillor to ask them to take action and copy PC Del Slater. Vehicles are turning down into Park Road to avoid the humps in the middle road and congestion on the bottom road.	Clerk AR
157/20	To approve the Payments schedule and to note receipts (Appendix B) RESOLVED to approve the payments in accordance with the attached schedule.	

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 10th September 2020 @ 6.00pm REMOTELY

Future dates include 8th October 2020, 12th Nov 2020, 10th Dec 2020 – noted the time may return to 6.30pm if the meeting is held physically.

Approved Payment Schedule – August

CHQ / BACS NO	PAYMENTS	Gross
Bacs 033	Zoom subs August not yet available	14.39
Bacs 034	C Withington Clerk -Aug salary and expenses (8 hrs HLF 3 hrs Newsletter)	622.51
Bacs 035	HMRC Tax and NI Aug	161.31
Bacs 036	Staffordshire Pensions Aug	248.15
Bacs 037	Staffs County Council DPO	255.00
Bacs 038	Dutton Traffic Management HLF	390.00
Bacs 039	Plowden & Smith Mining monument 50% HLF	15396.00
Bacs 040	Sarah Bonam July invoice 2 days HLF	400.00
Bacs 041	Sarah Bonam reimbursement banner TBC HLF	106.31
Bacs 042	Brent Sutton photos HLF	250.00
Bacs 043	Junction 15 filming HLF	354.00
Bacs 046	Steve Hough watering hanging baskets 27/7 4/8	60.00
Bacs 047	Letting in the light (domain) HLF	17.88
Bacs 048	Sarah Bonam HLF Reimbursement Scanner, Book, W	161.10
Bacs 049	Sarah bonam Aug Invoice 1 day HLF	200.00
	Monthly total	18636.65