

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Thursday 10th May 2018 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Chair – Mr H Adamczuk (HA), BCIr Mrs A Rout (AR), Mr J Wu (JW), Mr K Sukumaran (KS), Mr J Siery (JS), Mr A Sutcliffe, BCIr C Spence

Clerk – Mrs C Withington

Public Open Forum - There were no members of the public present

The meeting was bought to order at 6.30pm.

| Ref | Item | Action |
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| 93/18 | Election of Chair and Vice Chair (and signing of Office of Acceptance) RESOLVED to elect Mr H Adamczuk as the Chair and Mr C Spence as the Vice Chair. | |
| 94/18 | To receive apologies (in writing to the Clerk) – Mr M Melvin Mr Melvin was granted dispensation, due to a work commitment, to sign and return the Declaration of Acceptance of Office. Mr P Rout also sent his apologies. | |
| 95/18 | To resolve that the minutes of the Annual Parish and SPC meeting held on 12th April 2018 are correct and for the Chair to sign (copy attached) RESOLVED to approve the minutes as a true and accurate record. These were signed by the Chair. | |
| 96/18 | To note the outcome of the Internal Auditors report in relation to the Accounts year ending March 2018– See Appendix A1 RESOLVED to note the outcome of the Internal Auditor’s report for the accounts. | |
| 97/18 | To approve the Annual Return in relation to Section 1 for the Accounts year ending March 2018 – See Appendix A2 RESOLVED to approve and sign Section 1 of the Annual Governance and Accountability Return 2017/18 Part 3. | |
| 98/18 | To approve the Annual Return in relation to Section 2 for the Accounts year ending March 2018 – See Appendix A3 RESOLVED to approve and sign Section 2 of the Annual Governance and Accountability Return 2017/18 Part 3. | |
| 99/18 | To nominate representatives for outside bodies and working parties including Walleys Landfill Liaison Group, Knutton and Cross Heath LAP, RESOLVED to appoint HA and JS for the Walleys Landfill liaison Group, it was noted the next meeting will be held in June. RESOLVED to appoint HA and JS for the Western Partnership LAP. | Clerk |
| 100/17 | To receive an update from the Borough Councillors and County Councillor A report had been circulated prior to the meeting. This was noted. The Clerk was asked to confirm in relation to the survey for Pepper Street roundabout, if this included both or just one by Sutton Avenue. It was noted that the Community Speedwatch had arranged for the Speed Camera van to be present along Pepper Street. A number of individuals had been caught and were well over the limit. This will now be part of the designated route for the van. In addition however volunteers were to be encouraged to join the Speedwatch. JS to include a post of Facebook and the Parish Councillors are to respond to Michelle Shaker to take up the training. Clerk to circulate the email from Michelle. CS to lead on the Speedwatch. AR stated that most of the focus over recent weeks had been on the elections. CS reported that there will be a number of changes expected to the current council structure. A vote of thanks was given to former Councillor Tony Eagles for this input into the Parish at the surgeries. The Clerk was asked to include Litter Collector on the next agenda. | Clerk Clerk JS ALL CS Next agenda |

