

SILVERDALE PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on****Thursday 13th June 2019 at Silverdale Library, Silverdale at 6.30pm****Present:**

Chair – Mr H Adamczuk (HA), Mr C Spence (CS), Mr K Sukumaran (KS), Mr J Wu (JW), Mrs T Spence (TS), Mrs C Jarrett (CJ),

Clerk – Mrs C Withington

The meeting was brought to order at 6.30pm

Mike Holdcroft and Sarah Bonam were present for item 89/19 only.

One member of public present

Ref	Item	Action
84/19	Election of Vice Chair RESOLVED to appoint Chris Spence as the Vice Chair.	
85/19	Public Participation: Chair No issues were raised.	
86/19	To receive apologies (in writing to the Clerk) – Mr A Sutcliffe, Mr M Melvin, Cllr A Rout	
87/19	To resolve that the minutes of SPC meeting held on 9th May 2019 are correct and for the Chair to sign (copy attached) RESOLVED that the minutes be signed as a true and accurate record, subject to the inclusion of PCSO Bryant's name. The amended minutes were signed at the meeting by the Chair.	
88/19	To consider a response regarding Walley's Quarry Landfill Change of Discharge Limit under Environment Agency Licence from 300,000 to 400,000 tonnes per year Discussion took place regarding the proposal, which actually involves increasing the amount from 250,000 not 300,000. RESOLVED to object due to the ongoing odour issues which remain unresolved, the outstanding odour report and also the 60% increase. Delegated authority was give to the Clerk to submit comments compiled by the Chair and Vice Chair after the meeting in order to meet the deadline. HA noted that in the future it may be necessary to assist parishioners take a class action against Red Industries.	
89/19	Mining Monument progress (HLF bid) – Sarah Bonam 1. To consider the appointment of a new PR/Branding consultant, and logos for the Project RESOLVED to appoint Mr Mike Holdcroft of Staffs Design up to a value of £2000 in accordance with the approved brief. Mr Holdcroft will create a logo/brand ready for the Summer newsletter and a postcard for the reminiscence work – by end of June at the latest. These will be agreed by the sub group members. 2. To consider the options for the badges and agree workshops over the summer This was noted and dates are to be obtained for the summer as soon as possible for inclusion in the newsletter. There was some concern regarding the use of pin badges for small children, which will be considered. 3. To consider the appointment of an artist to work with the community to recreate the banner for permanent display (to be approved and signed by the Chair and Vice Chair) up to a value to be notified As yet an artist has not yet been appointed. Work is still ongoing to identify a suitable artist. 4. To seek delegated authority to pay invoices that fall between meetings in accordance with the agreed amounts	MH

	<p>RESOLVED to approve payments in between meetings subject to the amounts being in accordance with the approved briefs.</p> <p>5. To receive an update on the current programme for community engagement and capital works</p> <p>Brief discussion took place regarding the other activities such as the lantern parade which will now start from the Working Men's Club and the film nights, to be held at the Silverdale Athletics Football Club. Details are to be worked up by Sarah over the next few weeks. It was noted that Ian Lowe would start work the tender brief for the capital works over the next few weeks.</p>	
90/19	<p>ASB – Heritage Park/Silverdale Sidings and to consider funding £500 (inc VAT) towards 2 bikes for PCSOs (Community Safety budget (£0))</p> <p>RESOLVED to approve the payment of £500 inc VAT to Spokes for the 2 bikes.</p>	
91/19	<p>To consider a complaint of motorbikes using the Mineral Line and around the village and to note the outcome regarding Lock It or Lose It campaign from Gareth Ryder PCSO</p> <p>PCSO Ryder has now achieved funding for the borough so no further action required. It was noted that an update had been requested from Borough Council officers, which was outstanding regarding the A frames along the Mineral Line. Clerk to ask the Borough Councillors to follow this up before raising a formal complaint, if it exceeds the customer service standards of 10 working days.</p> <p>Clerk to also ask about the Section 106 funding for the A frames by the Sidings.</p>	<p>Clerk AR DJ Clerk</p>
92/19	<p>Litter complaint in the village – namely May Street from businesses</p> <p>A letter had been received regarding enforcement action for litter. In relation to the untidy skip, the licence hadn't been adhered to and the business had now been asked to tidy the area up which it had. It was agreed that the skip company and business should be held accountable if the problems continue. This area to be monitored by all.</p> <p>The Borough Council will act on CCTV images if any can be obtained. It was agreed to send a list of litter hotspots to the Borough Council to ask them to target enforcement. CS will assist the two schools to consider litter picks in order to educate future generations.</p>	<p>ALL</p> <p>ALL</p> <p>CS</p>
93/19	<p>To consider providing a copy of the Miners' Wheel Interpretation Board for Silverdale Library- as a display for residents – Mr H Adamczuk</p> <p>The Clerk was in the process of obtaining a quote for an A0/A1 copy to go on the library wall.</p>	<p>Next agenda</p>
94/19	<p>To note the outcome of the six monthly asset inspection – and approve the quote to carry out the work</p> <p>RESOLVED to carry out the work as per the quote (£360) but to include the strimming of the seat by the Post Office.</p>	<p>Clerk</p>
95/19	<p>To authorise the Chair and Vice chair to enter into a SLA for a team of Community Payback for 1 day per week (£100 plus VAT) from 1st July 2019 until 31st March 2020</p> <p>RESOLVED that the Chair and Vice Chair sign the SLA. A list of jobs are to be sent to the Clerk asap by all.</p>	<p>ALL Clerk</p>
96/19	<p>To note HS2 Amended Bill – material in Library</p> <p>This was noted.</p>	
97/19	<p>To note the report back on Assessing Housing Needs Westminster Briefing Training Event 30 April – as circulated previously</p> <p>This was noted as circulated. HA thanked for his attendance and the usual statistics regarding house prices and average salary in the local area.</p>	
99/19	<p>To approve comments for the following Planning Applications (please click on the link to view):</p>	

