

SILVERDALE PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on****Thursday 13th February 2020 at Silverdale Library, Silverdale at 6.30pm****Present:**

Chair – Mr H Adamczuk (HA),

Parish Cllrs - Mrs C Jarrett (CJ), Mr J Wu (JW), Mrs C Mrozicki (CM), Mr A Sutcliffe (AS), Mr M Melvin (MM)

Clerk – Mrs C Withington

Cllr D Jones (DJ), PCSO Perkins for part

The meeting was brought to order at 6.30pm

There were 2 members of public present.

| Ref | Item | Action |
|------------|--|--------------------------------------|
| 20/20 | Public Participation: Chair An issue relating to Cemetery Road was raised and the length of time it is taking for the development to start. DJ agreed to look into this. | DJ |
| 21/20 | To receive apologies (in writing to the Clerk) – Cllr A Rout, Mr C Spence, Mrs T Spence To agree dispensation for this meeting due to work commitments for Mr M Melvin – Noted that this was not required, as MM had attended this meeting. | |
| 22/20 | To resolve that the minutes of SPC meeting held on 9th January 2020 are correct and for the Chair to sign (copy attached) RESOLVED subject to the typos corrected to sign the minutes as a true and accurate record. The minutes were signed at the meeting by the Chair. | March |
| 23/20 | Declaration of Disclosable Pecuniary interest in any item on the agenda None declared. Noted that the Clerk had not been able to obtain the information from the Borough Council to put onto the Parish Council website, therefore all would be required to recomplete the DPI form and return back to the Clerk. | Clerk ALL |
| 24/20 | To instruct the inspection of the Culvert by Kinsey Street and 6 monthly asset inspection report RESOLVED to appoint Mr Hough at a cost of £60 to produce the report. | Clerk |
| 25/20 | To note the outcome of the audit for the Park Road Allotment accounts (year ending Dec 2019) Noted that the accounts were in order. A grant application to be submitted for tree work to the site. | Next agenda |
| 26/20 | Policing Update (if available) PCSO Perkins attended the meeting to provide a brief update. There were no crime statistics available but would be for future meetings. Minutes to be circulated to the police. It was noted that a meeting of the agencies was needed to tackle the ongoing issue of the motorbikes consisting of Borough Councillors from three wards (Knutton, Cross Heath and Silverdale) Police, Parish Council and Borough Council. Natalie Noone to be requested to organise this. If possible to include Aaron Bell MP. It was agreed that this is a high risk activity and should be dealt with. PCSO Perkins was asked about the parish funded bikes, and agreed to find out. It was noted that the policing team consisted of PC Coomer, PC Slater and PCSO Perkins. | Clerk/DJ PCSO Perkins |

Update regarding the installation of kissing gates and fencing along Mineral Line to stop entry and exit of illegal motorbikes onto Heritage Park and Silverdale Sidings**To consider additional fencing for the Mineral Line, to stop motorbikes – Mr A Sutcliffe**

Noted that the license was being approved by the Borough Council. Work was expected to start mid March subject to the approval. AS reported that there is also a gap further along the mineral line – it was agreed to pursue the meeting of the agencies first.

27/20 **Mining Monument progress (HLF bid) – Sarah Bonam**

- 1. Update on Community Engagement activities – Lantern making (15.02, 18.02) and parade 22.02, Film showing inc Proud Valley 06.04.20, TBC - Scratch and Sniff Theatre, Dalien singers, Poem, Banner, Researcher, Voice recordings –** An update had been provided on the latest community engagement activities. All

were requested to promote the events. Clerk to request the risk assessment and relevant documentation in relation to the lantern parade. DJ is in touch with people from the Rhonda Valley, and this will be notified to Sarah Bonam. Additionally it was suggested that a piece of pottery be provided to the guests as a token. Sarah Bonam to make contact with local suppliers such as Moorcroft etc.

Clerk

SB

2. **To receive an update on the current programme for the capital works and tendering arrangements, and appoint a contractor following evaluation if available. If not to delegate authority to the Chair, Vice Chair and Clerk to appoint and enter into the contract for the successful contractor**

A schedule of tender returns had been circulated in advance of the meeting. These were considered and it was **RESOLVED** to appoint Plowden and Smith in accordance with their tender submission, which would see the tribute removed from site. A confirmed programme and RAMS will be requested.

Clerk

3. **To receive a budget update** – No update was available for this meeting.
4. **To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts)** – None to approve.

28/20 **To consider writing to the Portuguese ambassador to request that there are warning signs installed, and life-saving aids and/or a life guard stationed all year round at the beach of Zambujeira do Mar following the tragic death of family members of Silverdale residents - Mr C Spence**

Clerk

CS HA

RESOLVED to approve this, and a letter will be drafted by the Chair and Vice Chair for sending.

29/20 **Walley's Quarry Landfill Licence Variation: Update following consultation response (Change of Discharge Limit under Environment Agency Licence from 300,000 to 400,000 tonnes per year) Walley's Quarry Licence Variation**

Noted that this was still outstanding although a temporary license had been issued. Questions regarding particulates will be raised at the next meeting. Noted that lorries are parked overnight on Silverdale Road and are accessing the site at 6.30am -this will be raised also.

30/20 **Community Payback Ranger Service- Update on Work List and progress**

The Clerk requested additional work for them to complete. All to send over. It was noted that they are working in the Parish every other week, due to low numbers. The invoice is to be chased along with the timesheet etc.

ALL

Clerk

31/20 **To approve comments for the following Planning Applications (please click on the link to view):**

proposed pair of semi detached houses Rear Of 34 Ford Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LU Ref. No: 20/00059/OUT – **RESOLVED** to object on the grounds that the infill development would be overbearing for neighbouring properties and represent a significant massing in the front garden. It is near to a conservation area and would impact on the heritage of the area and openness on that corner. There is a property near to the site which has been confirmed as suffering from significant subsidence and cracking. It was also **RESOLVED** to call the application into planning committee.

