

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on

Thursday 10th January 2019 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Chair – Mr H Adamczuk (HA), Mr J Wu (JW), Mr K Sukumaran (KS), Mr J Siery (JS), Ms C Jarratt (CJ), Mr A Sutcliffe (AS); Clerk – Mrs C Withington

The meeting was brought to order at ~~7.00pm~~ **6.30pm**.

Public Open Forum - There was 5 members of the public present. The following issues were raised:

HGVs destroying the verge by Walleys Quarry, while parking up overnight. HA to report to Red Industries. The Clerk will report this to Highways and Cllr Jones.

Odours from the landfill. Residents were encouraged to report it to the Environment Agency helpline 0800 80 70 60 or to email DBroadhurst@redindustries.co.uk and to copy silverdaleparish@hotmail.com in. It was noted that it doesn't diminish when it rains.

Church Street- A resident requested that action was taken to look at whether it was feasible to have a one way system or other improvements to make the road safer due to the number of accidents/near misses and parking issues following cars/HGVs using it as a rat run to avoid the speed bumps at the top. It was noted that during the recent roadworks, there was a significant improvement while it was one way. This will be forwarded to Cllr Jones for his input and consideration as part of the Divisional Highways programme. There is also an issue with single /double yellow lines on Chapel Street/Church Street which if removed would allow residents to be able to park nearer to their homes. HA to look at providing the Community Speedwatch at that location in the meantime. Residents were also encouraged to report highways issues to highways@staffordshire.gov.uk or 0300 111 8000 or <https://apps2.staffordshire.gov.uk/web/reportfault/#divSelectionHeader> . Noted that the recent road works had left the road verges in a poor state. Resident to report to Highways with photos, and the Clerk will, plus report to Cllr Jones.

Ref	Item	Action
284/18	<p>To approve the Budget for 2019/20 and set the Precept – see Appendix A</p> <ul style="list-style-type: none"> - Lollipop lady- - Handyman - Door to Door community transport donation request VAST – It was noted that there had been a Borough wide request, however no detail had been provided despite requesting the information from the Charity regarding local statistics. <p>It was noted that there had been no other comments made regarding the budget. There was concern raised by AS that we should continue to push for the County/Borough to provide the services which they are proposing to cut in the future eg grass cutting, Lollipop patrol etc. It was noted that the litter collector role we are proposing would be an enhancement rather than replacement. It was RESOLVED to raise the precept to £20.95 per annum per Band D council tax property for 2019/20 which will be an annual increase of £2.03 per year – which will raise funds for the Lollipop patrol at Pepper Street and the litter collector post. It was agreed with the proviso that this is reduced if the lollipop service is retained by the County.</p>	Clerk
285/18	To receive apologies (in writing to the Clerk) – Mr Spence, Mrs Spence, Mr Melvin	
286/18	<p>To resolve that the minutes of the SPC meeting held on 13th December 2018 are correct and for the Chair to sign (copy attached)</p> <p>RESOLVED that this be signed as a true and accurate record. These were signed by the Chair at the meeting.</p>	
287/18	<p>GDPR (Standing Item)</p> <p>Subject Access Requests/Information Security/Data Breaches – The Clerk reminded those present of their responsibilities in this regard.</p> <p>Draft policies – Information Security policy and acceptable user policy – need to be developed by NALC (requested)</p> <p>It was noted that these have been requested and will be brought to the next meeting for all to sign up to and agree. The Clerk requested that all members read these before attending the meeting, as they will need to sign up to the Acceptable user policy.</p>	Next agenda ALL

