

SILVERDALE PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on****Thursday 12th March 2020 at Silverdale Library, Silverdale at 6.30pm****Present:**

Chair – Mr H Adamczuk (HA),

Parish Cllrs - Mr J Wu (JW), Mr A Sutcliffe (AS), Cllr A Rout (AJ)

Clerk – Mrs C Withington

Cllr D Jones (DJ), Ms Sharon Batiste (Aspire) for part of the meeting

The meeting was brought to order at 6.30pm for a pre-meeting discussion, as the meeting was not quorate until 7.30pm and at that point the meeting was started with agreed resolutions.

There were no members of public present.

Ref	Item	Action
39/20	Public Participation: Chair There were no members of the public present.	
40/20	To receive apologies (in writing to the Clerk) – Mrs C Jarrett, Mr M Melvin, Mr K Sukumaran, Mr C Spence, Mrs T Spence, Mrs C Mrozowski.	
41/20	To resolve that the minutes of SPC meeting held on 13th February 2020 are correct and for the Chair to sign (copy attached) RESOLVED to approve the minutes of the last meeting as a true and accurate record. The minutes were signed at the meeting by the Chair.	
42/20	Declaration of Disclosable Pecuniary interest in any item on the agenda -None.	
56/20	Update from Western Communities LAP Chair Mr H Adamczuk It was agreed to bring this item forward. It was noted that the LAP are developing a potential project to improve the mineral line and to create a new longer and attractive route. This would form part of a project whereby children can access maps from the Brampton Museum to find way markers along the route and discover important facts. The next steps will be to get buy in from relevant partners. This was noted.	
43/20	Mining Monument progress (HLF bid) – Sarah Bonam 1. Update on Community Engagement activities – Lantern making (15.02, 18.02) and parade 28.03, Film showing inc Proud Valley 06.04.20, TBC - Scratch and Sniff Theatre, Dalien singers, Poem, Banner, Researcher, Voice recordings A lengthy discussion took place regarding the impact of the Corona Virus on the future activities. It was RESOLVED to seek a 6 month delay from the Heritage Lottery Fund – from September 2020 to March 2021. In addition it was RESOLVED to postpone the lantern parade scheduled for 26 th March until 4 th December 2020 to tie in with the Christmas lights opening. This was postponed due to the inability to obtain Public Liability insurance cover and also the numbers likely to attend could be low based on other events. Until the outbreak, 140 people had attended the lantern workshops. Suggestion was made regarding the mineral line being the main route. It was also agreed to postpone the Proud Valley film showing on 6 th April 2020, this could be held at another time this year. The badge working with the scouts will continue on 21 st March but will be closed to the scouts only. Banner making is also on hold due to the sewing group consisting of vulnerable people. It was noted that the Silverdale Colliery banner has now been located. The research has now been completed and a local historian has input into it.	S Bonam
	2. To receive an update on the current programme for the capital works RESOLVED to sign the contract with Plowden and Smith, following the appointment in line with their tender for the refurbishment of the monument up to £27k. The Contract was signed by HA and AS in the presence of the Clerk as the meeting. It was noted that the Risk Assessments and Method Statements had been sent to the Borough Council for sign off and were awaited. The lifting operation would entail the use of a gantry rather than crane. However it was approved that the extra cost of seeking approval for temporary traffic	Clerk

management would be agreed at our cost. This was estimated to be around £300 plus fees.

The Clerk was instructed to appoint Duttons Traffic Management.

Clerk

A press release and community update regarding the proposed works would need to happen before the tribute was removed. HA to consider a press release.

HA

3. To receive a budget update – Sarah to circulate this after the meeting once the costings had been worked through in relation to the delays.

S Bonam

To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts) – Noted that the clerk had paid Bacs 117 to 121 in advance following approval from the Chair. This was noted.

44/20 **To note the outcome of the audit for the Acres Allotment accounts (year ending Dec 2019)**

– This was noted that the Clerk had checked the accounts which were fine.

45/20 **Policing Update and Crime reports** – No update from PCSO Perkins. However the police attended an incident recently along the Mineral Line with 2 PCS.

