

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Thursday 9th May 2019 at Silverdale Library, Silverdale at 6.30pm

Present:

Chair – Mr H Adamczuk (HA), Mr M Melvin (MM), Mr K Sukumaran (KS), Mr J Wu (JW), Mrs T Spence (TS), Mr A Sutcliffe (AS), BClIr Mrs A Rout, Mrs C Jarrett (CJ), County/BClIr D Jones (DJ)

Clerk – Mrs C Withington

The meeting was brought to order at 6.30pm by the retiring Chair Mr H Adamczuk

One member of public present

Ref	Item	Action
59/19	Election of Chair and Vice Chair (and signing of Office of Acceptance) RESOLVED to appoint Mr H Adamczuk as the Chair. HA signed the office of acceptance form. The Vice Chair will be appointed at the next meeting.	Next meeting
60/19	Public Participation: No items to discuss, although the member of public wished to hear about a planning application on the agenda.	
61/19	To receive apologies (in writing to the Clerk) – CS	
62/19	Police (PC Slater and PCSO Bryant) <ul style="list-style-type: none"> - ASB – Heritage Park/Silverdale Sidings and to consider funding £400 towards 2 bikes for PCSOs (Community Safety budget (£0)) <p>It was noted that the Police had not attended, despite say they would send a representative. The issues were discussed in brief and a separate meeting had been held with the police. It was RESOLVED to approve £400 (to be moved from the Handyman budget) for the purchase of 2 bikes for PCSOs. AS to contact the police to ask them to send an invoice or payment request to the Clerk. DJ confirmed that he is following up on the Section 106 funding that is due from the Silverdale Sidings development towards community improvements.</p> <p>Parking issues (following ex resident letter) obstruction of pavements A letter was considered in detail at the meeting. It was noted that the obstruction of pavements (more than 2 wheels) and junctions need to be reported to 101 to allow police the opportunity to ticket if resources allow. Parking on double yellow lines and other restrictions should be sent to Staffordshire County Council via Clear Streets (Place) clear.streets@staffordshire.gov.uk</p> <p>It was noted that DJ was looking into a long term solution for speeding vehicles in Church Street, but it is likely to be a compromise between Highways and residents' aspirations. Noted that removal of parked cars would speed up traffic in some cases. DJ will follow up on the uncovered skip parked outside the bathroom shop permanently as it may be contravening the licence of the operator, and will follow up with Enforcement at the County. It was noted that the police are lacking in resources, and PCSOs will only issue advisory notices as they cannot issue tickets. HA agreed to reactivate the Community Speedwatch. HA noted that inconsiderate parking was more difficult to resolve than illegal parking.</p>	AS DJ
63/19	To resolve that the minutes (Annual Parish to note only) of SPC meeting held on 11th April 2019 are correct and for the Chair to sign (copy attached) RESOLVED that the minutes be accepted as a true and accurate record. These were signed by the Chair.	
64/19	To note the outcome of the Internal Auditors report in relation to the Accounts year ending March 2019– RESOLVED that the report to accepted as circulated. It was noted that there were no matters to resolve.	
65/19	To approve the Annual Return in relation to Section 1 for the Accounts year ending March 2019 – See Appendix A - RESOLVED that the Chair be authorised, following confirmation of Section 1 statements at the meeting, to sign the Annual Return along with the Clerk/RFO. This was done at the meeting.	Clerk

