

SILVERDALE PARISH COUNCIL**MINUTES OF PARISH COUNCIL MEETING held on****Thursday 13th December 2018 at Silverdale Library, High Street, Silverdale at 6.30pm****Present:**

Chair – Mr H Adamczuk (HA), Mr J Wu (JW), Mrs T Spence (TS), Ms C Jarratt (CJ), BCLlr A Rout, Mr A Sutcliffe (AS) Clerk – Mrs C Withington

The meeting was brought to order at 7.00pm.

Public Open Forum - There was 1 member of public present to provide comments on the draft budget in relation to the handy person and the lollipop person. He felt the tools budget was too high and also that the role would be a waste of money, which should be carried out by the Borough or County Council, rather than the parish. It was noted that this was at the request of other residents following complaints about the poor state of the village following cuts in services, and also the money will be spent directly within the Parish. This role will be reviewed in future, if the cut services are reinstated by the Borough/County. The other item related to the lollipop person, which the member of public felt was also not needed and should be funded by the parents who have responsibility for their children, especially if the County council deem it as not being required. Most of the safety issues are caused by parents parking irresponsibly when dropping off. It was noted that we are approaching St Luke's School to see if they can raise funds to contribute, rather than the cost falling to the parish.

Ref	Item	Action
265/18	<p>PUBLIC BUDGET CONSULTATION – Draft budget 2019/20 and impact on Precept – see Appendix A</p> <ul style="list-style-type: none"> - Lollipop person - Handyman <p>The above comments were noted. It was also noted that to date there had been no other public comments received. Further consideration to the final budget to be given at the next meeting.</p>	
266/18	To receive apologies (in writing to the Clerk) – Mr Melvin, Cllr Spence, Mr Sukumaran	
267/18	<p>To resolve that the minutes of the SPC meeting held on 8 November 2018 are correct and for the Chair to sign (copy attached)</p> <p>RESOLVED that the minutes of the last meeting be signed as a true and accurate record. The minutes were signed at the meeting by the Chair.</p>	
278/18	<p>An update regarding the LAP Skateboard ramp funding applications – Cllr A Rout</p> <p>It was RESOLVED to bring this item forward on the agenda. AR updated the meeting to say that a number of funding sources had been identified for the replacement skate park ramps, which were removed at short notice due to Health and Safety concerns.</p> <p>It was noted that between £25k to £32k plus VAT was required for one half pipe, a fun box and surfacing. Cllr Rout will be looking to the Borough Council to pay for the resurfacing work. Robin Wiles of the LAP are leading on the bids, which will be worked up, some smaller ones will be in conjunction with the Parish Council if possible. AR to update on the progress at the next meeting.</p>	AR
268/18	<p>GDPR (Standing Item)</p> <p>Subject Access Requests/Information Security/Data Breaches – Noted following training received earlier before the start of the meeting.</p> <p>Data Protection Policy and The Management of Transferable Data Policy – Appendix B to be adopted- RESOLVED to adopt this policy and all to be aware of the implications.</p> <p>Draft policies – Information Security policy and acceptable user policy – need to be developed and adopted – Noted that a model is awaited from NALC.</p>	Clerk ALL
269/18	<p>Pepper Street – Underground Fire remediation – Start on Site and feedback from Public meeting and to note approval of the conditions 13/00970/2CN09 and 13/00970/2CN10 and to note the change of affordable housing/Section 106 regarding the bond</p>	

