

**SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on**

Thursday 13th September 2018 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Chair – Mr H Adamczuk (HA), Mr P Rout (part), Mr J Wu (JW), BCllr C Spence, (CS) Mrs T Spence (TS), Mr Jan Siery (JS), County Cllr D Jones (DJ)

Clerk – Mrs C Withington

The meeting was bought to order at 6.30pm.

Public Open Forum - There were 2 members of the public present. Also present was Dan Gray from Aspire re Item 196/18. No other items were discussed during public forum.

Ref	Item	Action
194/18	To receive apologies (in writing to the Clerk) – Mr K Sukumaran, BCllr A Rout, Mr Melvin, Mr A Sutcliffe.	
195/18	To resolve that the minutes of the SPC extraordinary meeting held on 16 August 2018 are correct and for the Chair to sign (copy attached) RESOLVED to accept these as a true and accurate record. The minutes were signed at the meeting. Mr Peter Rout resigned from the Parish Council. Mr Rout was thanked for his hard work and commitment over the last few years. Mr Rout left the meeting at this point. The Clerk will start the process for the casual vacancy.	Clerk
196/18	Brighton House – Paul Farrelly MP and Dan Gray Aspire Housing Dan Gray attending to provide a short presentation on Brighton House. The new accommodation will provide 19 purpose built modern apartments for the over 55 on a rented basis, most are likely to be local to the area. It was noted that the plans to provide this accommodation had been brought forward, following the NHS no longer requiring the temporary use (over 2 winters) of the step down care. It is expected that the start on site will take place in the Spring of 2019 with completion in Spring 2020. There will be meeting space on site. Mr Gray made the commitment to speak to the neighbouring residents to reassure them regarding the future of their existing homes. It was noted that Mr Farrelly MP had not responded to the request to attend.	
203/18	Feedback in relation to the (Keele Golf Course) Keele Growth Corridor consultation 21st August 2018 It was agreed to bring this item forward to allow the member of public to address the Parish Council. HA updated the meeting to state that he had attended consultation at the Borough Council regarding a draft masterplan. This showed 1200 houses (reduced from 1,800 in January), plus a new primary school (2 form entry), some retail and low energy provision (wind/solar). There was an allocation of 25% affordable housing. There was no input from Highways on the infrastructure at this stage, which was felt to be wholly inadequate. DJ had concerns about the exits from the site particularly the proposed use of Staveley Place giving access to the High Street Silverdale and the fact that Highways had not been involved or Keele University. There was also concern regarding the impact on the neighbouring schools, which are undersubscribed. Other comments included the impact on the already full Doctor's surgeries. The member of public queried the likely timescale for the master plan, which was explained in line with the current Joint Local Plan. He was also concerned with regards to the wildlife and the soil erosion following cutting down trees leading to potential flooding problems as there were natural springs on the golf course. It was RESOLVED to oppose the principle of the land being removed from the Green Belt to be used for a mixed housing development, due to the impact on the resources of Silverdale Parish. It was noted that the infrastructure is inadequate and there is a lack of evidence for	HA

