

**SILVERDALE PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING held on****Thursday 11<sup>th</sup> June 2020 held remotely by Zoom at 6.00pm****Present:**

Chair – Mr H Adamczuk (HA)

Parish Cllrs - Mr J Wu (JW), Mr M Melvin (MM), Mrs C Jarrett (CJ), Mrs C Mrozicki (CM), Mr A Sutcliffe (AS),

Clerk – Mrs C Withington

The meeting was brought to order at 6.05pm

There were no members of public present.

<b>Ref</b>	<b>Item</b>	<b>Action</b>
94/20	<b>Public Participation: Chair - None</b>	
95/20	<b>To receive apologies (in writing to the Clerk) – Cllr Rout, Mr C Spence (CS) and Mrs T Spence (power fault) (TS)</b>	
96/20	<b>To resolve that the minutes of the SPC meeting held on 14<sup>th</sup> May 2020 are correct and for the Chair to sign at the next full meeting in person (copy attached) – RESOLVED</b> to amend minutes 92/20 Board meeting changed to 3 <sup>rd</sup> June 2020 and ideas by 5 <sup>th</sup> June 2020. <b>RESOLVED</b> to approve the minutes as a true and accurate record, to be signed at the next available face to face meeting.	
97/20	<b>Declaration of Disclosable Pecuniary interest in any item on the agenda</b>  <i>None</i>	
98/20	<b>Coronavirus/Covid-19:</b> <ul style="list-style-type: none"> <li>- <b>To consider a financial donation to the Silverdale Methodist Church in relation to food parcels (see attached) up to £800- RESOLVED</b> to approve in line with the application received for food parcels.</li> <li>- <b>To consider arrangements for the Annual Parish meeting following the restrictions</b> -Noted no change.</li> </ul>	<b>Clerk</b>
99/20	<b>Accounts 2019-20</b> <b>To note the public inspection period start 8<sup>th</sup> June and end 17<sup>th</sup> July and to consider the risks re social distancing etc</b> Noted – Clerk to consult the Chair and Vice Chair re arrangements and social distancing in the event that a request is received.	
100/20	<b>To note the bus changes (D&amp;G) service 1 and 1A from 1<sup>st</sup> June onwards</b> Noted the changes and also that from 15 <sup>th</sup> June masks are compulsory.	
101/20	<b>To review the Policies - H&amp;S – see Appendix A</b> <b>RESOLVED</b> to approve to include the Covid-19 arrangements.	<b>Clerk</b>
102/20	<b>Securing Parks and ASB – Heritage Park/Silverdale Sidings – Mr A Sutcliffe</b> Cllr Rout was thanked for her input by AS. It was noted that the tape put in by the Borough Council has been torn down several times and the play equipment is still in use. Other parks are closed. Individuals keep removing it, one in particular. <b>RESOLVED</b> to request that the Borough Council puts up harris fencing, however it was noted that park belongs to David Wilson. Darren Green will be approached first for a response to cordon off the play area. If no response or no action, then the Clerk will approach a contractor for appropriate price for suitable fencing around the site, and then to inform David Wilson Homes re measures to be put in place and then include the Police.	<b>HA Clerk</b>
103/20	<b>To note the completion of the tree work at Park Road Allotments – Noted now complete.</b>	
104/20	<b>Mining Monument progress (HLF bid) – Sarah Bonam (on hold)</b> <ol style="list-style-type: none"> <li>1. <b>To note the interim arrangements for the project manager during the project being on hold for the foreseeable – retainer (£200 per month x 1 day) May until end August</b> - Noted.</li> </ol>	