	The position with the bond was noted. It was also noted that the developer was seeking to reduce the affordable homes from 15% to 6%. The Clerk was asked to send a letter to Guy Benson objecting to the reduction from 15% to 6%, and the situation with the bond. AR left the meeting.	Clerk
270/18	<p>To approve comments for the following Planning Applications (please click on the link to view):</p> <p><u>2 x Internally illuminated fascias, 1 x internally illuminated Co-Op projecting sign, 1 x non-illuminated wall mounted flat aluminium panel.</u> Co-Operative Food 1 The Parade Silverdale Newcastle Under Lyme ST5 6LQ Ref. No: 18/00957/ADV - This was noted with no comment.</p> <p><u>Three detached dwellings</u> Garage Block Rear Cheltenham Grove Silverdale Newcastle Under Lyme Staffordshire Ref. No: 18/00910/FUL – The Chair tabled a list of reasons to consider for the planning application. It was resolved to submit objections to the planning application for the reasons given below:</p> <ol style="list-style-type: none"> 1. We oppose this scheme because it relates to an area of mid nineteenth century shallow coal mine working within 20 m of established housing. 2. The report, dated 7 December 2018 from the Coal Authority pointed out the present danger to health from past mining activity in this locality and stated important conditions that the developer would need do before their agreement, namely to investigate further and to carry out a remediation plan . 3. It is a small site adjacent to 8 semi detached dwelling and many other houses in the estate so any remediation would pose a health harm to residents. 4. In order to bring plant and materials into the site there is only one access road through the Buxton Avenue route off Scott Hay Road and this will involve extensive remediation in a tight site. A very large number of residents in Parksite Estate will be affected by the access issues into Cheltenham Grove. 5. The site is described as a ‘garage block’. There's no drive or hardstanding to enable parking. There are 5 stables on the site complete with horse troughs and horse riding paraphernalia. The site was used to keep ponies in the recent past and cars cannot access the stables. We believe the description was intended to suggest previous development. The site is farmland and greenfield not brownfield. 6. We have based our decision on the remediation at the nearby scheme in Hollywood Lane Pepper Street. In that situation there were no habitable dwellings in the vicinity. This is different in principle as there are residents living close to the site and therefore more concern arises to health matters. <p><u>Front bay window</u> 21 Hulme Close Silverdale Newcastle Under Lyme Staffordshire ST5 6SA Ref. No: 18/00924/FUL – This was noted with no comment.</p> <p><u>Proposed single storey rear extension and roof conversion</u> 56 Sutton Avenue Newcastle Under Lyme Staffordshire ST5 6TB Ref. No: 18/00901/PLD – AS declared a personal interest. There was some concern about the privacy impact, but it was considered to be minimal. This was noted with no comment.</p>	
271/18	<p>ASB – Heritage Park and Mineral Line and LAP feedback/suggested actions for consideration – Mr A Sutcliffe</p> <p>AS reported the issues that had been experienced recently. A meeting had also taken place with the Borough Council to look at planting that could be installed to stop youths sitting on the platform playing music and smoking drugs. A number of reports had been made to the police. It was agreed that planting Berberis Juliane which are 3ft high and one or two should be planted every meter, approx. £4 each – 10/15 meters either side of the platform. AS reported that the developer would contribute 1 ton of topsoil. Mr Middleton had said that he would get community payback to assist over 2/3 Saturday’s and he would project</p>	

