

SILVERDALE PARISH COUNCIL

ANNUAL PARISH MEETING MINUTES OF MEETING held on

12th April 2018 @ Silverdale Library High Street Silverdale @ 6.30pm

Present: There were no members of public present

Councillors:

Chair – Mr H Adamczuk (HA), Mr M Melvin (MM), BCLlr Mrs Amelia Rout (AR), Mr P Rout (PR), Mrs S Durber (SD), Mr J Wu (JW), Mr K Sukumaran (KS), Mr J Siery (JS)

Clerk – Mrs C Withington

There were no members of public present.

1. **Apologies** – Cllr Spence, Mr A Sutcliffe

2. **To sign the Minutes of the Annual Parish meeting held 13th April 2017** - These were confirmed as a true and accurate record.

3. **Annual report – Chair**

HA read out the Chair's report as attached. This was noted and agreed.

4. **Presentation from Michelle Shaker regarding Community Speedwatch in Silverdale**

Michelle provided a short presentation on Community Speedwatch. It was noted that registered keepers of the cars recorded as speeding receive 2 warning letters and then a visit from the Police. The CCTV van is also informed and other checks are made such as insurance etc. Currently there are 59 groups covering 70 areas. If there is any intimidation, then officers visit the registered keeper. Other issues such as mobile phone use, HGV access and dangerous driving can also be reported. Michelle suggested that there needed to be a group of 2/3 people at a time, who will receive support. However there needs to be a minimum of 4 people for the training session. Michelle was thanked for her attendance along with PCSO Bowman and PC Dale.

5. **Public Open Forum**

There were no issues raised.

The meeting closed at 6.55pm.

Chair's Annual Report 2018

Silverdale Parish Council

1 Changes in Membership

During the year Gareth and Sophia Snell were both unable to continue, and along with Casey Scarlett, stepped down from the Parish Council. In addition, Susan Durber announced that she would not seek re-election in May 2018. We would like to thank all those councillors for their hard work, dedication, and enthusiasm for the work done by the Parish Council.

Three new members, Ant Sutcliffe, Krishnadas Sukumaran, and Jake Wu, were co-opted in December. Our new members have together widened the representation on the Council and have already made their mark, putting forward initiatives and representing their neighbours to improve the Parish.

2 External Contacts

Our new County Councillor, Dave Jones, has been a regular attendee and therefore we have been able to progress several matters involving Highways in particular. We thank him for his contribution to our work.

As Chair I was nominated to the Staffordshire Parish Council Association Executive Committee and now able to access officers and members on a variety of issues at County level.

Amelia Rout and I represent residents of the Parish on the Locality Action Partnership, meeting each quarter with Aspire, Police, Streetscene and other council staff.

3 Silverdale Parish Council Budget

Despite NULBC withdrawing their financial support for Parish & Town Councils, with a phased reduction over four years, Silverdale PC has not had to increase the precept this year, thanks to our long-term planning last year.

It is a considerable relief to know that our future funding is secure in view of the need to help complete several large local projects, and provide a range of local services to our community.

4 Parish Council Community Grants

To support the work that is done in Silverdale by local community groups, the Parish Council keeps a £2,000 fund to make small grants. In the last year, some of the grants awarded were:

Aspire Grant Xmas Tree and lights	£350.00
St Lukes PTFA Grant books	£500.00
Silverdale Meth Church chairs	£500.00
Total Larger Awards/Grants	£1,350

5 LARGE PROJECTS

5.1 Relocation of Silverdale Miner's Wheel

Work was completed to re-erect the 3.3 metre cast steel pit-wheel which weighs over 5 tonnes. Silverdale Miner's Wheel stands proudly again to mark the place where mining was undertaken for over 200 years, at the entrance to the Country Park and is the first thing you will see when walking the history trail up to High Lane. We plan an inauguration event in May with local miners groups, schools and other interested parties to celebrate our great industrial heritage. At a later date, we aim to include an information board setting out the origins of the wheel, following contacts with Silverdale History Society, and possibly outdoor seating to enable it to be used by local schools as an outdoor classroom.