288/18	<p>Pepper Street – Underground Fire remediation Report of Coal Authority 1999 on Methane Gas Escape at 72 and 74 Bath Road Parksite Silverdale – Mr H Adamczuk</p> <p>HA circulated a report which he had obtained from the Coal Authority through a Freedom of Information request. It noted the localized escape of methane and that we should be aware in the event of future housing developments. There were no other issues known in this respect following these 2 properties. The Clerk will forward any concerns raised by Keele Parish Council regarding the ongoing remediation works at Pepper Street if there are any. As yet there had been no known complaints during the work. It was agreed that this report will be sent to the Borough Council and Keele Parish Council.</p>	Clerk Clerk
289/18	<p>To approve comments for the following Planning Applications (please click on the link to view):</p> <p><u>Retention of dormers to existing bungalow front and rear together with a flat roof infill area to form storage. 28A Halfway Place Silverdale Newcastle Under Lyme Staffordshire ST5 6EQ Ref. No: 18/01001/FUL – RESOLVED</u> no comments.</p> <p><u>Replace the existing refrigeration plant with new plant 1 The Parade Silverdale Newcastle Under Lyme Staffordshire ST5 6LQ Ref. No: 18/00961/FUL RESOLVED</u> No objections.</p> <p><u>Change of use and refurbishment of former care home (C2) into apartments (C3) for over 55s independent living. The detailed proposals are for 16 new one beds and 3 two bed apartments. The Brighton Sneyd Terrace Silverdale Newcastle Under Lyme Staffordshire ST5 6JT Ref. No: 18/00714/FUL RESOLVED</u> to call in the decision, if it is not already due to go to Planning Committee to allow full and proper consideration. It was also RESOLVED to note that the Parish Council regrets the loss of the reablement facility, which is within a setting that is special for Silverdale and Newcastle. A number of residents have raised concerns with the Parish Council regarding the availability of the apartments to a lower age range. It was RESOLVED that it be requested that, if approved, a planning condition is put in place that ensures the facility is only occupied by the over 55s, as intended. There is also concern about the impact on the residents of the neighbouring older persons accommodation in St Luke’s Close and how this scheme will affect the future of that site. The Planning Officers/Committee are asked to consider this aspect within this application to ensure there is no negative impact.</p>	
290/18	<p>Planting for preventing ASB by youths on the Mineral Line – Mr H Adamczuk</p> <p>AS reported that he was working with Robin Wiles to put a bid in for the planting of 50 thorny bushes by the old station and 12 x 6ft conifers to screen the new park at the Mineral Line. It was agreed that AS could approach other companies, if Garners had not supplied the quote that was required. Soil will be donated by the housing developer. AS to ask if an order can be placed but delivery stalled until they are ready. The deadline is 2nd Feb. Other issues seem to have improved, since the intervention of the police and the parents.</p>	AS
291/18	<p>Issues with Heritage Park LEAP and footpath access – Mr M Melvin</p> <p>There was no update.</p>	Next agenda
292/18	<p>An update regarding the LAP Skateboard ramp funding applications – Cllr A Rout</p> <p>AR was not at the meeting to provide an update. The Clerk noted that JOG funding is unlikely to be possible, following advice from Robin Wiles due to timing and the issue not being a priority with JOG. AR will be asked to update the Parish Council with the latest position on bidding for the funds.</p>	AR Next agenda
293/18	<p>To receive further information regarding the Parksite shop and Aspire development plans – to note email in relation to planning brief – to note Aspire’s attendance at the March Parish Council meeting</p> <p>It was noted that there is no planning brief at the moment, however they will be attending the March meeting when the scheme is further developed.</p>	March Agenda
294/18	<p>To consider any grant applications (SPC Grant Programme £1500) - None</p>	
295/18	<p>Environment Agency Study of Ambient Air Quality at Silverdale Road 6 July 2017 to 14 February 2018 and Walley’s Quarry Landfill</p>	

	<p>This was circulated by HA at the meeting following an independent study. It was noted that in the main the methane was within “tolerable” levels, however there was a source external to the site which is not yet known. HA to request further information on the combustible material. JS reported the smell is worse around 2/3am.</p> <p>It was also agreed that AS will forward to the University in the event that any PhD students wish to use it as a local study.</p> <p>Other issues included the bird scarer which are sending rats over to the nearby caravan site and seem to be several times during the day. It was also a hazard for nearby motorists and local schools. This will be reported to RED Industries at the Thistleberry Residents Association meeting by HA.</p>	HA																		
296/18	<p>Pit Boy to Prime Minister: the play by Edward Hilton at WMC Silverdale in 2019</p> <p>This was noted and is expected to be within the summer. It was agreed we will support Edward as much as possible to produce this play.</p>																			
297/18	<p>Flooding in Silverdale Road/Cemetery Road and in Underwood Road 2018</p> <p>HA had recently written to the Flood Team at the County Council to ask what funding may be available for these areas.</p>																			
298/18	<p>Reports from Western Communities Locality Action Partnership report and Staffs Parish Councils Association Exec report– Mr H Adamczuk</p> <p>No update available for this meeting.</p>																			
299/18	<p>To note correspondence received:- See Appendix B – This was noted.</p>																			
300/18	<p>To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C – This was noted.</p>																			
301/18	<p>To receive an update from the Borough Councillors and County Councillor</p> <p>There was no update available. Clerk was asked to obtain an update from the County Councillor to circulate in his absence.</p>	Clerk																		
302/18	<p>To note the National Salary Award 2019-20 and approve</p> <p>RESOLVED that this be adopted from 1st April 2019.</p>																			
	<p>To approve the Payments schedule and note receipts</p> <p>RESOLVED to make the following payments:</p> <table border="1"> <thead> <tr> <th>CHQ / BACS NO</th> <th>PAYMENTS</th> <th>GROSS</th> </tr> </thead> <tbody> <tr> <td>bacs 078</td> <td>C Withington Clerk -Jan salary and expenses</td> <td>544.44</td> </tr> <tr> <td>bacs 079</td> <td>HMRC Tax and NI Jan</td> <td>128.60</td> </tr> <tr> <td>bacs 080</td> <td>Staffordshire Pensions Jan</td> <td>196.41</td> </tr> </tbody> </table> <p>Receipts:</p> <table border="1"> <tbody> <tr> <td>04.01.19</td> <td>NBC Jet washing Ilkley Place refund</td> <td>120.00</td> </tr> <tr> <td>31.12.18</td> <td>December Interest</td> <td>6.51</td> </tr> </tbody> </table>	CHQ / BACS NO	PAYMENTS	GROSS	bacs 078	C Withington Clerk -Jan salary and expenses	544.44	bacs 079	HMRC Tax and NI Jan	128.60	bacs 080	Staffordshire Pensions Jan	196.41	04.01.19	NBC Jet washing Ilkley Place refund	120.00	31.12.18	December Interest	6.51	Clerk
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THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 14th February 2019 @ **6.30 pm Silverdale Library**