	<p>manage it. AS to approach Garners to see if they will provide the plants for a lower cost. It is expected to be up to £300 for the planting. AS to ask Robin Wiles if we can seek JOG funding through the LAP if not then it will be brought back to the Parish Council.</p> <p>With regards to Heritage Park it has been suggested that conifers are planted around the boundary of the new park (approx. 6 – 8 at 6ft costing around £27 each). Also that signs are put in place on the new park regarding drinking. HA suggested that the LAP can access a detached youth worker, this will be raised at the LAP by HA. It was agreed to request that Natalie Noone attends a meeting along with the Police and Borough/County Councillors. HA to discuss with Robin Wiles.</p>	<p>AS</p> <p>HA</p> <p>HA</p>
272/18	<p>Feedback from Christmas tree/lights at Park site, Parade (top and bottom)</p> <p>It was noted that approx 100 people attended the event which was successfully co-ordinated by Peter Piper entertainment. The village event was attended by 30 children which was organised by the Elim Church.</p>	
273/18	<p>Issues with Heritage Park LEAP and footpath access – Mr M Melvin</p> <p>Agreed to postpone this to the next meeting.</p>	Next agenda
274/18	<p>To receive further information regarding the Parksite shop and Aspire development plans</p> <p>Following the response received from Aspire, the Parish Council noted their disappointment that Aspire do not feel they are able to provide retail facilities for Park Site. It was agreed to ask them to provide the planning brief for the site in advance of their attendance on 14th March 2019.</p>	Clerk
275/18	<p>To consider any grant applications (SPC Grant Programme £1500) - None</p>	
276/18	<p>Miners Wheel – Interpretation board – origin of the pit wheel – Mr H Adamczuk</p> <p>A revised version was issued for agreement, which took on board new information recently obtained regarding the origin of the wheel. HA will finalise the board and circulate to all for final comment.</p>	HA
277/18	<p>Leafletting Silverdale Parish – Mr H Adamczuk</p> <p>Discussion was held with regards to future leafletting exercises. It was agreed that if individuals could not meet the deadline, then a leafletting company or other community organisations should be considered.</p>	
279/18	<p>Reports from Western Communities Locality Action Partnership report and Staffs Parish Councils Association Exec report– Mr H Adamczuk</p> <p>HA to circulate the LAP minutes when they become available.</p>	HA
280/18	<p>To note correspondence received:- See Appendix C</p> <ul style="list-style-type: none"> • Mayor's Civic Carol Service – Sunday 16 December, at 6.30pm at St Andrew's in the Westlands, Pilkington Avenue. ST5 3RE - Noted • To note the Support given to the Taxi rank electric charging points bid – NBC licensing - Noted • Parish Council Forum – NBC Castle Offices - Thursday 15 November at 6.30pm (Chair/Vice Chair/Clerk only) – HA updated the meeting to say that the main points of discussion involved the Joint Local Plan following the changed methodology in calculating housing need. This resulted in a 5 year Housing Supply, however this could change if challenged by developers. The Keele Golf course masterplan is continuing, however they are now working on new reasons to take it out of the green belt which will be completed over the next 12 months. 	
281/18	<p>To note the Staffs Parish Council Assoc Bulletins received: - See Appendix D –</p> <p>This was noted.</p>	
282/18	<p>To receive an update from the Borough Councillors and County Councillor –</p> <p>There was no update available.</p>	
283/18	<p>To approve the Payments schedule and note receipts</p>	

It was **RESOLVED** to make the following payments:

CHQ / BACS NO	PAYMENTS	GROSS
bacs 065	C Spence - 2 sets of batt LED lights Parksite	36.00
bacs 066	C Withington - 2 sets of batt LED lights bot Parade	36.00
bacs 067	Keele Xmas tree Farm - trees x 2 - Parksite and bottom parade PAID	300.00
bacs 068	Elim Church - Village party donation PAID	500.00
bacs 069	PL Insurance Graham Sykes Event 7th December PAID	58.74
bacs 070	Tree lights – Peter Piper reimbursement PAID	141.26
bacs 071	C Withington Clerk -Dec salary and expenses	606.64
bacs 072	HMRC Tax and NI Dec	135.59
bacs 073	Staffordshire Pensions Dec	204.89
	TOTAL month	2019.12

Receipts:

30.11.18	Interest Nov	6.44
13.12.18	Chairs Allowance tax refund	40.00

The meeting closed at 8.25pm.

