

**SILVERDALE PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING held on**  
**Thursday 8<sup>th</sup> February 2018 at Silverdale Library, High Street, Silverdale at 6.30pm**

**Present:**

**Councillors:** Mr H Adamczuk-Chair (HA), Mrs S Durber (SD), Mr J Wu (JW), Mr K Sukumaran (KS), Mr A Sutcliffe (AS), Mr M Melvin (MM), BCllr A Rout (AR)

Clerk – Mrs C Withington

**Public Open Forum** - There were no members of the public present.

The meeting was brought to order at 6.30pm.

Ref	Item	Action
024/18	<b>To receive apologies (in writing to the Clerk)</b> BCllr C Spence (CS), Mr J Siery (JS), Mr Pete Rout (PR)	
025/18	<b>To resolve that the minutes of the SPC meeting held on 11 January 2018 are correct and for the Chair to sign (copy attached)</b> <b>RESOLVED</b> to sign these as a true and accurate record.	
026/18	<b>Declaration of interest in any item</b> None	
027/18	<p><b>To consider drafting a response in relation the Preferred Option for the NBC Joint Local Plan and to agree any action in relation to the public consultation – to start 1<sup>st</sup> Feb to 1<sup>st</sup> March</b></p> <p>HA provided some initial feedback in relation to the Green Belt assessment carried out by ARUP. There were a number of other documents which provide the background evidence to the JLP. It was <b>RESOLVED</b> to <b>OPPOSE</b> the Joint Local Plan in relation to the inclusion of the Keele Golf Course for a mixed development. HA has met with the Chair of Keele Parish Council who has provided some further information for consideration. Things to consider include the levels being at least 7% in some parts, the woodland areas requiring a full environmental assessment, in particular protection for Jobs Wood (historic bluebells) and seeking the advice of a local tree expert (Peter Thomas) based in Keele. It was <b>RESOLVED</b> to work with Keele Parish Council with regards to formulating the objections. Other concerns raised included the infrastructure requirements to support such a large scheme and the risks to the Parish relating to piecemeal/phased development. It was agreed that AS should confirm Keele University's position on the development.</p> <p>The Clerk has written to Guy Benson to request a public consultation event for the Silverdale Parish, no response has been received. AR to chase this on Monday if necessary. HA is to contact Simon Tagg and Mr Paul Farrelly MP to ascertain their position on the development and wider environment. AS to liaise with the Chair of Governors at the schools and also the action group Save Keele Golf Course.</p> <p>HA to formulate a draft response and circulate by Tuesday for all to comment upon. Case studies to be referred to.</p>	<p>AS</p> <p>AR HA AS</p> <p>HA ALL</p>
028/18	<b>To receive an update from the Borough Councillors and County Councillor</b> AR stated that Newcastle under Lyme had been selected for the Champion of Champions Britain in Bloom competition. Also that Ilkley Place play area was due to receive further funding.	
029/18	<b>To approve comments for the following Planning Applications (<a href="#">please click on the link to view</a>):</b>  <u>18/00008/FUL Two 2-storey office/ commercial buildings (Phase 2) (Renewal of 10/00759/FUL amended by 11/00405/FUL)   Units 2-3 Maries Way Newcastle Under Lyme ST5 6PA</u> – This was noted.	

