

SILVERDALE PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on****Thursday 10 October 2019 at Silverdale Library, Silverdale at 6.30pm****Present:**

Chair – Mr H Adamczuk (HA), Mr C Spence (CS), Mrs T Spence (TS), BCllr Mrs A Rout (AR), Mrs C Jarrett (CJ), Mr J Wu (JW), Mr A Sutcliffe (AS), Mr K Sukumaran (KS) – Clerk – Mrs C Withington

Cllr Jones attended part way through the meeting

The meeting was brought to order at 6.30pm

1 member of public

Ref	Item	Action
164/19	To note the outcome of the bi-election request and Co-Option notice for Parish Councillor Vacancy – The Clerk confirm that the deadline is 14 th November for applications.	
165/19	Public Participation: A member of public attending to raise concerns regarding the inconsideration parking in the disabled bays at the Parade of shops. It was suggested that a camera is used or signage at the very least. It was also suggested that re-marking the 5 bays could assist, and creation of 2 parent child bays as well as 2 disabled bays. Cllr Jones to be approached and Aspire/NBC.	DJ Aspire
166/19	To receive apologies (in writing to the Clerk) – Mr Melvin. It was noted that Mr Krishnadas Sukumaran may be missing from a number of meetings in the future due to work commitments, which was accepted.	
167/19	To resolve that the minutes of SPC meeting held on 12th September 2019 are correct and for the Chair to sign (copy attached)- RESOLVED that the Chair signs the minutes as a true and accurate record. These were signed at the meeting.	
168/19	Policing Update – There were no police present. ASB Update regarding the “A” frame and fencing along Mineral Line to stop entry and exit of illegal motorbikes onto Heritage Park and Silverdale Sidings – Three quotes had been obtained, and it was resolved to send the two lowest prices to the Borough Council for their approval. The Clerk noted that there was also a second phase of fencing, not included, but this was not as urgent.	Clerk
169/19	Update on the Silverdale Skate Park consultation (Amelia/Chair) It was agreed that AR and CS would door knock the properties surrounding the park. Clerk to send over the list suggested by Jen Hough. It was noted that Ibstocks had agreed to fund £15k of the £90k required. £10k was to be provided by the Borough Council. Red Industries to also be approached, along with Sport England Community Asset fund.	CS AR
170/19	Mining Monument progress (HLF bid) – Sarah Bonam 1. Community Engagement activities - Film Night (inc Proud Valley 06.04.20), badges workshop, St Lukes Church, Scratch and Sniff Theatre, Dalien singers and lantern parade, and other activities – A verbal update was provided at the meeting regarding the various activities that have been undertaken and are planned. The contract for the banner will be brought to the next meeting with regards to the recreation of the original one for Silverdale Colliery. CS will try to obtain photographs to recreate the banner. 2. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts) – None. 3. To receive an update on the current programme for the capital works - tender spec sent to NBC for comments and on their portal – The	CS Next agenda