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| 101/18 | <p>To adopt the Revised Model standing orders and review the financial regulations – see Appendix B RESOLVED to adopt the revised Model Standing orders. The Financial Regulations were reviewed and accepted as they are.</p> | Clerk |
| 102/18 | <p>To review the Policies - H&S, Media, Social Media, Equal Opportunities, Complaints – see Appendix C RESOLVED to review and adopt the above policies.</p> | Clerk |
| 103/18 | <p>To approve the renewal of the insurance from 1st June 2018 –£1,074.24 or 3 year LTA with 5% discount - of £1,023.03 (Inspire) RESOLVED to renew the Annual Insurance at the price of £1074.24 (with no 3 year LTA discount).</p> | Clerk |
| 104/18 | <p>To consider the six monthly asset inspection and any actions to be taken – report to be tabled The Clerk tabled the asset inspection. It was approved to instruct Mr Hough to complete the jobs as listed up to a value of £425. Clerk to confirm that the noticeboard will receive 3 coats.</p> | Clerk Clerk |
| 105/18 | <p>To consider a quote to clear out Kinsey Street Culvert It was noted that a dam had been built on the culvert. The Clerk was asked to inform Staffs County Council to ask them to write to the affected landowners to provide instructions on how to keep the watercourse flowing freely. In the event that the County Council do not remove the dam, Mr Hough to be asked up to a value of £70.</p> | Clerk |
| 106/18 | <p>Hanging Baskets – to consider quotes for 13 (11 at Parade and 2 at Parksite) RESOLVED to appoint Stafford Borough Council nursery to provide the self watering hanging basket (up to 13). Exact numbers to be confirmed. It was noted that Mr Hough would need to confirm that the brackets are strong enough to withstand the weight.</p> | Clerk |
| 107/18 | <p>To consider further action in relation to the Community Governance Review for Ilkley Place No further action has been taken as yet, due to the local elections.</p> | Next agenda |
| 108/18 | <p>To consider the creation of a new Parish Councillor for Parksite As above no further action has been taken as yet.</p> | Next agenda |
| 109/18 | <p>To note the bid submitted to RED Industries for the Miners Wheel Interpretation Board The Clerk had submitted an application for an interpretation board, due to the deadline occurring on the bank holiday Monday. This was noted. There was some discussion around the mystery of the wheel origin. It was noted that incorrect information as part of an election campaign had been published. HA provided evidence to confirm the wheel was the original wheel which was located outside the colliery, although it was green. The wheel in the compound had some remnants of green paint. Each wheel had an equal number of spokes, so there was a clear link between the photographs from Kent's Lane, the compound in Sutton Avenue and the re-erected wheel.</p> <p>HA will be meeting with an ex miner to go through photos to identify if this wheel formed part of the earlier 14/15 shafts. It was agreed that HA will lead on a joint letter with the person who provided the earlier material to correct the error in the Sentinel. AS requested that we focus on the mystery of the wheel and invite individuals to engage in its origins. AS to input into the letter also.</p> | HA AS |