	the local housing needs for the scale of development that this provides. HA to feed this back at the next consultation.	
197/18	<p>GDPR (Standing Item)</p> <ul style="list-style-type: none"> To consider arranging (mandatory) training for Councillors (£90 per hour) <p>RESOLVED to arrange training for all of the councillors locally to attend.</p> <ul style="list-style-type: none"> Subject Access Requests (can be received by any parish Councillor verbally or in writing – one calendar month response from receipt) <p>RESOLVED that this be noted by all and understood due to the implications.</p> <ul style="list-style-type: none"> Information Security (encrypted usb sticks, SCC email accounts, archives (6 years)) <p>RESOLVED that this be noted by all and understood due to the implications.</p> <ul style="list-style-type: none"> Data Breaches (reporting within 72 hours to DPO) <p>RESOLVED that this be noted by all and understood due to the implications.</p>	<p>Clerk</p> <p>ALL</p> <p>ALL</p> <p>ALL</p>
198/18	<p>Update on the HLF bid for the Mining Monument following revised survey</p> <p>RESOLVED to submit the bid as soon as possible, regardless of the competition. It was suggested that RED Industries may be a possible funding source if the project is not successful. All to review the final draft when circulated.</p>	<p>Clerk</p> <p>ALL</p>
199/18	<p>Miners Wheel – Interpretation board – to agree a draft and agree location for installation (subject to Land Trust/Groundworks)</p> <p>A draft had not been provided, although the order had been placed. Clerk to confirm the board with the Chair and Vice Chair. The final board and location will need to be agreed with the Land Trust/Groundworks.</p> <p>Miners Wheel – to approve the cost to install an end plate (up to £345 inc VAT) plus cost of inscription plaque 330 mm bronze (£250 net), to also agree wording</p> <p>The Clerk had confirmed the fixing arrangements. An order is to be placed directly with the contractor at the appropriate time. Wording for the plaque to be provided by CS and AS.</p> <p>To agree the retention release following completion certificate issued and defects complete</p> <p>It was noted that this is imminent, and the defects have been completed.</p>	<p>Clerk</p> <p>CS HA</p> <p>Clerk</p> <p>AS CS</p>
200/18	<p>To adopt the revised Model Standing Orders 2018 – see Appendix A</p> <p>RESOLVED to adopt the revised Model Standing orders as circulated.</p>	
201/18	<p>Further update regarding appointing a part time street cleaner/warden (10 hours per week) for the Parish and budget implications</p> <p>The Clerk and Chair had met with Roger Tait earlier in the day to discuss the Ranger service they provide to Kidsgrove TC, which sees an officer seconded to the Parish Council from the Borough Council. The service provides an instant response to issues such as flytipping, litter, minor highways (hedges/siding/drain clearance) which would be considered low priority and unlikely to be responded to for a number of weeks. It was a grade 6 post. The cost of the full-time post is around £35k (£28k staff inc oncosts and vehicle £7k). It was agreed that this is not affordable to the Parish Council on their own. The Clerk is to approach other neighbouring parish councils to see if they may wish to partner. If not it was suggested we just recruit a contractor to tackle issues outside of the Borough Council's remit.</p>	
202/17	<p>To approve comments for the following Planning Applications (please click on the link to view):</p> <p>FYI only re <u>Application for approval of full and precise details of the steps to be taken to protect public health and amenity and the residents and users of the woodland shall be submitted required by condition 10 of planning permission reference 13/00970/OUT for Residential development (maximum of 100 dwellings)</u></p> <p>Land North Of Pepper Street Keele Newcastle Under Lyme Staffordshire Ref. No: 13/00970/CN10 - This was noted.</p> <p>FYI only re <u>Application for approval of the Methodology prepared by a competent person of the remediation of the burning spoil heap has been submitted as required by condition 9 of planning permission reference 13/00970/OUT for Residential development (maximum of 100 dwellings)</u> Land North Of Pepper Street Keele Newcastle Under Lyme</p>	

	<p>Staffordshire Ref. No: 13/00970/CN09 – This was noted. <u>proposed tree works</u> 38 Bath Road Silverdale Newcastle Under Lyme Staffordshire ST5 6QX Ref. No: 18/00689/TWA – This was noted. <u>Two storey rear extension</u> 79 Park Road Silverdale Newcastle Under Lyme Staffordshire ST5 6LP Ref. No: 18/00660/FUL – It was noted that the new proposed windows would be overlooking the adjoining properties in Abbey Street. <u>Application for a Lawful Development Certificate for proposed loft conversion</u> 31 Sutton Avenue Newcastle Under Lyme Staffordshire ST5 6TA Ref. No: 18/00658/PLD – This was noted, and it was suggested that it should comply with current building regs. <u>Application for variation of condition 16 (highway works) of planning permission 16/00232/FUL</u> Land Off Lichfield Close Silverdale Newcastle Under Lyme Staffordshire Ref. No: 18/00632/FUL – This was noted. <u>Erection of a detached bungalow in existing garden</u> 149 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LR Ref. No: 18/00618/FUL – It was resolved to object to this application as approval would establish a precedent along that stretch, by cutting the existing site in half. It will also have a negative impact on the area, due to changing the character of the countryside by allowing building to take place. <u>Erection of a detached two storey dwelling in existing garden</u> 149 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LR Ref. No: 18/00619/FUL – It was resolved to object to this application on the basis that it will be overdevelopment of a garden.</p>	
204/18	<p>To consider any grant applications (SPC Grant Programme £1500) No applications to consider.</p>	
205/18	<p>Kinsey Street Culvert to consider any action required This item will be considered in October, when the leaves have dropped from the trees.</p>	October Agenda
206/18	<p>To note the completion and outcome of the External Audit of the Accounts year ending March 2017 – see appendix B This Annual Governance and Accounts Review was noted and accepted.</p>	
207/18	<p>Draft Statement of Licensing Principles for 2019-2021 https://www.newcastle-staffs.gov.uk/all-services/business/licensing/current-licensing-consultation comments before 12th October 2018. RESOLVED to accept the principles as drafted.</p>	
208/18	<p>Wreaths for Church HA to lay the wreaths at St Luke’s Church for Remembrance Day. Clerk to confirm they have been ordered.</p>	HA Clerk
209/18	<p>Christmas event – Cllr C Spence It was RESOLVED to fund an event for the village amounting to £500 through the Elim Church. CS to contact them to make the arrangements. It was also RESOLVED to fund up to £200 towards a Christmas Tree for Parksite shops. CS to liaise with Liz Darlington.</p>	
210/18	<p>To agree the distribution of the newsletter The newsletter had been printed. HA circulated maps of the areas for each Parish Councillor to deliver to. It was agreed that these need to be delivered before 27th September due to the event poster enclosed. HA to coordinate.</p>	ALL HA
211/18	<p>Official Opening of Ilkley Place Play area It was agreed to obtain a quote for the painting of the old play equipment which will be approved by the Chair and Vice Chair subject to the amount.</p>	Clerk CS/HA
212/18	<p>Christmas provision for Parksite estate – Cllr C Spence As per item 209/18 above.</p>	
213/18	<p>To note the outcome regarding Heritage Park S106 LEAP on the planned installation of the LEAP (1st October 2018) The outcome was noted.</p>	
214/18	<p>Reports from Western Communities Locality Action Partnership report and Staffs Parish Councils Association Exec report– Mr H Adamczuk HA reported the bulky waste collection planned for 21st September, by Aspire. It was also noted that the Police are unlikely to be policing community events now, and will require either a fee or volunteers to police traffic.</p>	