	<p><b>2. To receive an update on the current programme for the capital works – now postponed due to Coronavirus – new date unknown –</b> Noted that yet it has not moved forward and the contractor is still furloughing staff.</p> <p><b>To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts) – None.</b></p>	Clerk
105/20	<p><b>Walleys Quarry Update</b> – Details of 6 HGVs parked overnight have been sent to the Walleys Quarry along Silverdale Road, opposite an Older Person’s home with vulnerable people and staff accessing the site. A member of the public has also noted that there were 11 vehicles at Cemetery Road and creating lots of mess on the road. Video footage also obtained. Information to be passed to Staffordshire County Council and Police. Noted that they all move off at 7am. Although they are parked outside of the Parish, it was agreed this still impacts on the Parish.</p> <p>Liaison meetings have been postponed. Chair to request that the meetings are resumed virtually. Mr Aaron Bell MP to be copied into this. Noted that some of the lorry drivers drive dangerously to access the tip. It was also noted that they are parked on the wrong side of the road against the flow of traffic. HA to include Environment Agency in the communication and MM to look at regulations. Traffic Management plan to be requested as part of the request.</p>	HA  HA
106/20	<b>To consider any grant applications (SPC Grant Programme £2000) – NIL</b>	
107/20	<p><b>GDPR (Standing Item) – INFORMATION ONLY</b>  <b>Subject Access Requests/Information Security/Data Breaches – reminder</b></p> <p><b>To renew the ICO registration at a cost of £40- RESOLVED</b> to approve the registration cost.</p> <p><b>To renew the DPO contract with SCC at a cost of £255 per annum (Tier 2) – RESOLVED</b> to approve.</p>	
108/20	<p><b>Western Communities LAP update and New Deal Town Centre funding projects – Mr H Adamczuk</b></p> <p>A proposal has been put together on all the parts vulnerable to flooding in the Parish for a survey to look at the requirements to mitigate the issues amounting to £10k in Silverdale Parish. Also included was a cycle route from Scot Hay Road to Quarry Bank – to include shared route with pedestrians and along Moffatt Way from Parksite. There was a new Department of Transport fund announced in May 2020 and an allocation made to the County Council.</p>	HA
109/20	<p><b>To consider a summer newsletter and to nominate people to contribute to the articles and distribution</b></p> <p>Annual Report – HA to include. Flooding and cycling routes to be included. Work at the roundabouts (MM). Sarah on the HLF community bid and photos from workshops – provisional date for parade. Tribute to Pastor Edwin also (JW). Food bank packages and contact details – Food Aspire scheme for people if they need help after the event. Country Park – email to Andy Hunt to ask about position and also good practice used elsewhere. Golf Course consultation to be included. MM to contact the Sentinel re input for roundabouts.</p> <p>Deadline for delivery to aim for mid-August. The delivery to be coordinated by HA with precautions in place. Articles for 9<sup>th</sup> July for consideration at the next meeting.</p>	HA Clerk MM JW Clerk  Next agenda
110/20	<p><b>To approve comments for the following Planning Applications (<a href="#">please click on the link to view BEFORE the meeting</a>):</b>  NIL</p>	
111/20	<b>To agree representatives to attend the Joint meeting with Keele PC regarding the Joint Local Plan consultation and Keele/Silverdale Growth Corridor and the sharing of costs for</b>	

	<p><b>a Planning consultant and to discuss the position of Silverdale Parish Council regarding Keele Golf Course</b></p> <p>A virtual meeting to be held. Representatives to include HA, CS and AR/AS/JW to be held last week in June. <b>RESOLVED</b> to share the costs based on four days at £500 per day and expected to be in the region of £1000 as the share for the consultant.</p>																												
112/20	<p><b>To consider hanging baskets at the Parade Shops (top and bottom) and Park Site (note request from one shop was artificial flowers)</b></p> <p>No update from Stafford Borough Council regarding our order for this year which was expected therefore it looks like we may not get the flowers this year. Noted that artificial flowers are too expensive.</p>	Clerk																											
113/20	<p><b>Community Payback Ranger Service- Update on Work List and progress</b></p> <p><b>To consider renewing the contract - still on hold due to restrictions</b></p> <p>An update was given that they are only working on static sites for the time being, there was no contract provided for consideration either.</p>																												
114/20	<p><b>To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix B – Noted.</b></p>																												
115/20	<p><b>To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors and Western Communities LAP Chair Mr H Adamczuk</b></p> <p><b>To note a complaint sent to the County Council copied to the Parish Council regarding lack of grass cutting (SCC), unclean road signs by Park Road/Racecourse and a blocked drain by Silverdale Academy (reported last year) – HA to follow these up with County Councillor Jones.</b></p>	HA																											
116/20	<p><b>To approve the Payments schedule and to note receipts (Appendix C) and to note the budget update</b></p> <p><b>RESOLVED</b> to approve the payments.</p> <table border="1"> <thead> <tr> <th>CHQ / BACS NO</th> <th>PAYMENTS</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Bacs 019</td> <td>Silverdale Methodist Church</td> <td>800.00</td> </tr> <tr> <td>Bacs 021</td> <td>Park Road Allotments Tree work grant £300</td> <td>300.00</td> </tr> <tr> <td>Bacs 022</td> <td>Sarah Bonam May 2020 - 1 day a month</td> <td>200.00</td> </tr> <tr> <td>Bacs 023</td> <td>ICO Data protection fee</td> <td>40.00</td> </tr> <tr> <td>Bacs 024</td> <td>C Withington Clerk -June salary and expenses</td> <td>510.05</td> </tr> <tr> <td>Bacs 025</td> <td>HMRC Tax and NI June</td> <td>122.60</td> </tr> <tr> <td>Bacs 026</td> <td>Staffordshire Pensions June</td> <td>201.62</td> </tr> <tr> <td></td> <td>Monthly total</td> <td><b>2174.28</b></td> </tr> </tbody> </table>	CHQ / BACS NO	PAYMENTS	Gross	Bacs 019	Silverdale Methodist Church	800.00	Bacs 021	Park Road Allotments Tree work grant £300	300.00	Bacs 022	Sarah Bonam May 2020 - 1 day a month	200.00	Bacs 023	ICO Data protection fee	40.00	Bacs 024	C Withington Clerk -June salary and expenses	510.05	Bacs 025	HMRC Tax and NI June	122.60	Bacs 026	Staffordshire Pensions June	201.62		Monthly total	<b>2174.28</b>	
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THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 9<sup>th</sup> July 2020 @ 6.00pm REMOTELY

Future dates include (6.30pm Silverdale Library to be confirmed Thursday), 13<sup>th</sup> August 2020, 10<sup>th</sup> September 2020, 8<sup>th</sup> October 2020, 12<sup>th</sup> Nov 2020, 10<sup>th</sup> Dec 2020