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| 110/18 | <p>To approve comments for the following Planning Applications (please click on the link to view):</p> <p><u>Application for approval of reserved matters for layout, scale, appearance and landscaping for the erection of 100 Dwellings</u> Land North Of Pepper Street Keele Newcastle Under Lyme Staffordshire Ref. No: 18/00262/REM RESOLVED to object to the application due to the following comments: It is noted that Network Rail have stated that it is not possible to allow development over the railway tunnel as it is not structurally sound however the plans show development in this location. The Parish Council feel the layout is not sustainable, with only one access on and off the estate and no loop road. This will cause an issue for bin wagons, emergency services and estate traffic, if there is on road parking as well. There are concerns about the remediation ponds which are near to family housing. There is concern that the land is contaminated with various chemicals including arsenic following the previous industry present on site, and there are a number of buried car tyres on the site. There is no children’s play provision. The proposed affordable housing is well under the required percentage. There is no housing for the elderly and the overall scheme lacks a mix of housing that reflects the local society.</p> <p>FOR INFORMATION ONLY - <u>Application for approval of the Methodology prepared by a competent person of the remediation of the burning spoil heap has been submitted as required by condition 9 of planning permission reference 13/00970/OUT for Residential development (maximum of 100 dwellings)</u> Land North Of Pepper Street Keele Newcastle Under Lyme Staffordshire Ref. No: 13/00970/CN09 - NOTE THERE ARE VARIOUS CONDITIONS ON THE PLANNING PORTAL SEEKING APPROVAL – RESOLVED to submit the motion which raised concerns (as per Appendix A). <u>Alterations to Garden Boundary Wall</u> 31 Sutton Avenue Newcastle Under Lyme Staffordshire ST5 6TA Ref. No: 18/00325/FUL There were no objections in relation to this application. <u>Two storey rear extension</u> 149 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LR Ref. No: 18/00282/FUL There were no objections in relation to this application.</p> | Clerk |
| 111/18 | <p>To receive an update on GDPR – in force 25th May and to nominate a lead councillor and approve the Action plan, General privacy notice and Staff/Clr Privacy Notice – Appendix D to be circulated</p> <p>It was RESOLVED to pursue the DPO via Staffs County Council, or at least the advisory service if not. CS was nominated as the lead Councillor. RESOLVED to adopt the General Privacy notice and Staff/Clr Privacy notice. It was also RESOLVED to work through the action plan.</p> | Clerk CS |
| 112/18 | <p>To consider any grant applications (SPC Grant Programme £2000) – School Uniform Aspire Project (Section 137 LGAct)</p> <p>RESOLVED to support this application for £500 subject to a full breakdown of uniform costs.</p> | Clerk |
| 113/18 | <p>Miner’s Monument and the HLF bid progress –update if available</p> <p>It was noted that costs were still outstanding from the Borough Council. AR and CS to chase up Becky Allen in relation to this. Clerk to send over the last email. HA stated that the bid was in the region of £75k.</p> | AR CS Clerk |
| 114/18 | <p>To note the CPI Bid deadline 31st May for footpath projects and consider any applications – quotes and confirmed footpaths required</p> <p>Clerk to send over the link to the Local View county footways map. JS to look at a local footpath and also HA in relation to the Golf Course.</p> | Clerk HA JS |
| 115/18 | <p>To discuss any further progress with regards to the safety issues regarding the mini-roundabout design at Heritage Park with County Councillor Jones</p> | |

