

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Thursday 14th June 2018 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Chair – Mr H Adamczuk (HA), Mr P Rout (PR), Mr J Wu (JW), Mr K Sukumaran (KS), Mr J Siery (JS), Mr A Sutcliffe, BCllr C Spence, Mrs T Spence (TS), Mr M Melvin (MM) part, Cllr D Jones (DJ) part

Clerk – Mrs C Withington

Public Open Forum - There were 2 members of the public present for part of the meeting

The meeting was bought to order at 6.30pm.

Ref	Item	Action
120/18	To Co opt a Parish Councillor (Knutton vacancy -1) It was noted that there were no applications, other than one from Tina Spence. RESOLVED to co opt Tina Spence to the Knutton vacancy. TS signed the declaration of office of acceptance form.	Clerk
136/18	Storage of fridges and stocks of metal alloy materials at The Catering Shop, Cemetery Road (raised by a resident at Surgery) – Mr H Adamczuk RESOLVED to bring this item forward to allow the 2 members of public to speak with regards to the untidy and unhygienic state of this site. It also creates a bad impression for those entering Silverdale. It was noted that there are parking on the front, causing difficulties on the main road and obstructions. It was suggested that the license may not allow them to store scrap metal, which the unusable fridges, trailers etc have become due to the length of time they are there. RESOLVED that the Clerk writes to the Borough Council again to ask them to ensure all conditions are being adhered to with respect to the tidiness of the site, scrap metal storage and also parking. The Clerk is also to report the issue to the County Council/Police with regards to the obstruction on the Highways and speeding vehicles. It was agreed that this site should be considered for potential housing through the Joint Local Plan consultation process. AS to suggest this site to a developer. HA to raise at the JLP workshop.	Clerk Clerk AS HA
	Public Participation Other items raised included the poor quality and schedule of grass cutting across the Parish and borough. CS suggested that there had been delays due to the wet April followed by an unusually dry May, plus staff allocated to other priorities. This complaint has been submitted to the Borough Council, and it was agreed that the Resident would send the details of the complaint through to the Clerk to send onto the Borough Council. The Clerk is to report to the Borough Council that the lights on the park are on all the time at the Parade. Other issues raised included the required parking capacity for new developments, especially HMOs which are generally converted later. It was agreed to discuss this on the next agenda.	Clerk Clerk Next agenda
121/18	To receive apologies (in writing to the Clerk) – MM (later arrival), AR	
122/18	To resolve that the minutes of the SPC meeting held on 10th May 2018 are correct and for the Chair to sign (copy attached) RESOLVED that this be signed by the Chair as a true and accurate record.	
123/18	To receive a presentation from Silverdale Athletics Club regarding the future plans for the Club -Mr Marko Djukic Mr Djukic did not attend, despite confirming he would.	
124/18	To receive an update from the Borough Councillors and County Councillor DJ reported that the survey from the 2 roundabouts at Heritage Park had been concluded and a number of measures have been put forward for the Highways Capital Programme such as speed humps, pedestrian islands and renewed markings. This will	

	cost around £80k and is going to Cabinet next week. CS reported that he had been dealing with the grass cutting issues, case work and also traveler issues. It was suggested that a transit site may be required for the Borough.	
125/18	GDPR – To approve a Retention Policy and Privacy Policy (see appendix A), and to note the consent requests sent to the Allotment Associations x 2 To carry out the Gap analysis and sign up to the Staffs County Council SLA DPO (£390) RESOLVED to adopt the two policies. Also RESOLVED to sign up to the SLA with Staffs County Council for a DPO service. The Chair and Vice Chair were authorised to sign this.	Clerk Clerk
126/18	Consideration a resident’s request to consider appointing a part time street cleaner/warden (10 hours per week) for the Parish This was considered in brief and agreed that further detail was required. It was suggested that the model could follow the one used by Kidsgrove TC (a ranger is paid for by the TC but employed by NBC). DJ suggested that powers were available to parish council’s to issue fixed penalties for litter and dog fouling, which could be part of the warden’s job description. AS also suggested that a warden/ranger could report other issues to other agencies, to enable a multi agency approach. CS, DJ and AR will take this issue forward and bring further details back to the next meeting.	CS DJ AR Next agenda
127/17	To consider any grant applications (SPC Grant Programme £2000) – £500 School Uniform Aspire Project (Section 137 LGAct) RESOLVED to approve the grant of £500 which would see approx. 16 uniforms including PE and stationery purchased.	Clerk
128/18	To consider purchasing grit bins – Pepper Street and Abbey Street – Cllr Rout RESOLVED to fund 2 grit bins and salt at the above locations. Clerk to instruct Mr Hough to refill Tunbridge Drive.	Clerk
129/18	To consider further action in relation to the Community Governance Review for Ilkley Place Nothing further to report at this stage.	
130/18	To consider the creation of a new Parish Councillor for Parksite Nothing further to report at this stage.	
131/18	RED Industries for the Miners Wheel Interpretation board: To accept the grant (£1270), place the order for the Interpretation Board, and approve the third party contribution of £140.27 HA was meeting a resident to explain the background of the origins of the wheel as determined by the Chair, which had been suggested as being incorrect and published by an election candidate during the elections in May 2018. It was noted that the pit wheel was looking like it was from the 14/15 shafts dating before 1923 at the colliery. The Chair was thanked for his efforts. It was noted that members of the parish council and other candidates had been referred to as ‘liars’, which is not the case. RESOLVED to accept the grant award of £1270 and pay the third party contribution to RED of £140.27. HA to supply the material for the boards to the Clerk. As suggested there could be a simple exhibition held to invite people to display their historic photos over the course of a few days. It was suggested that Heritage England provide grants for heritage trails. This will be considered in the future.	Clerk HA
132/18	Miner’s Monument and the HLF bid progress – to consider funding £400 for the updated survey of the monument RESOLVED to fund £400 to update the current survey subject to the Parish Council having rights to use the information for funding bids and specifying works.	Clerk
133/18	To approve comments for the following Planning Applications (please click on the link to view): <u>Application for approval of reserved matters for layout, scale, appearance and landscaping for the erection of 100 Dwellings</u> Land North Of Pepper Street Keele	