66/19	<p>To approve the Annual Return in relation to Section 2 for the Accounts year ending March 2019 – See Appendix A</p> <p>RESOLVED that the Chair be authorised following confirmation of Section 2 statements to sign the Annual Return along with the Clerk/RFO. This was done at the meeting.</p>	Clerk
67/19	<p>To nominate representatives for outside bodies and working parties including Walleys Landfill Liaison Group, Knutton and Cross Heath LAP</p> <p>It was RESOLVED to nominate the following: HA and JS Walleys Quarry (with additional representation from DJ and AR) HA and AR Knutton and Cross Heath LAP JW and AR Ibstocks</p>	HA JS HA AR JW Clerk
68/19	<p>To adopt the Revised Model standing orders and review the financial regulations – see Appendix B – RESOLVED that these be adopted.</p>	
69/19	<p>To review the Policies - H&S, Media, Social Media, Equal Opportunities, Complaints – see Appendix C RESOLVED that this be adopted.</p>	
70/19	<p>To approve the renewal of the insurance from 1st June 2019 –£517.05 or 3 year LTA £489.01 with Zurich Insurance (was £1074.24 last year with Came and Co) – see Appendix D</p> <p>The revised price for Came and Co was tabled at £1,095.90. It was RESOLVED to appoint Zurich on an initial one year basis at £517.05.</p>	Clerk
71/19	<p>To instruct a six monthly asset inspection – The Clerk was authorised to instruct the asset inspection with Mr Hough.</p>	Next agenda
72/19	<p>Flooding alleviation Silverdale Road Silverdale village and Underwood Road and Sneyd Terrace – Mr H Adamczuk</p> <p>DJ reported that he had asked for additional grids to be installed at Church Street, opposite Vale Street and at Cemetery Road/Silverdale Road traffic lights which would be funded through the additional Highways fund. It is hoped that at that point cameras will be used to investigate the blockages. DJ to chase up the blocked drains at Sneyd Terrace and Underwood Road. The situation regarding the recent floods of properties was not acceptable and residents will be encouraged to seek claims if necessary.</p>	
73/19	<p>To authorise the Chair and Vice chair to enter into a SLA for a team of Community Payback for £5k for 19/20 – approx. 1 day per week for 33 weeks- to be circulated</p> <p>The Chair was authorised to resolve any queries with the SLA at a meeting and to then enter into a contract. This would be signed by the Vice Chair when appointed, but an interim arrangement for May can be put in place. It was suggested that the Elim Church may allow access to their facilities.</p> <p>It was agreed to include an article in the newsletter and to invite suggestions for work through the website and forms in the library. This will be looked at once the service is up and running. A spreadsheet of man hours will be kept to compare to the work of a handyman. Invoices should show detail regarding this. It was also asked that where possible local labour is used.</p>	Clerk HA
74/19	<p>To approve comments for the following Planning Applications (please click on the link to view):</p> <p><u>Two storey side extension and single storey rear extension</u> Silverdale Nursing Home 1 Newcastle Street Silverdale Newcastle Under Lyme Staffordshire ST5 1PQ Ref. No: 19/00212/FUL</p> <p>RESOLVED to object for the following reasons: There is existing (informal) parking that is currently where the planned extension is to go which will be lost, plus informal parking where the new bays are proposed. Overall it is believed that this will be a net reduction in parking overall. Therefore</p>	

	<p>this means that there is no additional parking to be created for staff, visitors or residents to account for the increase in bedrooms and training rooms. Parking currently spills out onto the street and grass verges in a congested area by the roundabout as it is inadequate for the current numbers. The impact of this new build 2 storey extension should be considered considering the being next to the gateway to the village, which houses a local listed Mining Tribute and a renowned site for the Britain in Bloom competition.</p> <p><i>DJ left the room for the remaining discussion.</i></p> <p>Single Storey Extension to Rear Park House Scot Hay Road Silverdale Newcastle Under Lyme Staffordshire ST5 6RQ Ref. No: 19/00288/FUL RESOLVED to support this.</p> <p>Conversion of existing garage to provide kitchen/utility and alterations to garage roof. 18 Hayfield Road Silverdale Newcastle Under Lyme Staffordshire ST5 6RU Ref. No: 19/00263/FUL RESOLVED to support this.</p> <p><i>DJ returned to the room.</i></p>	
75/19	<p>Draft Summer newsletter- to agree and provide articles (Parish Councillors to input)</p> <p>It was agreed that CJ and TS would provide a short article on their background and also a picture for the newsletter. AR to provide an article regarding the skateboard project and consultation slip. Others to provide articles as necessary. It was agreed to include some information regarding Community payback and also dangerous parking.</p>	
76/19	<p>Mining Monument progress (HLF bid)</p> <p>Approval to enter into contract (for Chair and Vice Chair to sign) and to authorise payments on receipt of signed contract as per below:</p> <ol style="list-style-type: none"> 1. Ian Lowe of Lowe & Elliott chartered surveyors (works project manager) up to a value of £750 (net) – RESOLVED to appoint Mr Lowe in accordance with the last meeting. 2. Brent Sutton (Branding/PR etc) up to a value of £2k (first payment on receipt of signed contract, £800. 2nd payment 31st October 2019, £900. Final payment of £300 post evaluation) – RESOLVED that this be approved and signed by the Chair. 3. Val Simpson (Social Media) up to a value of £1k (first Payment on receipt of signed contract, £250. 2nd payment 1st October 2019, £500. Final payment of £250 post evaluation) - RESOLVED that this be approved and signed by the Chair. 4. Letting in the Light (reminiscence/editing work) up to a value of £3625 (First Payment on receipt of signed contract, £1500. 2nd payment 30th November 2019, £1500. Final payment of £625 post evaluation) - RESOLVED that this be approved and signed by the Chair. 5. Mike Holdcroft to provide the badges (up to a value to be notified) - RESOLVED that this be approved and signed by the Chair up to a value of £1700. 6. To appoint an artist to work with the community to recreate the banner for permanent display (to be approved and signed by the Chair and Vice Chair) up to a value to be notified – This will be discussed at the next meeting. <p>To note the provisional date for the lantern parade as Sat 2nd Feb 2020 – This was noted.</p> <p>To receive an update on the current programme for community engagement and capital works – This was noted and accepted.</p>	Next agenda
77/19	<p>Lock it or Lose it – Community Safety project £500 request for funding from Police (Community Safety budget £0)</p>	