| | This was noted in line with the earlier update from County Cllr Jones. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 116/18 | To receive an update on the Heritage Park S106 LEAP/NEAP, and to note the request for enforcement action sent to the Borough Council – OFFICAL COMPLAINT sent 01.05.18 A response is awaited and should be received by 31.05.18 in relation to the lack of response to the earlier request. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 117/18 | To note correspondence received:- See Appendix D – This was noted. National Rural Crime Network Survey - Sunday 10 June 2018 available at http://www.nationalruralcrimenetwork.net/ - All to complete. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 118/18 | To note the Staffs Parish Council Assoc Bulletins received: - See Appendix E | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 119/18 | <p>To approve the Payments schedule and note receipts</p> <ul style="list-style-type: none"> To note and agree the approved NALC pay award and to back date to 1st April 2018 – RESOLVED to approve. To approve the Chairs Allowance Section 115 LGA 1972 (budgeted £200) RESOLVED to pay £200 for the Chair’s allowance for 18/19. <p>Payments:</p> <table border="0"> <thead> <tr> <th>CHQ / BACS NO</th> <th>PAYMENTS</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Bacs 010</td> <td>Steve Hough 6 monthly inspection</td> <td>60.00</td> </tr> <tr> <td>Bacs 011</td> <td>Came and Company - insurance renewal</td> <td>1074.24</td> </tr> <tr> <td>Bacs 012</td> <td>C Withington Clerk -May salary and expenses</td> <td>547.06</td> </tr> <tr> <td>Bacs 013</td> <td>HMRC Tax and NI May</td> <td>123.60</td> </tr> <tr> <td>Bacs 014</td> <td>Staffordshire Pensions May</td> <td>189.08</td> </tr> <tr> <td>Bacs 015</td> <td>Chris Heelis Internal Audit 17/18</td> <td>62.50</td> </tr> <tr> <td>Bacs 016</td> <td>Eurooffice Stationery Feb</td> <td>89.86</td> </tr> <tr> <td>Bacs 017</td> <td>Eurooffice Stationery March</td> <td>38.99</td> </tr> <tr> <td>bacs 018</td> <td>C Withington Clerk - Red Ribbon x 2 Fun in a box Ltd</td> <td>31.99</td> </tr> <tr> <td>bacs 019</td> <td>Ridgeways Catering for event PAID</td> <td>600.00</td> </tr> <tr> <td>bacs 021</td> <td>C Withington Cups and Juice event</td> <td>7.04</td> </tr> <tr> <td>bacs 022</td> <td>C Withington Stamps/stationery</td> <td>12.85</td> </tr> <tr> <td></td> <td>TOTAL month</td> <td>3037.21</td> </tr> </tbody> </table> | CHQ / BACS NO | PAYMENTS | Gross | Bacs 010 | Steve Hough 6 monthly inspection | 60.00 | Bacs 011 | Came and Company - insurance renewal | 1074.24 | Bacs 012 | C Withington Clerk -May salary and expenses | 547.06 | Bacs 013 | HMRC Tax and NI May | 123.60 | Bacs 014 | Staffordshire Pensions May | 189.08 | Bacs 015 | Chris Heelis Internal Audit 17/18 | 62.50 | Bacs 016 | Eurooffice Stationery Feb | 89.86 | Bacs 017 | Eurooffice Stationery March | 38.99 | bacs 018 | C Withington Clerk - Red Ribbon x 2 Fun in a box Ltd | 31.99 | bacs 019 | Ridgeways Catering for event PAID | 600.00 | bacs 021 | C Withington Cups and Juice event | 7.04 | bacs 022 | C Withington Stamps/stationery | 12.85 | | TOTAL month | 3037.21 | |
| CHQ / BACS NO | PAYMENTS | Gross | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bacs 010 | Steve Hough 6 monthly inspection | 60.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bacs 011 | Came and Company - insurance renewal | 1074.24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bacs 012 | C Withington Clerk -May salary and expenses | 547.06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bacs 013 | HMRC Tax and NI May | 123.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bacs 014 | Staffordshire Pensions May | 189.08 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bacs 015 | Chris Heelis Internal Audit 17/18 | 62.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bacs 016 | Eurooffice Stationery Feb | 89.86 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bacs 017 | Eurooffice Stationery March | 38.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| bacs 018 | C Withington Clerk - Red Ribbon x 2 Fun in a box Ltd | 31.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| bacs 019 | Ridgeways Catering for event PAID | 600.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| bacs 022 | C Withington Stamps/stationery | 12.85 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | TOTAL month | 3037.21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

The meeting closed at 8.35pm.

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 14th June 2018 @ 7.00 pm Silverdale Library

Future dates include (6.30pm Silverdale Library):

Thursday 12th July 2018 - Thursday 9th August 2018 - Thursday 13th September 2018

Keele Colliery Spoil Comments - SPC 10 May 2018

In general we would welcome a belt and braces mining industry led project, which should eliminate potential fire and associated environmental pollution risk to residents for the foreseeable future.

The proposal in the Site Development Plan dated March 2018 fall below our expectations

- 1 There is no mention of the threat to life posed by the two possible methane issues: 1) from the colliery spoil or any underlying old workings; and 2) from decomposition of material in the landfilled former marl hole. We remind the owners about the explosion that occurred at Loscoee, Derbyshire, in 1986, when a house adjacent to a landfill was completely destroyed as a result of migration of methane out of the landfill -see attached appendix A1, which also sets out the appropriate measures to be taken when considering gas migration from existing or proposed landfills.
- 2 We are concerned that colliery spoil is to be reinstated and re-compacted. We would want to know the chemical composition of this material and an explanation of why it cannot be permanently removed from the site and replaced by less hazardous material to be used for compacting and eliminating voids or whether a long term engineering solution might prove less risky for residents in the long term.
- 3 We therefore believe a more forensic approach to the origin of the fire is required with a greater range of professional expertise, from for example the British Geological Survey covering non-coal mining hazards as well as the Coal Authority and its scientists.