	Nominations for SPCA Executive for the Newcastle district (Friday 19th October) All to consider and respond.	ALL																								
215/18	To receive an update from the Borough Councillors and County Councillor DJ reported that dog fouling has been an issue he has following up. Also the drains in Chapel Close. There has been a waste management review conducted, which will see the previously free green garden waste bins stopped unless a property pays £36 per year. DJ has been working with Aspire to resolve the long term issues of grass cutting and hedge cutting, particularly at The Dell and Underwood Road. With regards to the County there have serious financial issues for next year's budget which sees a £35m shortfall following grant reductions and increased pressures from the Adult Social Care and Children Services. It was noted that lollipops patrols are likely to cease in April 2019, although this is being fought. Clerk to contact Deb Hunter to confirm the costs of this. It was also noted that any remaining bus subsidy will be stopped. The care commissioning service will be reduced and the Disabled facilities grants. There were a number of other cuts will be made known at the appropriate time.	Clerk																								
216/18	To note correspondence received:- See Appendix C Invite to attend the annual Remembrance Day Parade and Church Service in the Parish Church of St Giles on Sunday 11 November 2018 at 10.00am. (leave Castle House at 9.15am) – This was noted.																									
217/18	To note the Staffs Parish Council Assoc Bulletins received: - See Appendix D – This was noted.																									
218/18	To start to consider a draft budget 2019 It was agreed that all will consider the current budget (to be circulated by the Clerk) and bring suggestions to the next meeting.	Clerk ALL																								
219/18	To approve the Payments schedule and note receipts RESOLVED that the following be approved for payment: Payments: <table border="1" data-bbox="300 1064 1404 1377"> <thead> <tr> <th>CHQ / BACS NO</th> <th>PAYMENTS</th> <th>GROSS</th> </tr> </thead> <tbody> <tr> <td>bacs 045</td> <td>C Withington Clerk -Sept salary and expenses incs 7.5hrs Newsletter</td> <td>599.99</td> </tr> <tr> <td>bacs 046</td> <td>HMRC Tax and NI Sept</td> <td>160.86</td> </tr> <tr> <td>bacs 047</td> <td>Staffordshire Pensions Sept</td> <td>215.49</td> </tr> <tr> <td>bacs 049</td> <td>Janet Simpson Locum August</td> <td>47.40</td> </tr> <tr> <td>bacs 050</td> <td>Eurooffice Ink</td> <td>114.27</td> </tr> <tr> <td>bacs 051</td> <td>Keele SU - Newsletter printing</td> <td>804.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td>1942.01</td> </tr> </tbody> </table> Receipts: NIL	CHQ / BACS NO	PAYMENTS	GROSS	bacs 045	C Withington Clerk -Sept salary and expenses incs 7.5hrs Newsletter	599.99	bacs 046	HMRC Tax and NI Sept	160.86	bacs 047	Staffordshire Pensions Sept	215.49	bacs 049	Janet Simpson Locum August	47.40	bacs 050	Eurooffice Ink	114.27	bacs 051	Keele SU - Newsletter printing	804.00		Total	1942.01	
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The meeting closed at 8.50pm

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thursday 11th October 2018 @ 6:30 pm Silverdale Library

Future dates include (6.30pm Silverdale Library on Thursday):

8th November 2018 – 13th December 2018 – 10 January 2019 – 14 February 2019 – 14 March 2019