	<p>HA provided the context of the project as requested by CPSO Gareth Ryder. It was noted that the funding would supply 250 key rings for motorbikes in the area to tag motor bikes and advise about crime hot spots and theft of motor bikes.</p> <p>It was felt that there were not 250 motorbikes, therefore consideration should be given to match funding of at least 50% by another Parish or LAP. HA to suggest that the Police approach the Knutton and Cross Heath Lap for the other £250. RESOLVED that in the event that the remaining funds are obtained £250 will be donated from the Handyman budget to be agreed at the next meeting.</p>	HA Next agenda																					
78/19	<p>To consider any grant applications (SPC Grant Programme £2000) – Aspire – School uniforms, PE kit and stationery to the children at St Lukes, Silverdale Primary Academy at Knutton St Mary’s - £500</p> <p>RESOLVED to support this in light of last year’s success.</p>																						
79/19	To note correspondence received:- See Appendix E – Noted.																						
80/19	To note the Staffs Parish Council Assoc Bulletins received: - See Appendix F – Noted.																						
81/19	<p>Odour from Walley's Quarry – Mr H Adamczuk</p> <p>A residents meeting had been held and TV coverage achieved. DJ noted the sterling effort that the local residents had put in to obtain such good coverage. DJ will be meeting with the Environment Agency Director to raise concerns regarding the handling of complaints as the Investigating Officer has not dealt with the complaints properly. Residents are encourage to report the odour at the time to the Environment Agency but also on the Borough Council website to cross check. DJ praised Darren Walters who has head up the team from the Borough Council and has agreed that there is a foul smell.</p>																						
82/19	<p>To receive an update from the Borough Councillors and County Councillor</p> <p>To include Silverdale Park Skate Park</p> <p>AR has held positive comments with Ibstocks and Red Industries regarding funding applications for the Skate Park. Newcastle Borough Council will put in £10k which will count as match funding for Red Industries. Consultation will be carried out with the local schools, youth groups and impacted residents. The Parish Council thanked AR for her efforts.</p> <p>DJ updated the meeting to say that Staffs County Council are now having direct intervention in the care packages, although there is some concern about the quality of care packages in the future.</p>																						
83/19	<p>To approve the Payments schedule and note receipts</p> <ul style="list-style-type: none"> To note and agree the approved NALC pay award and to back date to 1st April 2019 – RESOLVED that this be approved. To approve the Chairs Allowance Section 115 LGA 1972 (budgeted £250) - The Chair declined the Allowance for this year in lieu of the recent attendance at the Housing Need conference. HA was thanked for his contribution. <p>Payments – RESOLVED to make the following payments:</p> <table border="1"> <thead> <tr> <th>CHQ / BACS NO</th> <th>PAYMENTS</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Bacs 010</td> <td>Sarah Bonham Project manager HLF April x 3 days</td> <td>600.00</td> </tr> <tr> <td>Bacs 012</td> <td>Zurich Insurance premium</td> <td>517.05</td> </tr> <tr> <td>Bacs 013</td> <td>C Withington Clerk -May salary and expenses</td> <td>521.05</td> </tr> <tr> <td>Bacs 014</td> <td>HMRC Tax and NI May</td> <td>122.40</td> </tr> <tr> <td>Bacs 015</td> <td>Staffordshire Pensions May</td> <td>187.36</td> </tr> <tr> <td></td> <td></td> <td>2007.86</td> </tr> </tbody> </table>	CHQ / BACS NO	PAYMENTS	Gross	Bacs 010	Sarah Bonham Project manager HLF April x 3 days	600.00	Bacs 012	Zurich Insurance premium	517.05	Bacs 013	C Withington Clerk -May salary and expenses	521.05	Bacs 014	HMRC Tax and NI May	122.40	Bacs 015	Staffordshire Pensions May	187.36			2007.86	
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THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thursday 13th June 2019 @ 6.30pm Silverdale Library