	tendering process, evaluation and project management was discussed. It was agreed to approach alternatives in order to move the project forward and ensure the future of the monument was secured. If necessary abortive costs would be paid. Clerk to approach another individual and also the Borough Council.	Clerk
171/19	Arrangements for the Anniversary of The Proud Valley – Chris Spence It was noted that a provisional agreement was in place with Chris Bryant to attend on 6 th April 2020. Nearer to the time Nathan Jones, who lived in the Rhonda Valley, will also be approached.	January 2020
172/19	Keele Growth Corridor – feedback from meeting with NBC HA updated the meeting regarding the recent consultation with Newcastle Borough Council and their consultants. It would see a change in green belt if it were to go forward with 1200 houses proposed. Workshops are proposed to be held with both Keele and Silverdale, which would be held in Silverdale.	
173/19	Walley’s Quarry Landfill Licence Variation: Update following consultation response (Change of Discharge Limit under Environment Agency Licence from 300,000 to 400,000 tonnes per year) Walley’s Quarry Licence Variation – Chair Report on objections raised This is still outstanding with the decision awaited. It was noted that the Air Quality report is due today. The next meeting of the liaison group is 21 st November. All to encourage residents to report any air quality issues to the Borough Council website, via the Council’s Facebook page.	ALL
174/19	To consider a Draft budget 2020/21 and precept amount – see Appendix A A draft budget was discussed. A number of amendments were made for further discussion at the next meeting, as attached. It was noted that the HLF funding received must be ringfenced for next year in the reserves, if not spent this year. It was RESOLVED that despite the funding for Section 136 function stopping next year, in principle it was agreed to keep the Precept Band D as it is this year, with no increase/decrease.	Next meeting
175/19	Community Payback Ranger Service- Update on Work List and progress, to consider further action if there has been no progress Unfortunately the Clerk has not been able to get an update on whether or not the scheme had progressed and they had attended as planned on 14 th September. The Clerk was constantly chasing staff but to no avail. The Parish Council resolved that if no further progress or feedback was received, the Clerk was asked to contact the Director of the West Midlands Probation Service and invite them to attend the next meeting. In the meantime the Clerk is to ask Streetscene to carry out the work. Consideration to be given to employing a handyman instead if this doesn’t work out.	Clerk Next meeting Clerk
176/19	To approve comments for the following Planning Applications : None.	
177/19	Data Protection (standing item) Data breaches/Subject Access requests/Information Security – reminder of responsibilities – This was noted. Feedback regarding County Council email – CS noted that the mail was working well. All to move over to it by November. CS to assist where required. To consider action in order to meet website compliance – The Clerk noted that in new regulations for Accessibility would mean a number of changes to the website behind the scenes and an Accessibility Statement by Sept 2020. The Clerk will obtain a quote and bring it to the next meeting. Clerk to ask current provider if there is an issue with the SSL security certificate.	Clerk ALL CS Clerk
178/19	To consider any grant applications (SPC Grant Programme £1500) -Christmas events? RESOLVED to approve the application for a Christmas tree at both the bottom end	

	of the Parade and also Parksite plus lights (£200 for each site, up to £500 maximum if required). HA to find out what is happening regarding the top end of the Parade – which would also receive £200 if required.	Clerk HA																											
179/19	Christmas 2019 events for Parade, Parksite and Children’s party and newsletter A provisional amount of £500 was allocated for the Children’s party. HA to approach both the Church and Peter Piper Entertainments to obtain their plans. A draft newsletter publicizing events and the budget was to be produced.	HA Clerk																											
180/19	To note correspondence received:- See Appendix B <ul style="list-style-type: none"> Annual Remembrance Day Parade and Church Service in the Parish Church of St Giles on Sunday 10 November 2019 at 10.00am. (NBC) reply to Geoff Durham (25/10/19) – Noted. <p>The Clerk will provide the wreath for St Luke’s Church service to the Chair to lay. CS to attend if HA cannot.</p> <ul style="list-style-type: none"> SPCA EXECUTIVE NOMINATIONS 18th Oct – This was noted. 	Clerk HA CS																											
181/19	Refill of all Parish Grit Bins and to note the Highways policy regarding grit bin refills The policy on Highway grit bins was noted. Approved to refill all of the Parish owned grit bins. The Clerk was asked to report all of the Highway owned grit bins for refill.	Clerk																											
182/19	To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C – This was noted.																												
183/19	To receive an update from the Borough Councillors and County Councillor, and Western Communities LAP Chair Mr H Adamczuk Cllr Jones is to circulate the roundabout improvement drawings for Pepper Street/Scot Hay Road. Cllr Jones also stated that the opinion of Highways was that only advisory notices could be issued on the Parade car park. However it would be better to educate the parents via the children at school. Consideration to be given to the schools running a drawing competition to design signage. LAP update – Police attended the last meeting. It was noted that there had been a minor injury following an incident involving a firearm. Members also discussed a separate incident involving some youths from outside the county, as a result there has been an increase in police activity. The Borough Council invited Chairs and Vice Chairs of the LAP to a meeting on 16 October regarding ongoing strategic support.																												
184/19	To approve, revise and adopt the updated Financial Regulations (Model) 2019 – see Appendix D – RESOLVED to approve the revised regulations, which included removing the clause to stop members and the Clerk from using their own method of payment to pre-purchase items on behalf of the Parish Council. To approve the Payments schedule and note receipts RESOLVED to approve the payments as follows:																												
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Signed..... Dated