	<p><u>Application for approval of topsoil analysis report as required by condition 13 of planning permission 18/00910/FUL - Three detached dwellings</u> Garage Block Rear Cheltenham Grove Silverdale Newcastle Under Lyme Staffordshire Ref. No: 18/00910/CN13</p> <p>It was RESOLVED to draw attention to the poor-quality soil analysis, the requirement for the special foundations to be installed, and the methane gas problem which had been identified. It was also agreed to inform the Planning Department that there is historic evidence of methane gas issues on neighbouring properties.</p> <p><u>Application for approval of scheme of remedial works for coal mining workings as required by condition 10 of planning permission 18/00910/FUL - Three detached dwellings</u> Garage Block Rear Cheltenham Grove Silverdale Newcastle Under Lyme Staffordshire Ref. No: 18/00910/CN10 - As above.</p> <p>To note Planning appeals as follows :</p> <p>Proposal: Retention of dormers to existing bungalow front and rear together with a flat roof infill area to form storage. Location: 28A Halfway Place Silverdale Newcastle Under Lyme - Application No: 18/01001/FUL – Noted.</p> <p>Proposal: Erection of a detached bungalow in existing garden, 149 High Street Silverdale Newcastle Under Lyme - Application No: 18/00618/FUL – Noted.</p>	
100/19	<p>Draft Summer newsletter- to agree and provide articles (Parish Councillors to input) as circulated</p> <p>A draft has been circulated and approved. Printing quotes will be obtained for a 12 page full colour A4 booklet x 3000 copies. CS to send alternative printer to the Clerk. HA to organise distribution for 1st and 2nd week of July at the latest.</p>	Clerk CS
101/19	<p>GDPR (standing item)</p> <p>Data breaches/Subject Access requests/Information Security – reminder of responsibilities – This was noted.</p> <p>To consider the approval of an Information Security Policy – Appendix A RESOLVED that this be approved.</p> <p>To approve the renewal of Tier 2 Specification for DPO at Staffs County Council £250 – RESOLVED that this be approved.</p>	Clerk Clerk
102/19	To consider any grant applications (SPC Grant Programme £1500) – None.	
103/19	To note correspondence received:- See Appendix B – Noted. It was noted that a letter had been received regarding the anniversary of The Proud Valley. This will be incorporated into the HLF bid if possible. To be discussed further on the next agenda. Clerk to send a copy to Cllr Jones.	Next agenda Clerk
104/19	To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C – This was noted.	
105/19	<p>To receive an update from the Borough Councillors and County Councillor, and Western Communities LAP Chair Mr H Adamczuk - There was no update from the Borough Councillors or County Councillor. HA updated the meeting regarding the LAP who were also objecting to the increase at Walleys Quarry. The planting scheme along the mineral line was still outstanding and dates were expected soon.</p> <p>To include Silverdale Park Skate Park – It was noted that a consultation exercise was ongoing to inform the funding bid to be sought.</p>	
106/19	<p>To approve the Payments schedule and note receipts</p> <p>Renewal of ICO subscription – at a cost of £40 – RESOLVED to approve.</p> <p>Payments: RESOLVED to make the following payments:</p>	

Signed..... Dated

CHQ / BACS NO	PAYMENTS	Gross
Bacs 017	Aspire Grant school uniform project PAID	500.00
Bacs 011	Steve Hough 6 monthly inspection	60.00
Bacs 018	Sarah Bonham Project manager HLF	600.00
Bacs 019	Mike Holdcroft (Ceramic badges) HLF materials	500.00
Bacs 020	Val Simpson (Social Media) HLF	250.00
Bacs 021	Letting in the Light (reminiscence/editing work) HLF	1500.00
bacs 023	Spokes Bikes (2 x bikes Police)	500.00
bacs 024	C Withington Clerk -June Salary and expenses (4 hours extra HLF and 6 hours Newsletter)	630.85
bacs 025	HMRC Tax and NI June	171.16
bacs 026	Staffordshire Pensions June	230.60
bacs 027	ICO Data protection fee	40.00
bacs 028	NBC - Refunded money paid in error	4000.00
bacs 029	Staffordshire County Council GDPR training	200.00
		9182.61
RECEIPTS		
10.04.19	Precept	£27,806.50
10.04.19	Grant paid in error from NBC	£4,000.00
10.04.19	CTSG	£1,834.00
10.04.19	S136	£1,518.00
28.05.19	red grant (once invoices recd)	£1,225.00
30.04.19	Interest April	£15.12
31.05.19	Interest May	£17.83
Meeting closed 8.30pm		

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thursday 11th July 2019 @ 6.30pm Silverdale Library

Future dates include (6.30pm Silverdale Library Thursday): 8th August, 12th September, 10th October, 14th November, 12th December