

**SILVERDALE PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING held on****Thursday 9<sup>th</sup> January 2020 at Silverdale Library, Silverdale at 6.30pm****Present:**

Chair – Mr H Adamczuk (HA), Mr C Spence (CS), Mrs C Jarrett (CJ), Mr J Wu (JW), Mrs C Mrozicki (CM), Mr A Sutcliffe (AS), Clerk – Mrs C Withington

Cllr D Jones (DJ)

The meeting was brought to order at 6.30pm

There were no members of public present.

<b>Ref</b>	<b>Item</b>	<b>Action</b>
1/20	<b>Public Participation: Chair</b> No items to discuss.	
2/20	<b>To receive apologies (in writing to the Clerk) – Mr K Sukuram, Mr M Melvin, BCllr A Rout</b>	
3/20	<b>To nominate and elect a Chair (and Chair to sign acceptance of office), Chairs Allowance £250</b> Mr Adamczuk agreed to remain as Chair with a review in March 2020. <b>RESOLVED</b> to thank Mr Adamczuk for his ongoing input as Chair, and to share more tasks across the Parish Council.	<b>March</b>
4/20	<b>To resolve that the minutes of SPC meeting held on 16<sup>th</sup> December 2019 are correct and for the Chair to sign (copy attached)</b> <b>RESOLVED</b> subject to the amendments to the payment schedule these were signed <del>these</del> as a true and accurate record. The minutes were signed by the Chair at the meeting. The matter regarding the trees on the development site at the Acres Allotments were discussed briefly and the request for enforcement action. The Clerk has spoken to the Chair of the Acres who has held a site meeting with the Borough Council and contractor. The ditch has now been cleared however the trees are still being damaged which is against the planning permission. A complaint has been made about the destruction of healthy trees on the periphery of the site, which were not intended to be destroyed. This has been <del>been</del> reported to the enforcement officer and we are hopefully that action is taken against the contractors that have breached the permission. We are awaiting to hear from NBC regarding their proposed actions. It was also noted that there were active bat boxes removed within the destruction of the trees and the Parish Council are expecting these to be reinstated.	
5/20	<b>To receive public comments and set the precept in relation to the Budget for 2020/2021– See Appendix A</b> There had been no public comments received. It was <b>RESOLVED</b> to approve the precept for 2020/21 for Band D at £18.98 per annum which was an increase annually of £0.66 or weekly increase of £0.01. This will bring in a total of £29206.32 per year.	
6/20	<b>Policing Update</b> - There were no police present again. <b>Further approval regarding the installation of kissing gates and fencing along Mineral Line to stop entry and exit of illegal motorbikes onto Heritage Park and Silverdale Sidings (approved up to £4k)</b> A site meeting had been held with Peter Stepien and AS to agree the extra work required. <b>RESOLVED</b> to approve the additional costs to include the 2 kissing gates, a turning point for NBC and new footpath surface to divert around the gates – up to an overall total cost of £5287. Clerk to progress the work with Peter Stepien. Noted that this will be included in the spring/summer newsletter regarding action taken by the Parish Council to address the problem.	
7/20	<b>Mining Monument progress (HLF bid) – Sarah Bonam</b>	

1. Update on Community Engagement activities – Badges 11.01, Memory Collecting 14.01, Film Showing 17.01, Lantern making (15.02, 18.02) and parade 22.02, Film showing inc Proud Valley 06.04.20), TBC - Scratch and Sniff Theatre, Dalien singers, Poem, Banner, Researcher, Voice recordings – This was noted.
2. To receive an update on the current programme for the capital works and tendering arrangements, suspending Standing Orders/Financial Regulations to allow electronic responses to be received and opened by Newcastle Borough Council officers – It was noted that the tender was now live. **RESOLVED** to suspend standing orders etc to allow the tenders to be returned electronically to Simon Sowerby and also opened, but then sent onto the Chair and Clerk for evaluation. The evaluation criteria was agreed.
3. To receive a budget update – This was noted.
4. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts) – None.

8/20 **Keele Growth Corridor – Further update if available**

No update available.

9/20 **Aspire/NBC play area along Park Lane and problems with dog fouling – Mrs C Mrozowski–Mrozicki**

It was noted that this was in relation to the Parade park, not Park Lane. HA will raise the issue of dog fouling with Mr Darren Green, Head of Streetscene, at his meeting. It was agreed that actions like spraying dog fouling pink, enforcement, bins or other measures would be considered.