HA declared an interest in the next application and left the room.

Change of use of part of office premises to children's nursery Silverdale Court Silverdale Road Newcastle Under Lyme Staffordshire ST5 6EH Ref. No: 20/00033/FUL – **RESOLVED** to object on grounds of insufficient parking (9) for 8 full time staff, 1 part time staff and also the large numbers of vehicles dropping off/picking up children over the day and at peak times, given the size of the nursery. The on street parking is limited due to solid white lines/double yellow lines, the local primary school and large numbers of HGVs parked while waiting in that area to access the landfill.

HA returned to the room.

To note the latest position with the Joint Local Plan – On hold until Spring 2020

Keele Growth Corridor – Further update if available

Noted that this will be referred to as Keele/Silverdale Expansion Corridor. AS, CS and HA will be attending the meeting on 3rd March. **AS CS HA**

32/20 **Data Protection (standing item)**

Data breaches/Subject Access requests/Information Security – reminder of responsibilities – Noted.

Feedback regarding County Council email for all Councillors (change over for all?) –

Noted that some individuals had not yet changed. All to change over. CJ to contact CS for assistance. **CJ CS ALL**

33/20 **Feedback from the Newcastle Town Board meeting – Mr C Spence**

No update was available.

34/20 **To consider any grant applications (SPC Grant Programme £1500) –** Grant applications to be sent to the Clerk at least 10 days in advance of the next meeting from Aspire and Park Road Allotments. In principle the grant for £500 towards the school uniform was agreed, subject to the application for the next meeting. **Next agenda**

35/20 **To note correspondence received:- See Appendix A**

- **Annual Civic Mass at Holy Trinity Catholic Church, Newcastle Sunday 1st March 2020 At 11.00am –** Noted.
- **Western power request to install new pole at Acres Allotment –** this was noted and agreed.

36/20 **Dog fouling (and action to be taken) and parking on verges, feed back from the meeting with Mr Green – Mr H Adamczuk**

HA attended the walk round with Darren Green. It was agreed that we should trial the pink spray for dog fouling. HA to put this suggestion to Darren Green and to ask if Community Payback will do this. **HA**

37/20 **To note the Staffs Parish Council Assoc Bulletins received: - See Appendix B**

JW to confirm if he can attend the planning training by 12th March. **JW**

38/20 **To receive an update from the Borough Councillors and County Councillors.**

Western Communities LAP Chair Mr H Adamczuk - Chair's meeting on 15 January and the Western Communities LAP Wednesday 5 February

A LAP chairs meeting had been held and all are struggling with no admin support. A new Police Inspector attended CI Phil Duffy. It was noted that the statistics are quite high for Cross Heath. An Aspire health event will take place later in the year. The funding announcement has been received re the Red Industries bid for the Skate board ramps/pump track.

DJ suggested that we should consider making a Best Kept Village application – this will be considered further for the next meeting. Noted that there has been lots of flooding as a result of the recent storms. The work to improve the 2 roundabouts at Pepper Street and Scot Hay are expected to start soon hopefully during half term. Budget updates for both the Borough and County Council were given, with an increase approved for the County Council of 2.99%. DJ encouraged everyone to use the library service. It was noted that there had been £24m borrowed by the Borough Council to invest in new waste vehicles and a recycling centre upgrade, plus Kidsgrove Leisure Centre. DJ reconfirmed the offer with regards to the Joint Local Plan.

Noted that this will be a joint meeting with Keele Parish Council to look over the policies which will be consulted on. The second part will be consulted on in the Autumn in relation to the sites. DJ to send his availability. It was also noted that the housing need was more than initially thought and exceeds the governments targets. **Next agenda**

To note the next Walley's Quarry Liaison Group meeting on 20 February – This was noted. **DJ Clerk**

39/20

To approve the Payments schedule, note receipts and Bank Reconciliation Statement (Appendix C)

RESOLVED to approve the attached payment schedule and bank reconciliation statement, which was confirmed by the Chair at the meeting.

| CHQ / BACS NO | PAYMENTS | Gross |
|---------------|---|----------------|
| bacs 61a | My name is Mike Badges and materials | 424.00 |
| bacs 101 | Oct shortfall pensions paid | 37.30 |
| bacs 102 | My name is mike - printing HLF | 45.00 |
| bacs 103 | Letting in the light - Support to Badge workshop HLF | 30.00 |
| bacs 104 | Letting in the Light - printing of badge postcards HLF | 35.00 |
| bacs 105 | Sarah Bonham Jan HLF | 600.00 |
| bacs 106 | C Withington Clerk -Feb Salary and expenses plus Additional Hours (2 x HLF) | 560.63 |
| bacs 107 | HMRC Tax and NI Feb | 128.20 |
| bacs 108 | Staffordshire Pension Feb | 204.15 |
| bacs 109 | Steve Hough Removal of graffiti bus shelter Buxton Ave | 15.00 |
| bacs 110 | 20% SLCC Practioners Conference 26th & 27th Feb Kenilwo | 92.80 |
| bacs 111 | NBC - Licence for Heritage park kissing gate | 50.00 |
| bacs 112 | C Withington INK | 30.49 |
| | Total | 2252.57 |

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 12th March 2020 @ 6.30pm Silverdale Library

Future dates include (6.30pm Silverdale Library Thursday): 9th April 2020, 14th May 2020, 11th June 2020, 9th July 2020, 13th August 2020, 10th September 2020, 8th October 2020, 12th Nov 2020, 10th Dec 2020