Update regarding the installation of kissing gates and fencing along Mineral Line to stop entry and exit of illegal motorbikes onto Heritage Park and Silverdale Sidings – This work would start 16th March 2020. AS and MM to meet Peter Stepien (Landscape Officer, NBC) with the contractor on site.

46/20 **To approve the following HR Policies – See Appendix A - RESOLVED to adopt the following policies:**

Clerk

Annual Leave policy

Equality and Diversity policy

Whistle blowing policy

Sickness Absence Policy

47/20 **Walley's Quarry Landfill Licence Variation: Update following consultation response (Change of Discharge Limit under Environment Agency Licence from 300,000 to 400,000 tonnes per year) Walley's Quarry Licence Variation**

To note the outcome of the Walley's Quarry Liaison Group meeting on 20 February 2020

HA updated the meeting to state that the Aaron Bell MP had initiated a debate on 25 February in Parliament regarding the odour from landfill sites across the country and explained the specific problems at Walley's Quarry in a lengthy speech. The MP suggested that stronger regulations were required, as the current regulations permit the existing levels of pollution which are causing considerable annoyance to local residents. It was **RESOLVED** that a letter would be sent to Mr Aaron Bell MP to ask for the change in legislation to be applied, otherwise the statutory nuisance action being taken on behalf of individuals by the Borough Council's Environmental Health Department will also be affected.

HA
Clerk

In addition the borough council's investigation under the Scrutiny Committee is continuing and there was no final decision yet from the Environment Agency on the application of variation of tonnage.

48/20 **To consider actions following inspection of the Culvert by Kinsey Street and 6 monthly asset inspection report**

RESOLVED to ask Mr Hough to carry out work to clear the culvert up to a cost of £60 and to include the rubble. Also Mr Hough to be asked to rub down and re-varnish the noticeboard up to a cost of £80. Community Payback to be asked to carry out the work to the bus shelters and repaint the benches.

Clerk

Clerk

49/20 **Community Payback Ranger Service- Update on Work List and progress**

To consider renewing the contract from 1st April 2020 – **RESOLVED** to extend the contract until March 2021.

Clerk

50/20

To approve comments for the following Planning Applications

Single storey rear extension 48 Sutton Avenue Newcastle Under Lyme Staffordshire ST5 6TB Ref. No: 20/00118/FUL – No comment.

Proposed two storey side extension and single storey rear extension. 179 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LJ Ref. No: 20/00102/FUL – No comment.

Proposed detached dwelling, garage and vehicular access Former Builders Yard Park Road Silverdale Newcastle Under Lyme Staffordshire ST5 6LL Ref. No: 19/01000/FUL – **RESOLVED** to request that the development should consider the risks of the wider geology from past mining extraction and how the waste will be treated in accordance with CSG Consulting Engineers Limited report dated December 2018. It was also **RESOLVED** that the Parish Council raise the concerns in relation to the application regarding the road being used on a frequent basis by dog walkers and children walking to/from school and to the park. Therefore, consideration should be given to a traffic management plan and a 20 mph speeding zone plus a designated footpath and street lighting.

Retention of wooden trellis on the first 3 panels of the boundary fence to the rear of the property between number 5 & 3 Underwood Road. 5 Underwood Road Silverdale Newcastle Under Lyme Staffordshire ST5 6QG Ref. No: 19/00872/FUL – No comment.

- To note the latest position with the Joint Local Plan – On hold until Spring 2020 – to arrange the Joint meeting with Keele Parish Council and Cllr Jones (dates requested) - **RESOLVED** to arrange this meeting once the public consultation had started.
- Update regarding Keele/Silverdale Growth Corridor – **RESOLVED** to arrange a joint meeting with Keele. It was also resolved to look at appointing a planning consultant to assist with the response. HA to obtain details relating to a similar case in Kirklees in West Yorkshire (Bradley Urban Extension) where a viable golf course had been designated for a housing development.

Clerk DJ
Clerk

Update regarding Keele Mobility Hub Consultation and to approve consultation response – There was no response approved.