5.2 Miner's Tribute Monument

Correcting some long-term maintenance issues will ensure the Tribute will continue to capture Silverdale's spirit. The Parish Council is continuing to work with the Borough Council on a project to secure Heritage Lottery funding which must include community engagement to balance the asset investment. Last year's report for a Silverdale Festival in 2018 to bring music and drama to the village was supported with a grant application from Ibstocks for the extensive preparatory work to produce what we all hope will be a successful bid.

5.3 Ilkley Place Play Area

The mix of grants for this Locality Action Partnership project managed by Robin Wiles required a phased development. Play Area extension scheme phase 1 was completed and Phase 2 is due to start in June 2018. An opening event is pencilled in for the half term October 2018. This is a real demonstration of partnership working, with everyone from residents and their children to Council officers working together to make it happen.

6 CAMPAIGNS

One of our important roles is to make representations when vital services are threatened and public safety is at risk because of administrative changes or budget cuts. We speak for the Parish, to strengthen your individual voices, and to make sure our village is not ignored.

6.1 Brighton House, Sneyd Terrace

An essential part of the fabric of specialist nursing and social care provided for people in Silverdale and Newcastle, Brighton House specialised in re-ablement. The care home was closed in 2017 because of lack of adequate funding with the loss of 25 beds and 50 full and part-time staff. At the same time, Community beds were being closed at Bradwell Hospital, leaving our residents with no local provision.

We campaigned to maintain the service and we are pleased that the building was acquired by Aspire and now fully functions with 25 beds for elderly hospital patients to stay for a relatively short period of time (approx. 30 days), until they are well enough to be discharged home. Care at Brighton House is provided by a mixture of

registered nursing staff, health care support workers and therapy staff. I feel this use emerged as a direct result of our campaign, alongside many like-minded organisations, and our pledge to oppose planning applications requesting a change of use.

6.2 Heritage Park Play Areas

Silverdale Parish Council opposed the planning application by David Wilson Homes which would have reduced the amount of play space and equipment to below what the original application had agreed in 2007, and the issue is on-going with the Planning Department.

6.3 Design of Mini Roundabout Pepper Street & Scott Hay Road

Traffic measures undertaken at Heritage Park housing development need strengthening. The mini roundabouts are the only vehicular entrances and exits to the estate of over 250 houses. We referred evidence of near-misses, accidents and dangerous driving to the County Council Highways department and with David Jones' help requested a survey to identify improvements for the County Highways Department.

6.4 St Luke's Pepper Street School Patrol

Following extensive evidence gathering and campaigning, a Crossing Guard has been appointed to serve St. Luke's Primary but there are still outstanding issues for the Parish to take forward to ensure safety around the school.

6.5 Joint Local Plan and former Municipal Keele Golf Course Site

The largest single housing development in Newcastle and Stoke over the next 20 years 'overlooked' the Parish Council and residents in terms of local consultation.

We opposed the JLP proposal for 1,800 houses in a mixed development as representing a considerable threat to the identity of the parish by coalescing Silverdale with Keele parishes and Thistleberry ward. The subsequent loss of 80 hectares of greenbelt, outdoor leisure activity in the driving range, open space, amenity space, woodland and natural habitat is implied by the proposal. There are huge infrastructure implications from school catchment to land drainage and road construction and parking.

We doubted the housing need calculation, which is the justification for the proposed exception to the policy of retaining the greenbelt, and so welcomed the Government's forecast of 361 homes annually (using the new method) as opposed to the 682 originally estimated by NuLBC earlier in 2017.

This campaign will persist as more emerges following publication of the recent round of consultation, and the draft Joint Local Plan is published during 2018. We maintained contacts with other interested groups including Thistleberry Ward and Keele Parish representatives. Potential alternatives to housing? Geo-thermal energy in Silverdale is possible according to local geologist Bernard Besly. Community forest - plant ecologist Peter Thomas will advise and inform us about the habitats found in that site.

6.6 Underground Fire Hollywood Lane in Keele Parish

There has been concern for residents in Parkside about the potential danger of the underground fire over many years, and evidence that children are accessing the area through gaps in fencing and poor signage. Keele Homes had bought the site and inherited the site of the underground fire. A new developer has subsequently bought the land and adjoining residents have spoken about their concerns whilst campaigning against the planned development.