HA  
Next  
agenda

10/20 **Walley's Quarry Landfill Licence Variation: Update following consultation response (Change of Discharge Limit under Environment Agency Licence from 300,000 to 400,000 tonnes per year) Walley's Quarry Licence Variation**

The air quality report has now been received and circulated. HA reviewed the document and noted some brief points at the meeting. In particular the high levels of hydrogen sulphide which causes the rotten egg smell. There is concerns that the increased tonnage will further add to these levels, as the report does not cover the increase. It was agreed to request that NBC seek an independent view of an expert. HA will also speak to Thistleberry Residents Association.

11/20 **Community Payback Ranger Service- Update on Work List and progress**

Noted that they had carried out substantial clearing work to the footpath by Acres Allotment on Park Road. A lot of positive comments had been received. There was no further update re the redundancy situation but the Clerk has written to the MP as requested.

12/20 **To approve comments for the following Planning Applications ([please click on the link to view](#)):**

*NIL*

**To note the latest position with the Joint Local Plan** – On hold until Spring 2020 – Nothing further to report.

13/20 **Data Protection (standing item)**

**Data breaches/Subject Access requests/Information Security – reminder of responsibilities** – Noted.

**Feedback regarding County Council email for all Councillors (change over by Jan 2020)** – Ongoing.

14/20 **To consider arrangements for Christmas events 2020 and consideration of grant applications**

There were no grant applications other than Elim had asked to change the grant for Christmas 2020 to a pantomime instead of village party. **RESOLVED** to agree the

July

Signed..... Dated .....

change of use for the £500 in principle. Also **RESOLVED** to set up a working party to deal with village Christmas events. This group will meet in July and co ordinate the events. AS, CJ, CS and JW to attend.

Clerk  
AS CJ JW  
CS

15/20 **To consider any grant applications (SPC Grant Programme £1500)**

Elim Church contribution towards Village Pantomime for Dec 2020 – application to be circulated – **RESOLVED** to agree in principle.

16/20 **To note correspondence received:- See Appendix B**

Nomination of a representative to become part of the Town Board NBC – **RESOLVED** that CS would be the rep, supported by AR, HA or others when needed.

Clerk  
CS

A late request had been received regarding cars parked on the verges by Mill Street, HA to raise with Darren Green.

Noted that the parking issue was still ongoing with the takeaway by the traffic lights.

17/20 **To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C – Noted.**

18/20 **To receive an update from the Borough Councillors and County Councillor, and Western Communities LAP Chair Mr H Adamczuk**

Noted that HA will be meeting with Darren Green who is the champion for Silverdale. A general meeting will be held of all LAPS on 25<sup>th</sup> January. The skateboard bid decision will be known in March 2020.

DJ reported that the budget changes are being approved by the Borough Council. New wastes system will come into place soon with 2 wheelie bins, instead of the boxes. Work is planned to start soon for the 2 roundabouts at Pepper Street and Scot Hay Road. The County are also undergoing budgeting approval at the moment.

19/20 **To approve the Payments schedule and note receipts**

**RESOLVED** to make the following payments:

CHQ / BACS NO	PAYMENTS	Gross
bacs 075	Peter Piper Xmas lights switch on £200	200.00
bacs 088	AM Leafleting	175.00
bacs 094	C Withington Clerk -Jan Salary and expenses plus Additional Hours (4 x HLF)	572.50
bacs 095	HMRC Tax and NI Jan	133.80
bacs 096	Staffordshire Pension Jan	213.15
bacs 097	Redoko websites - accessibility and SSL certificate	635.99
bacs 098	S Hough Removal of hanging baskets	30.00
bacs 099	S Hough refill of grit bins Hertiage Park, Silverdale Rd, Ellams Place, Pepper Street by school x 1	112.00
bacs 100	Shelutions Bus shelter replacement	225.00
	<b>Total</b>	<b>2297.44</b>

RECEIPTS - NIL

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON  
Thursday 13<sup>th</sup> February 2020 @ 6.30pm Silverdale Library

Future dates include (6.30pm Silverdale Library Thursday): 12<sup>th</sup> March 2020, 9<sup>th</sup> April 2020