	bacs 067	My Name is Mike Materials	24.00	
	bacs 068	My Name is Mike Design (1700 total)	400.00	
		Total	1,859.25	

The Chairman thanked the Councillors for their attendance and closed the meeting at 20:35

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thursday 14th November 2019 @ 6.30pm Silverdale Library

Future dates include (6.30pm Silverdale Library Thursday): 12th December, 9th January 2020, 13th
February 2020, 12th March 2020, 9th April 2020

SILVERDALE PARISH COUNCIL DRAFT BUDGET 20/21

Budget Heading	EXPENDITURE			
	2019-20		19-20	20-21
	Amended	Current		
	Budget May	Spend	Outturn	budget
	19			
POWERS - PC ADMINISTRATION	£ 13,760	£ 8,814	£ 15,304	£ 15,500
Clerk's Salary/PAYE/NI/Pension/Locum	£ 10,260	£ 6,170	£ 11,170	£ 12,000
Chair allowance	£ 250	£ -	£ 250	£ 250
Expenses/Postage	£ 650	£ 246	£ 650	£ 650
Office Equip/Stationary/Printing	£ 600	£ 355	£ 600	£ 600
Subs/Ins/Fees/Audit Fees/Training	£ 2,000	£ 1,409	£ 2,000	£ 2,000
VAT (Cost neutral as reclaimed)	£ -	£ 633	£ 633	£ -
POWERS & DUTIES	£ 13,380	£ 12,833	£ 22,946	£ 16,230
Allotments (inc Tree work 2020)	£ 500	£ -	£ 500	£ 2,000
Mining Wheel (retention, plaque, interpretation board)	£ 1,000	£ 1,757	£ 1,757	£ 1,000
HLF Grant (£36k and Match funding £3k)	£ -	£ 4,809	£ 4,809	£ -
Comm Safety (match funding measures)	£ 650	£ 557	£ 650	£ 2,000
Election Contingency (Bi Election)	£ -		£ -	£ -
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500		£ 1,500	£ 1,500
General Powers	£ -		£ -	£ -
Highways (inc provision of Grit Bins £500 and refill and culvert cleaning, signs)	£ 1,000		£ 1,000	£ 1,000
Land (appropriate) (Bonfiglio lease £1pa)	£ -		£ -	£ -
Litter collector/ranger (10 hrs pw @ £9 ph)plus tools/equipment £1200	£ 5,230		£ 5,230	£ 5,230
Newsletter/Website/Publications	£ 2,000	£ 826	£ 2,000	£ 2,000
Assets (maintenance & cleaning inc Bus shelters)	£ 1,500	£ 60	£ 1,500	£ 1,500
Misc (refunded Grant error NBC)		£ 4,000	£ 4,000	
CONCURRENT FUNDING - Sec 136 (£1518) corrected amount recd	£ 2,234	£ -	£ 3,350	£ -
Fencing Mineral Line	£ -		£ 3,350	£ -
	£ -		£ -	£ -
Grants - Sec 137 (if no other power exists)	£ 2500	£ 952	£ 2500	£ 2500
Flowers / Plants	£ 500	£ 452	£ 500	£ 500
Grant applications	£ 2,000	£ 500	£ 2,000	£ 2,000
Miners wheel (Tesco, Cllr fund, Red)	£ -	£ -	£ -	£ -
Total	£ 31,874	£ 22,599	£ 44,100	£ 34,230