030/18	<p><b>To receive an update on the Miners Wheel relocation project and to note the planned start date and programme of works, and consider arrangements/budget for an opening event and plaque</b></p> <p>Clerk to confirm the method statements, signed contract and revised programme is now in place. It was noted that the wheel has now been taken off site for refurbishment. A draft programme for the opening event was circulated by HA. It was agreed to invite the funding bodies, local groups, schools, businesses, historic associations and miners groups amongst others. A budget of £500 was agreed to include a cake, refreshments and room hire. MM to speak to Brian regarding dates, but it was suggested to hold this on 12<sup>th</sup> May 2018 after the next elections.</p>	MM
031/18	<p><b>Miner's Monument and the HLF bid –update on the community engagement brief development and programme for bid submission</b></p> <p>HA reported that he had inputted into a draft submission formulated by Sarah Bonam. The Clerk is to chase the Borough Council for the 2 quotes required. Clerk to also as Stephen Hart if he can suggest an alternative.</p>	Clerk
032/18	<p><b>Safety concerns raised by a resident regarding mini roundabout at the junction of Mill Street and Newcastle Street</b></p> <p>It was agreed to forward the email to the County Councillor D Jones and also to report the concerns to Highways. MM to check the signage. Clerk is to respond to the person to ask them their suggestions for improvement and to ask the Police to carry out speed monitoring.</p>	Clerk MM Clerk
033/18	<p><b>Loose material from a delivery at the Landfill Site at Wharry's Quarry in Cemetery Road</b></p> <p>It was noted that the site manager had been collecting the loose material, which look like rocks although they are bits of sponge. They have been carried off site after being stuck in lorries wheels. It was agreed that there is a road safety issue and any accidents which may occur due to swerving could find RED Industries liable. All to report to RED and to the Environment Agency, with a copy to the Road Safety team. Clerk to ask if there is a Road Safety team at Newcastle.</p>	ALL Clerk
034/18	<p><b>To note the annual audit of the accounts for ACRES</b></p> <p>The Clerk had seen the accounts for 2016 and 2017, and they were mostly in order although it had been suggested that the petty cash entries/receipts are also recorded in the cash book, so that the bank accounts tie up with the cash book during a reconciliation.</p>	
035/18	<p><b>General Data Protection Regulations – to consider next steps</b></p> <p>It was noted that further information regarding the DPO officer role was awaited.</p>	Next agenda
036/18	<p><b>To receive the outcome of the bid to the Staffordshire County Council Funding for Small Scale Flood Alleviation Schemes for the Culvert by Kinsey Street, if available – Mr H Adamczuk</b></p> <p>HA reported that the bid had not been successful. HA to write back to query the approach regarding not culverting a watercourse. HA also to ask for guidance on how to keep the watercourse clear so that it can be passed onto the 40 plus owners who live adjacent to the 100 m watercourse section.</p>	HA
037/18	<p><b>Further update on the bridge at Scot Hay Road/Pepper Street – Mr H Adamczuk</b></p> <p>The Clerk was still awaiting the information for Cadent from the Road Works section.</p>	Clerk
038/18	<p><b>Further update in relation to the petitions for the Community Governance Review for Ilkley Place and the creation of a new Parish Councillor for Parksite</b></p> <p>This is ongoing.</p>	
039/18	<p><b>To discuss any further progress with regards to the safety issues regarding the mini-roundabout design at Heritage Park and to consider a response to the letter sent</b></p> <p>MM reported that that he was waiting for a response from Cllr Jones regarding the survey outcome. It was noted that due to sickness there had been no lollipop person</p>	