## Appendix A - Approved Budget 2020/21

<b>SILVERDALE PARISH COUNCIL</b>					
<b>Appd BUDGET 20/21</b>					
Budget Heading	<b>EXPENDITURE</b>				
	<b>2019-20 Amended Budget May 19</b>	<b>19-20 Current Spend</b>	<b>19-20 Expected Outturn</b>	<b>20-21 Appd budget</b>	
<b>POWERS - PC ADMINISTRATION</b>	£ 13,760	£ 12,008	£ 15,182	£ 15,500	
Clerk's Salary/PAYE/NI/Pension/Locum	£ 10,260	£ 8,971	£ 10,971	£ 12,000	
Chair allowance	£ 250	£ -	£ 250	£ 250	
Expenses/Postage	£ 650	£ 363	£ 650	£ 650	
Office Equip/Stationary/Printing	£ 600	£ 405	£ 600	£ 600	
Subs/Ins/Fees/Audit Fees/Training	£ 2,000	£ 1,558	£ 2,000	£ 2,000	
VAT (Cost neutral as reclaimed)	£ -	£ 711	£ 711	£ -	
<b>POWERS &amp; DUTIES</b>	£ 13,380	£ 18,359	£ 23,063	£ 16,230	
Allotments (tree work)	£ 500	£ -	£ 500	£ 2,000	
Mining Wheel (retention, plaque, interpretation board)	£ 1,000	£ 1,757	£ 1,757	£ 1,000	
HLF Grant (£36k and Match funding £3k)	£ -	£ 8,468	£ 8,468	£ -	
Comm Safety (match funding measures) (£500)	£ 650	£ 557	£ 650	£ 2,000	
Election Contingency (Bi Election)	£ -	£ -	£ -	£ -	
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500	£ 1,096	£ 1,096	£ 1,500	
General Powers	£ -	£ -	£ -	£ -	
Highways (inc provision of Grit Bins £500 and refill and culvert cleaning, signs)	£ 1,000	£ -	£ 1,000	£ 1,000	
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -	£ -	£ -	
Litter collector/ranger (10 hrs pw @ £9 ph) plus tools/equipment £1200	£ 5,230	£ -	£ 2,000	£ 5,230	
Newsletter/Website/Publications	£ 2,000	£ 2,092	£ 2,092	£ 2,000	
Assets (maintenance & cleaning inc Bus shelters)	£ 1,500	£ 60	£ 1,500	£ 1,500	
Misc (refunded Grant error NBC)	£ -	£ 4,000	£ 4,000	£ -	
<b>CONCURRENT FUNDING - Sec 136 (£1518) corrected amount recd</b>	£ 2,233.50	£ -	£ 4,500.00	£ -	
Fencing Mineral Line	£ -	£ -	£ 4,500	£ -	
	£ -	£ -	£ -	£ -	
<b>Grants - Sec 137 (if no other power exists)</b>	<b>2500</b>	<b>£ 969</b>	<b>2500</b>	<b>2500</b>	
Flowers / Plants/Rem Day wreaths	£ 500	£ 469	£ 469	£ 500	
Grant applications	£ 2,000	£ 500	£ 2,000	£ 2,000	
	£ -	£ -	£ -	£ -	
<b>Total</b>	<b>£ 31,874</b>	<b>£ 31,336</b>	<b>£ 45,245</b>	<b>£ 34,230</b>	

<b>Required Income 20/21</b>	
<b>Precept (Per Band D - 1539)</b>	£ 29,206.32
<b>Rural Grant - Sec 136</b>	£ -
<b>Council Tax Support Grant</b>	£ 1,834.00
<b>Bank Interest (forecast)</b>	£ 100.00
<b>VAT refund</b>	£ 663.28
<b>Allotment rent/misc</b>	£ -
<b>Other in tesco bags of help/Red</b>	£ -
<b>INCOME Total</b>	<b>£ 31,803.60</b>
<b>Shortfall</b>	<b>£ 2,426.40</b>
<b>Required Band D Precept 19/20</b>	<b>£ 18.98</b>
<b>Increase (Annual) of</b>	£ 0.66
<b>Weekly increase of</b>	£ 0.01
<b>Current Precept Band D 19/20 per annum</b>	£ 18.32

Approx 3.5% increase 18.98  
Shortfall if no increase £ 3,823.24