Police apprehended and prosecuted criminals in the act of fly-tipping noxious waste. NuLC issued enforcement action over unauthorised change of use of the land from industrial to residential use including the siting of a caravan.

NuLC have promised to ensure the new owners properly fence the potentially dangerous area to keep the area clear, and we publicise the matter and work with Keele Parish to ensure public safety.

6.7 Walley's Quarry

In December 2016 the Environment Agency with SCC issued Red Industries with a 10 year licence to dispose of non-hazardous waste, and stable hazardous waste. We highlighted on our Facebook page how to go about reporting offensive smells and other environmental problems, such as bird nuisance and rodents. SPC and residents from Thistleberry Ward (which includes the Walley's landfill area) are represented on a panel that meets regularly and reviews the licence conditions. Some of our local projects, such as the Wheel and the interpretation board, are part-funded through the Red Industries Landfill Communities Fund.

6.8 Watercourse and Culvert Rear of Sneyd Avenue & Kinsey Street

The County Lengthsman scheme once funded flood alleviation works. Budgets were reduced by £800 each year over the last 2 years until funding ceased, and this low level work was delegated to the parish with no funding.

An estimate of £1,173 to cover a Water Engineer survey of the 100m watercourse (and establish whether culverting was viable) was submitted in November to SCC Flood Alleviation Fund but not approved. We continue to clear debris from the watercourse on a regular basis, and will work with the County to reduce the effect of poor design and condition of the watercourse, to avoid flooding of properties on Kinsey Street and Sneyd Terrace.

7 SERVICES

7.1 Acre and Park Road Allotments

Our allotment associations have demonstrated continued excellence and won many horticultural awards. The Parish Council funded a mirror for the entrance/exit from the Park Road Allotments but unfortunately it has since been stolen by person(s) unknown.

7.2 Silverdale Library

As an educationalist, I find it staggering that the UK is the only developed country in the world where the state is diminishing the public library services.

In 2016 Staffordshire County Council ceased direct funding for staff and many of our library services, including at Silverdale Library.

The Parish Council were concerned about the impact that this would have on the village as well as the capacity that the village has to provide sufficient volunteers. Business Enterprise Services were given a five year lease from Jan 2017 and found and trained sufficient volunteers to continue with the same level of service. Jan Siery is our nominated member to their steering committee.

8 PETITIONS (Community Governance Review for Ilkley Place Play Area and SPC)

Ilkley Place play area is located in Keele Parish but is accessible from Silverdale, and was built for the residents of Parksite estate. To change the boundary and include the play area in Silverdale, NULBC advised that at least 10 per cent of electors would have to sign a petition - 450 people from Silverdale and 250 Keele people. Keele Parish Council approved our proposal on 21st June. To date 70 signatures in Silverdale have been received but we will continue to amass the numbers required with the help of the Co-op in the Parade. Once the petition is complete, the boundary should be redrawn and this will make future funding for play area improvements much easier.

At the same time as the play area petition, we were also collecting signatures for a second Community Governance Review with a view to re-balancing the Parish Councillors.

At present, Knutton Ward elects 3 Councillors, Silverdale Ward elects 5 but Parksite Ward only elects 2 – following the completion of Heritage Park estate it is our view that the Parish Council should be as follows: Knutton Ward 3; Silverdale Ward 4; Parksite Ward 3. Work will continue on this process as time allows.

Henryk Adamczuk (Chair)

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Thursday 12th April 2018 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Chair – Mr H Adamczuk (HA), Mr M Melvin (MM) part of meeting, BCllr Mrs Amelia Rout (AR) (first part only), Mr P Rout (PR), Mrs S Durber (SD), Mr J Wu (JW), Mr K Sukumaran (KS), Mr J Siery (JS), County Cllr D Jones (DJ)