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 10th January 2019 @ **6.30 pm Silverdale Library**

Future dates include (6.30pm Silverdale Library): 14th February 2019, 14th March 2019

Appendix A

SILVERDALE PARISH COUNCIL DRAFT BUDGET 19/20 CONSULTATION			
EXPENDITURE			
Budget Heading	2018-19 Approved Budget	2018-19 Expected outturn	2019-20 Draft Budget
POWERS - PC ADMINISTRATION	£ 13,510.00	£ 18,420.12	£ 13,760.00
POWERS & DUTIES	£ 13,500.00	£ 31,799.36	£ 17,380.00
Allotments	£ 500.00	£ 500.00	£ 500.00
Mining Wheel (retention, plaque, interpretation board)	£ -	£ 21,794.36	£ 1,000.00
HLF project (lbstocks bid writing)	£ -	£ 2,000.00	£ -
HLF Match funding £1.5k over 2 years (Earmarked reserves £3k 19/20)	£ 1,500.00	£ -	£ -
Comm Safety (match funding measures) (£500)	£ 500.00	£ 500.00	£ -
Election Contingency (Bi Election)	£ 5,000.00	£ -	£ -
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500.00	£ 1,500.00	£ 1,500.00
General Powers	£ -	£ -	£ -
Highways (inc provision of Grit Bins £500 and refill and culvert cleaning, signs)	£ 1,000.00	£ 1,000.00	£ 1,000.00
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -	£ -
Lollipop Crossing patrol (add £4k earmarked reserves 19/20)	£ -	£ -	£ 4,000.00
Litter collector/ranger?? (10 hrs pw @ £9 ph)plus tools/equipment £1200	£ -	£ -	£ 5,880.00
Newsletter/Website/Publications	£ 500.00	£ 500.00	£ 2,000.00
Assets (maintenance & cleaning inc Bus shelters)	£ 3,000.00	£ 4,005.00	£ 1,500.00
CONCURRENT FUNDING - Sec 136/Support Grant 2978	£ -	£ 2,978.00	£ 2,233.50
Other spend to be allocated	£ -	£ 169.00	£ -
HLF updated survey Mining Tribute	£ -	£ 400.00	£ -
Newsletter printing Autumn 804	£ -	£ 804.00	£ -
Miners Wheel retention 500	£ -	£ 500.00	£ -
Xmas Tree Parksite	£ -	£ 200.00	£ -
Village appearance (Baskets, bench plaque, Blue plaque celebration)	£ -	£ 480.00	£ -
Notice board - cyclical maintenance/installation 425	£ -	£ 425.00	£ -
Grants - Sec 137 (if no other power exists)	£ 7,500.00	£ 2,500.00	£ 2500
Flowers / Plants	£ 500.00	£ 500.00	£ 500.00
Grant applications	£ 2,000.00	£ 2,000.00	£ 2,000.00
Miners wheel (Tesco, Cllr fund, Red)	£ 5,000.00	£ -	£ -
Total	£ 34,510.00	£ 55,697.48	£ 35,873.50

INCOME			
	Income 18/19	Expected Income 18/19	Required Income 19/20
Precept (£18.92 per band D*1463/1489 for 18/19)	£ 28,171.88	£ 28,171.88	Precept (Per Band D - 1518) £ 31,806.50
Rural Grant - Sec 136	£ 2,978.00	£ 2,978.00	Rural Grant - Sec 136 £ 2,233.00
Council Tax Support Grant	£ 1,834.00	£ 1,834.00	Council Tax Support Grant £ 1,834.00
Bank Interest (forecast)	£ 2.95	£ 10.00	Bank Interest (forecast) £ -
VAT refund	£ -	£ 4,910.12	VAT refund £ -
Allotment rent/misc	£ 8.20	£ -	Allotment rent/misc £ -
Other in tesco bags of help/Red	£ 12,955.00	£ 14,355.00	Other in tesco bags of help/Red £ -
INCOME Total	£ 45,950.03	£ 52,259.00	INCOME Total £ 35,873.50
RESERVES 2018/19		Shortfall £ -	
Reserves balance carried forward to 18/19	£ 40,509.19	Band D Precept required 19/20 £ 20.95	
Expected Spend against Budget (- underspend/overspend)	£ 21,187.48	Annual Increase of £ 2.03	
Expected spend against expected income (- underspend/overspend)	£ 3,438.48	Weekly increase of £ 0.04	
Reserves carried forward to 19/20	£ 37,070.71	Current Precept Band D 18/19 per annum £ 18.92	