	to cover the crossings, which MM felt was not acceptable. The Clerk was asked to forward the letter from the resident to County Councillor Jones for his input.	Clerk																											
040/18	<b>To consider the potential development of the WOW Road Safety project for the primary schools – Mr A Sutcliffe</b> AS informed the parish council about the project, which was expected to be at no cost. It was agreed that pending the success at St Lukes, it could also be rolled out to the Silverdale Primary school. It was <b>RESOLVED</b> to allocate £500 towards this and to consider funding hi-vis vests if needed.																												
041/18	<b>To receive an update regarding the Borough Council owned bus shelter (to include a bench) near to the bus stop on Stonewall Place</b> The Clerk had confirmed with the Planning Department that permission was noted needed to replace a like for like shelter. <b>RESOLVED</b> to place an order with Shelutions for up to £5000.	Clerk																											
042/18	<b>To receive an update on the Heritage Park S106 LEAP/NEAP – Mr M Melvin</b> MM reported that as yet no further enforcement action had been taken with regards to the NEAP, although David Wilson Homes had agreed to submit a plan for the LEAP. MM to ask AR to request enforcement action with Guy Benson. It was agreed that a letter should be sent from the Parish Council to formally request enforcement action for the NEAP (and LEAP if not considered acceptable) to Guy Benson and copied to Paul Farrelly MP.	Clerk																											
043/18	<b>Media Policy and NALC Guidelines if Parish Councillors wish to discuss issues with press – Mr H Adamczuk</b> This was noted, and it was agreed that the Clerk would circulate to all so that all were aware of the policy.	Clerk																											
044/18	<b>To consider any grant applications (SPC Grant Programme £179.99) – No applications – this was noted.</b>																												
045/18	<b>To note correspondence received:- See Appendix B</b> <b>To note the Library Consultation SCC Managed libraries (Eccleshall, Penkridge, Clayton, Cheadle) and reduced mobile library service (less than 5 people visit) - Deadline 1 April 2018 <a href="http://www.staffordshire.gov.uk/connectedlibraries">www.staffordshire.gov.uk/connectedlibraries</a> - This was noted.</b>																												
046/18	<b>To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C – This was noted.</b>																												
047/18	<b>To approve the Payments schedule and note receipts – as per below</b> <b>Payments – RESOLVED</b> to make the following payments. A budget position statement and bank reconciliation statement were noted.																												
	<table border="1"> <thead> <tr> <th>CHQ / BACS NO</th> <th>PAYMENTS</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>bacs 69</td> <td>C Withington Grit bin refund Ellams Place</td> <td>157.14</td> </tr> <tr> <td>bacs 70</td> <td>C Withington Clerk -Feb salary and expenses</td> <td>502.65</td> </tr> <tr> <td>bacs 71</td> <td>HMRC Tax and NI Feb</td> <td>116.60</td> </tr> <tr> <td>bacs 72</td> <td>Staffordshire Pensions Feb</td> <td>170.90</td> </tr> <tr> <td>bacs 73</td> <td>S Hough Grit bin refill Heritage Park and Install Ellams</td> <td>195.00</td> </tr> <tr> <td>bacs 74</td> <td>SPCA Training Cllr</td> <td>45.00</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td><b>1187.29</b></td> </tr> <tr> <td>no 000028</td> <td><b>Red Industries RM Limited (REISSUED DUE TO ERROR)</b></td> <td><b>1430.87</b></td> </tr> </tbody> </table>	CHQ / BACS NO	PAYMENTS	Gross	bacs 69	C Withington Grit bin refund Ellams Place	157.14	bacs 70	C Withington Clerk -Feb salary and expenses	502.65	bacs 71	HMRC Tax and NI Feb	116.60	bacs 72	Staffordshire Pensions Feb	170.90	bacs 73	S Hough Grit bin refill Heritage Park and Install Ellams	195.00	bacs 74	SPCA Training Cllr	45.00	<b>Total</b>		<b>1187.29</b>	no 000028	<b>Red Industries RM Limited (REISSUED DUE TO ERROR)</b>	<b>1430.87</b>	
CHQ / BACS NO	PAYMENTS	Gross																											
bacs 69	C Withington Grit bin refund Ellams Place	157.14																											
bacs 70	C Withington Clerk -Feb salary and expenses	502.65																											
bacs 71	HMRC Tax and NI Feb	116.60																											
bacs 72	Staffordshire Pensions Feb	170.90																											
bacs 73	S Hough Grit bin refill Heritage Park and Install Ellams	195.00																											
bacs 74	SPCA Training Cllr	45.00																											
<b>Total</b>		<b>1187.29</b>																											
no 000028	<b>Red Industries RM Limited (REISSUED DUE TO ERROR)</b>	<b>1430.87</b>																											

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON  
**Thursday 8<sup>th</sup> March 2018@ 6.30 pm Silverdale Library**