Clerk – Mrs C Withington

Public Open Forum - There were no members of the public present

Simon Long and Rebecca Allen were present for item 076/18

The meeting was bought to order at 7.05pm

Ref	Item	Action
076/18	To further consider becoming a Britain in Bloom campaign sponsor for the bedding display by the Mining Sculpture RESOLVED to bring this item forward. Simon Long clarified that the planting bed by the Mining Tribute was scheduled to be removed and turfed over. The Parish Council however could provide sponsorship for planting of herbaceous plants which would be organised in a colourful display in order to retain it. It was noted that the wedding cake display would remain. It was confirmed that the £500 would include mulch, plants, planting event, supervision, signage (to be replaced if vandalised). It was RESOLVED that this be approved for up to £500.	
071/18	To receive apologies (in writing to the Clerk) – Cllr Spence, Mr A Suttcliffe, Cllr A Rout left at this point.	
072/18	To resolve that the minutes of the SPC meeting held on 8 March 2018 are correct and for the Chair to sign (copy attached) RESOLVED that these be signed as a true and accurate record.	
073/18	Declaration of interest in any item None	
085/18	To discuss any further progress with regards to the safety issues regarding the mini-roundabout design at Heritage Park with County Councillor Jones RESOLVED to bring this item forward. Cllr Jones attended at this point in the meeting. With regards to the Pepper Street survey the results were still awaited. Once the outcome was known Cllr Jones will send onto the Clerk for circulation.	
087/18	To receive an update on the Heritage Park S106 LEAP/NEAP, and to note the request for enforcement action sent to the Borough Council RESOLVED to bring this item forward. The Clerk was asked to chase up the letter sent to Guy Benson to request an outcome. If a response was not received, then it was agreed to raise this as a Stage 1 complaint. MM thanked Mrs Durber for her attendance and input over the last few years as a Parish Councillor. MM left the meeting at this point.	Clerk
074/18	To receive an update from the Borough Councillors and County Councillor Cllr Jones also thanked Mrs Durber and was sorry to see she had not stood for election, this was resounded by the Parish Council. Cllr Jones congratulated those who had been re-elected unopposed. Cllr Jones stated that the issues with potholes repairs were being addressed. It seems the new machine does not seal the tarmac. Broadband issues at Heritage Park were expected to be resolved by the end of the year. Objections to the Joint Local Plan had been submitted, not least the Golf Course but also the lack of forward planning for other aspects such as sustainability of the villages. A burst pipe at Bridge Street had been reported. HA also noted he had reported the same issues, which was batted between Severn Trent and Highways.	

075/18	<p>To approve comments for the following Planning Applications (please click on the link to view):</p> <p><u>Loft conversion with dormer.</u> 36 Hayfield Road Silverdale Newcastle Under Lyme Staffordshire ST5 6RU Ref. No: 18/00182/FUL - RESOLVED to submit no comments.</p> <p><u>Change of use from Public House with first floor apartment into 8 no. self contained studio apartments on ground and first floor, with minor alterations to existing fenestration.</u> Silver Birch PH 129 -131 Church Street Silverdale Newcastle Under Lyme Staffordshire ST5 6JJ Ref. No: 18/00148/FUL – RESOLVED to submit comments objecting on the following basis:</p> <p>The parking survey was not very accurate or informative. It did not take into account the new development which has now restricted parking and was considered out of date.</p> <p>The Parish Council did not wish to see another HMO in a location where there were considerable parking difficulties, especially near the new development on the corner of Crown Street and Church Street next to the Roebuck PH.</p> <p>Application for approval of reserved matters for layout, scale, appearance and landscaping for the erection of 100 Dwellings, Ref: 18/00262/REM - Keele Homes Limited - Land North Of Pepper Street Keele</p> <p>There were concerns over the data used in the surveys and that the 17 No2 bedroom house designs at 695 square feet seem to be spatially below standard and there was no provision for elderly in the housing mix.</p> <p>RESOLVED to support Keele Parish Council with its deliberations which would most likely lead to an objection. Delegated authority was given to the Clerk to submit the comments in between the meetings.</p>	
077/18	<p>To review and approve the asset register – see Appendix A and increase the insurance cover by a further £25k to include the plinth installation at a cost of £109.23 per annum (not payable until 1st June at next renewal) and to include the Bus shelter at Stonewall</p> <p>RESOLVED to approve the Asset Register as circulated. It was also RESOLVED to amend the insurance policy to include the plinth at a cost of £25k.</p>	
078/18	<p>Miner’s Monument and the HLF bid –update on the community engagement brief development and programme for bid submission</p> <p>A meeting had been held earlier in the day with Becky Allen, Sarah Bonam, HA and the Clerk. Updated quotes from the Borough Council were awaited. Apart from that the bid was ready to submit.</p>	
079/18	<p>To consider the Risk assessment and internal controls , and to approve the Draft (unaudited) Statement of Accounts 17/18 – see Appendix A</p> <p>RESOLVED that this be approved. The Draft Statement of Accounts were noted.</p>	
080/18	<p>To note the completion of the Miners Wheel relocation project and to further confirm the final arrangements for the opening event</p> <p>It was agreed to hold this on the bank holiday Monday 7th May. The event would open at 12pm with the official opening/speeches taking place at 1pm. It would close at 3pm. CS, HA, MM to meet with Brian Eardley to confirm the arrangements in terms of refreshments, children’s activities, food (via a raffle ticket) for 250 people. HA and CS to circulate a programme, for the Clerk to create a poster. Officials to be invited would include Red Industries, Land Trust, Groundworks, County Councillor, plus the local historians, Miners Union. A press release will be issued to the Sentinel, Midlands Today and Radio Stoke.</p>	<p>CS HA MM CS HA Clerk</p>