HA Clerk

51/20

Data Protection (standing item)

Data breaches/Subject Access requests/Information Security – reminder of responsibilities.

Feedback regarding County Council email for all Councillors (change over for all?)

This was noted. It was agreed that as Cllr Rout was using the Borough Council email, the same protections regarding subject access request searches should be available in the event that she were to no longer be a Borough Councillor.

52/20

Feedback from the Newcastle Town Board meeting – Mr C Spence

The Clerk will request the minutes of this meeting.

Clerk

53/20

To consider any grant applications (SPC Grant Programme £1500)

- Aspire School uniform project – **RESOLVED** to award £500 towards the school uniform project for children in the Silverdale Parish.
- Park Road Allotment Tree works – **RESOLVED** to provide £300 toward the felling of a diseased tree at the site, which had been agreed by the Tree Officer at the Borough Council subject to relevant permissions being obtained.

54/20

To note correspondence received:- See Appendix B

STAFFORDSHIRE FIRE AND RESCUE SAFETY PLAN CONSULTATION (DEADLINE 22ND MARCH)

www.staffordshirefire.gov.uk/media/2567/draft-safety-plan-2020-2024.pdf TO VIEW THE PLAN AND **www.surveymonkey.co.uk/r/YMP58PB** - TO COMPLETE A short survey about our plans -There was no response agreed.

Mr Aaron Bell MP had responded regarding the Community Payback service reduction which was noted.

55/20 **To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C – Noted.**

56/20 **To receive an update from the Borough Councillors and County Councillors.
Western Communities LAP Chair Mr H Adamczuk – The LAP update had been presented earlier.**

Skate Park update – Cllr Rout announced the successful funding achieved for the skate park and thanked all those involved. It was suggested that Community Payback could paint the railings in the summer. Work was now underway to consult with the various groups.

Cllr Jones reported on the issues regarding the flooding at Underwood Road relating to one property which had water inside. He is paying for the drains to be unblocked using the Divisional Highways budget. Noted that funding is only available for 25 or more affected properties and this was a high bar to meet to apply for additional flood assistance.

There is also ongoing discussions about flooding from water run off at the allotments at Park Road. A meeting to discuss responsibilities will need to be held with Parish and Borough Councils and Park Road Allotments.

57/20 **To approve the Payments schedule, Budget update and to note receipts (Appendix D)**

CHQ / BACS NO	PAYMENTS	Gross
bacs 113	C Withington Clerk -March Salary and expenses plus Additional Hours (6 x HLF)	600.79
bacs 114	HMRC Tax and NI March	144.52
bacs 115	Staffordshire Pension March	222.16
bacs 116	Mr A T Perkin - 2 of 3 timeline HLF	400.00
bacs 117	Silverdale Elim Church - room hire HLF	77.00
bacs 118	My name is Mike HLF - Printing upcoming flyers and posters	65.00
bacs 119	My name is Mike HLF - printing Proud Valley	35.00
bacs 120	My name is Mike HLF - Graphics (3rd Instalment)	500.00
bacs 121	My name is Mike HLF - 3rd instalment Badges	400.00
bacs 122	Ray Johnson Productions HLF The Price of Coal	60.00
bacs 123	Val Simpson (support for workshop one off)	50.00
bacs 124	B-Arts Lantern parade 80%	5064.00
bacs 125	Comm Payback Probation Service - Oct to March	2040.00
bacs 126	SPCA - Subs fees 2020/21	582.00
bacs 127	Feb -Sarah Bonam Project Manager HLF	600.00
bacs 128	Centre Wire Kissing gates Heritage Park	2300.22
bacs 129	Steve Hough Asset Inspection	60.00
bacs 130	Aspire School Uniform grant	500.00
	Total	13700.69

RECEIPTS

28.02.20 Interest Feb

12.23

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

9th April 2020 @ 6.30pm Silverdale Library

Future dates include (6.30pm Silverdale Library Thursday): 14th May 2020, 11th June 2020, 9th July 2020, 13th August 2020, 10th September 2020, 8th October 2020, 12th Nov 2020, 10th Dec 2020