	<p>Newcastle Under Lyme Staffordshire Ref. No: 18/00262/REM – It was noted that this will be called into Planning Committee for a decision.</p> <p>Two storey side extension. 15 Park Road Silverdale Newcastle Staffordshire ST5 6LN Ref. No: 18/00398/FUL – RESOLVED to submit comments to say that the drawings online are not legible, when printed on A4 due to their poor quality and resolution which is set up for A1. There were concerns that the principle windows may overlook the property opposite, 38 Park Road and detrimentally affect their privacy.</p> <p>Application for approval of i) external facing materials as required by condition 19 of planning permission reference 11/00284/FUL - Erection of twenty three houses Former Site Of Silverdale Station And Goods Shed Station Road Silverdale Newcastle Under Lyme Staffordshire Ref. No: 11/00284/3CN19 – It was not clear what colour of tile was being proposed, and the Parish Council feel that this should have been clarified as part of the application.</p> <p>Prior notification of a single storey rear extension measuring 2.6m in depth, maximum height 3.9m and 2.25m to the eaves. 6 Redheath Close Silverdale Newcastle Under Lyme Staffordshire ST5 6SQ Ref. No: 18/00381/LEXNOT – No objections as it was felt it was not overlooking any other property.</p> <p>Cessation of Paper Planning Apps - The Clerk noted that that paper planning applications will not longer be received and members are asked to view these online before the meeting. It was agreed to consider the purchase of a wide screen monitor at the next meeting. CS to bring an example to the next meeting and the Clerk to ask the Library if we could install one (and donate it).</p> <p>To nominate a representative (1) to attend the Newcastle-under-Lyme and Stoke-on-Trent Joint Local Plan - Evidence Base – Landscape Character Assessment Workshop – 27 June 2018 10am - 1pm, Civic Offices, Merrial Street RESOLVED that HA will attend.</p>	<p>Next agenda CS Clerk</p>
134/18	<p>Reports from Western Communities Locality Action Partnership report of 6 June meeting and Staffs Parish Councils Association Exec report of 4 June meeting – Mr H Adamczuk</p> <p>It was noted that HA has been elected as the Chair of the LAP. HA to bring a formal report after the September LAP meeting.</p>	
135/18	<p>To agree the nominations for the Locally Listed Buildings (deadline 30th June) and 1 Silverdale Miner's Wheel</p> <p>2 Other nominations, including Sacred Heart Catholic Church Silverdale High Street and The Bush Silverdale High Street</p> <p>RESOLVED to nominate the following:</p> <p>Sacred Heart Catholic Church, Miners Wheel, The Bush pub, Cook's old house in Newcastle Street, Cottage by Pepper Street/Quarry Bank Road. HA to liaise with the owners' of the cottage before submitting. HA to provide exact details to the Clerk regarding obtaining permission from the other owners. HA will submit the nomination forms.</p>	<p>HA HA Clerk HA</p>
136/18	<p>Storage of fridges and stocks of metal alloy materials at The Catering Shop, Cemetery Road (raised by a resident at Surgery) – Mr H Adamczuk</p> <p>This was discussed earlier on the agenda.</p>	
137/18	<p>Blocked grids/land drains on the roads around Chapel Street and Chapel Court (resident concern)</p> <p>The Clerk had suggested that the resident report the blocked grid to the County Council and had provide details. The resident was also asked to provide the reference so that the Clerk could also report it. As yet nothing has been sent through.</p>	<p>Clerk</p>
138/18	<p>Request to locate a bench on Silverdale Country Park (in memory of Oliver Harnett) – Mr M Melvin</p>	

	This was agreed in principle subject to approval from the Land Trust and Groundworks. MM to obtain a location for the proposed bench and details to bring back to the next meeting.	MM Next agenda																														
139/18	To discuss any further progress with regards to the safety issues regarding the mini-roundabout design at Heritage Park with County Councillor Jones This was discussed earlier on the agenda.																															
140/18	To receive an update on the Heritage Park S106 LEAP/NEAP, and to note the request for enforcement action sent to the Borough Council – OFFICAL COMPLAINT sent 01.05.18 A response had been received and it was agreed that MM would review (and the reserved matters application) in line with what was provided on site. There was still some confusion over what had been provided as the NEAP (and apparently approved by the Borough Council). CS to look at the Reserved Matters application and query why it was signed off if it didn't meet the conditions for a NEAP.	MM CS																														
141/18	Historic copies of signed minutes The Clerk reported that she was not aware of the location of the previous signed minutes (dating before 2014). Electronic unsigned minutes were available, but she had not been given any files containing signed minutes dating back to 2002, which also did not seem to be in the County Archives at Stafford. To be discussed in more detail on the next agenda.	Next agenda																														
142/18	To note correspondence received:- See Appendix B Annual Civic Church Service at St Giles' Parish Church on Sunday 24 June 2018 at 10.30am – This was noted.																															
143/18	To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C – This was noted.																															
144/18	To approve the Payments schedule and note receipts, budget update and bank reconciliation statement – Appendix D Payments:																															
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The meeting closed at 8.40pm

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thursday 12th July 2018 @ 7.00 pm Silverdale Library

Future dates include (6.30pm Silverdale Library on Thursday):

9th August 2018 - 13th September 2018 – 11th October 2018 – 8th November 2018 – 13th December 2018