081/18	General Data Protection Regulations – to consider next steps and consider the appointment of a DPO service (external) at a cost notified CS was to be asked to bring his proposal to the next meeting. A decision would need to be taken at the next meeting.	CS Clerk																																	
082/18	To consider the arrangements for the hanging baskets at the Parade and Park Site for the summer 2018 and placing of the order if agreed The Clerk is to contact Stafford Borough Nurseries for the hanging baskets and to bring a quote to the next meeting.	Clerk																																	
083/18	To consider a response to the Draft revised National Planning Policy Framework consultation (ends 11:45pm on 10 May 2018) available at https://www.gov.uk/government/consultations/draft-revised-national-planning-policy-framework RESOLVED that all to email comments to the Clerk by 10 th May, to be moderated by HA.	ALL HA																																	
084/18	Further update in relation to the petitions for the Community Governance Review for Ilkley Place and the creation of a new Parish Councillor for Parksite It was noted that this is ongoing.																																		
086/18	To consider nomination of Buildings to the Local List – deadline is 30th June 2018 https://www.newcastle-staffs.gov.uk/all-services/planning/conservation-and-heritage/register-locally-important-buildings-and-structures HA to compile a list to include The Bush, Catholic Church, Mill Street School.	HA																																	
088/18	To consider footpaths for the CPI Bids (Deadline 31st May) and to note the correspondence regarding the footpaths consultation from SCC (as circulated) HA to look at the footpath which runs along the Golf Course, from Cemetery Road to Keele Road as a potential scheme (max £2000).																																		
089/18	To consider any grant applications (SPC Grant Programme £2000) – Aspire School Uniform project It was resolved that Liz should attend the next meeting to present the application.	Next meeting																																	
090/18	To note correspondence received:- See Appendix B – This was noted.																																		
091/18	To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C – This was noted.																																		
092/18	To approve the Payments schedule and note receipts – as per below Payments RESOLVED to approve the payments in accordance with the below list. <table border="1" data-bbox="300 1317 1310 1809"> <thead> <tr> <th>CHQ / BACS NO</th> <th>PAYMENTS</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Bacs 001</td> <td>C Withington Clerk -April salary and expenses</td> <td>508.05</td> </tr> <tr> <td>Bacs 002</td> <td>HMRC Tax and NI April</td> <td>116.60</td> </tr> <tr> <td>Bacs 003</td> <td>Staffordshire Pensions April</td> <td>178.31</td> </tr> <tr> <td>Bacs 004</td> <td>Kettle and Talbot (excs 2.5 % retention) Miners Wheel</td> <td>23247.71</td> </tr> <tr> <td>Bacs 005</td> <td>Horsley Huber Arch Construction fees Miners Wheel</td> <td>264.00</td> </tr> <tr> <td>Bacs 006</td> <td>Shelutions Bus Shelter</td> <td>4734.00</td> </tr> <tr> <td>Bacs 007</td> <td>Letting in the light</td> <td>2000.00</td> </tr> <tr> <td>Bacs 008</td> <td>Redoko Domain costs</td> <td>19.19</td> </tr> <tr> <td>Bacs 009</td> <td>Viro Display Ltd Plaque Miners Wheel</td> <td>32.76</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>31100.62</td> </tr> </tbody> </table>	CHQ / BACS NO	PAYMENTS	Gross	Bacs 001	C Withington Clerk -April salary and expenses	508.05	Bacs 002	HMRC Tax and NI April	116.60	Bacs 003	Staffordshire Pensions April	178.31	Bacs 004	Kettle and Talbot (excs 2.5 % retention) Miners Wheel	23247.71	Bacs 005	Horsley Huber Arch Construction fees Miners Wheel	264.00	Bacs 006	Shelutions Bus Shelter	4734.00	Bacs 007	Letting in the light	2000.00	Bacs 008	Redoko Domain costs	19.19	Bacs 009	Viro Display Ltd Plaque Miners Wheel	32.76		TOTAL	31100.62	
CHQ / BACS NO	PAYMENTS	Gross																																	
Bacs 001	C Withington Clerk -April salary and expenses	508.05																																	
Bacs 002	HMRC Tax and NI April	116.60																																	
Bacs 003	Staffordshire Pensions April	178.31																																	
Bacs 004	Kettle and Talbot (excs 2.5 % retention) Miners Wheel	23247.71																																	
Bacs 005	Horsley Huber Arch Construction fees Miners Wheel	264.00																																	
Bacs 006	Shelutions Bus Shelter	4734.00																																	
Bacs 007	Letting in the light	2000.00																																	
Bacs 008	Redoko Domain costs	19.19																																	
Bacs 009	Viro Display Ltd Plaque Miners Wheel	32.76																																	
	TOTAL	31100.62																																	