Future dates include (6.30pm Silverdale Library): 14th March 2019, 11th April, 9th May, 13th June

Appendix A – Approved Budget 2019/20

SILVERDALE PARISH COUNCIL APPROVED BUDGET 19/20 CONSULTATION

EXPENDITURE			
Budget Heading	2018-19 Approved Budget	2018-19 Expected outturn	2019-20 Approved Budget
POWERS - PC ADMINISTRATION	£ 13,510.00	£ 18,420.12	£ 13,760.00
POWERS & DUTIES	£ 13,500.00	£ 31,799.36	£ 17,380.00
Allotments	£ 500.00	£ 500.00	£ 500.00
Mining Wheel (retention, plaque, interpretation board)	£ -	£ 21,794.36	£ 1,000.00
HLF project (lbstocks bid writing)	£ -	£ 2,000.00	£ -
HLF Match funding £1.5k over 2 years (Earmarked reserves £3k 19/20)	£ 1,500.00	£ -	£ -
Comm Safety (match funding measures) (£500)	£ 500.00	£ 500.00	£ -
Election Contingency (Bi Election)	£ 5,000.00	£ -	£ -
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500.00	£ 1,500.00	£ 1,500.00
General Powers	£ -	£ -	£ -
Highways (inc provision of Grit Bins £500 and refill and culvert cleaning, signs)	£ 1,000.00	£ 1,000.00	£ 1,000.00
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -	£ -
Lollipop Crossing patrol (add £4k earmarked reserves 19/20)	£ -	£ -	£ 4,000.00
Litter collector/ranger?? (10 hrs pw @ £9 ph)plus tools/equipment £1200	£ -	£ -	£ 5,880.00
Newsletter/Website/Publications	£ 500.00	£ 500.00	£ 2,000.00
Assets (maintenance & cleaning inc Bus shelters)	£ 3,000.00	£ 4,005.00	£ 1,500.00
CONCURRENT FUNDING - Sec 136/Support Grant 2978	£ -	£ 2,978.00	£ 2,233.50
Other spend to be allocated	£ -	£ 169.00	£ -
HLF updated survey Mining Tribute	£ -	£ 400.00	£ -
Newsletter printing Autumn 804	£ -	£ 804.00	£ -
Miners Wheel retention 500	£ -	£ 500.00	£ -
Xmas Tree Parksite	£ -	£ 200.00	£ -
Village appearance (Baskets, bench plaque, Blue plaque celebration)	£ -	£ 480.00	£ -
Notice board - cyclical maintenance/installation 425	£ -	£ 425.00	£ -
Grants - Sec 137 (if no other power exists)	£ 7,500.00	£ 2,500.00	£ 2500
Flowers / Plants	£ 500.00	£ 500.00	£ 500.00
Grant applications	£ 2,000.00	£ 2,000.00	£ 2,000.00
Miners wheel (Tesco, Cllr fund, Red)	£ 5,000.00	£ -	£ -
Total	£ 34,510.00	£ 55,697.48	£ 35,873.50

INCOME			
	Income 18/19	Expected Income 18/19	Required Income 19/20
Precept (£18.92 per band D*1463/1489 for 18/19)	£ 28,171.88	£ 28,171.88	Precept (Per Band D - 1518) £ 31,806.50
Rural Grant - Sec 136	£ 2,978.00	£ 2,978.00	Rural Grant - Sec 136 £ 2,233.00
Council Tax Support Grant	£ 1,834.00	£ 1,834.00	Council Tax Support Grant £ 1,834.00
Bank Interest (forecast)	£ 2.95	£ 10.00	Bank Interest (forecast) £ -
VAT refund	£ -	£ 4,910.12	VAT refund £ -
Allotment rent/misc	£ 8.20	£ -	Allotment rent/misc £ -
Other in tesco bags of help/Red	£ 12,955.00	£ 14,355.00	Other in tesco bags of help/Red £ -
INCOME Total	£ 45,950.03	£ 52,259.00	INCOME Total £ 35,873.50
RESERVES 2018/19			Shortfall £ -
Reserves balance carried forward to 18/19	£ 40,509.19		Band D Precept required 19/20 £ 20.95
Expected Spend against Budget (-underspend/overspend)	£ 21,187.48		Annual Increase of £ 2.03
Expected spend against expected income (-underspend/overspend)	£ 3,438.48		Weekly increase of £ 0.04
Reserves carried forward to 19/20	£ 37,070.71		Current Precept Band D 18/19 per annum £ 18.92