The meeting closed at 8.35pm.

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 10th May 2018 @ 7.00 pm Silverdale Library - Statutory Annual meeting

Future dates include (6.30pm Silverdale Library):

Thursday 14th June 2018 - Thursday 12th July 2018 - Thursday 9th August 2018

Thursday 13th September 2018

SILVERDALE PARISH COUNCIL STAFFORDSHIRE

STATEMENT OF ACCOUNTS FOR THE PERIOD 01.04.17 TO 31.03.2018

	2016/17	2017/18	Difference		2016/17	2017/18	Difference
RECEIPTS:				PAYMENTS:			
<i>Balance Brought Forward</i>	12865.55	18,635.75	<i>5770.20</i>	Salary/PAYE	7559.99	9425.18	1865.19
NBC Precept	17455.00	27679.96	10224.96	Office/Members Expenses	586.83	625.10	38.27
NBC Rural Grant (Sec 136)	5828.00	4389.00	-1439.00	Stationary/Office Equipment	653.61	64.64	-588.97
NBC Support Grant	1834.00	1834.00	0.00	Subs/Insurance/Fees/By Election	1443.15	2506.55	1063.40
Santander/Natwest Interest	9.62	10.75	1.13	Powers/Projects	1137.98	2197.37	1059.39
Lengthmans Agreement SCC	494.00	800.00	306.00	Sec 136 (Concurrent Funding)	6326.74	1810.87	-4515.87
Misc	1052.09	100.00	-952.09	Sec 137 (Grants)	1048.5	1536.50	488.00
Allotment rent	1.00	3.00	2.00	Website/News Report	0	595.00	595.00
VAT reclaim	0.00	1991.08	1991.08	Lengthsman	814	0.00	-814.00
Grants (Ibstock/Tesco/County Cllr)	0.00	4000.00	4000.00	VAT (to be reclaimed)	1332.71	173.14	-1159.57
TOTAL RECEIPTS:	<u>26673.71</u>	<u>40807.79</u>	<i>14134.08</i>	TOTAL PAYMENTS:	<u>20903.51</u>	<u>18934.35</u>	<i>0.00</i>
				Balance as at 31.03.2018	<u>40509.19</u>		