

**SILVERDALE PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING held on**  
**Thursday 11<sup>th</sup> January 2018 at Silverdale Library, High Street, Silverdale at 6.30pm**

**Present:**

**Councillors:** Mr H Adamczuk-Chair (HA), BCLlr C Spence (CS), Mrs S Durber (SD), Mr J Wu (JW), Mr K Sukumaran (KS), Mr J Siery (JS), Mr Pete Rout (PR)  
 County Councillor David Jones (DJ) (arrived later)  
 Clerk – Mrs C Withington

**Public Open Forum**

There were no members of the public present.  
 The meeting was bought to order at 6.30pm.

Ref	Item	Action
001/18	<b>To receive apologies (in writing to the Clerk)</b> Mr A Sutcliffe, Cllr Mrs A Rout, Mr M Melvin	
002/18	<b>To resolve that the minutes of the SPC meeting held on 14<sup>th</sup> December 2017 are correct and for the Chair to sign (copy attached)</b> <b>RESOLVED</b> that the Chair be authorised to sign these as a true and accurate record.	
003/18	<b>Declaration of interest in any item</b> CS declared an interest in relation to 004/18.	
004/18	<b>To consider drafting a response in relation the Preferred Option for the NBC Joint Local Plan and to agree any action in relation to the public consultation</b> CS left the room while this item was discussed. HA circulated a draft summary of his opinion on the yet to be published preferred option. This was noted along with some corrections. HA suggested that the Parish Council could look at a number of options in relation to their position on the preferred option, which could see a housing development site of up to 1800 new homes on the Keele Golf Course (SP11). It was <b>RESOLVED</b> to oppose the plans in principle in relation to SP11 due to the detrimental effects on those who live in the area, and the lack of infrastructure to support such a dramatic increase in housing numbers. It was agreed to form a sub group to produce a full response to the consultation when it is announced, along with suggestions for other proposals. It was agreed that HA should approach the Chair of Keele Parish Council to understand their position. It was also agreed, that the Clerk ascertain the proposed consultation that NBC will be leading on. To then further consider if a public meeting should be held with a NBC Senior planning officer in attendance. CS returned to the room.	<b>HA Clerk Next agenda</b>
005/18	<b>To set the Precept for 2018/19 and approve the Budget – see Appendix A</b> There have been no comments received from the public. It was noted that the precept had been increased last year to fund major projects identified, therefore the budget could withstand the proposed 0% increase in precept for this year. DJ arrived at this point in the meeting. <b>RESOLVED</b> to approve the precept on the basis of a 0% increase, therefore it will remain as £18.92 per Band D property.	
006/18	<b>To receive an update from the Borough Councillors and County Councillor</b> CS provided an update in relation to the current administration of the Borough Council which is now lead by the Conservatives. He had been working on the budget for next year and also licensing work. Additionally, the issues in relation to the recycling collections. It had been noted that the railway bridge had been repaired (in relation to the hole that was apparent) due to a collapse gas pipe and the Clerk was asked to follow up the structural integrity of the bridge with Cadent (who carried out the repair). DJ requested people to report potholes online through Mystaffs, or via Councillors. They are now fixed through a new machine purchase, so the quality is expected to be better. It was noted that the hospital crisis is not going to get any better due to the	<b>Clerk</b>

	ongoing effects of the budget cuts. However people are encouraged to attend their pharmacy for minor injuries/ailments rather than the A&E. CS noted that the GP can take up to 2 weeks to get an appointment hence why people resort to A&E, especially when there is no GP on hand at a Walk in centre. It was also noted that there is a shortage GPs. It was noted that grit has been used for personal basis, and the County will only look to refill bins twice a year. However North Staffs were overlooked so many bins have not been filled. DJ to report the issue of the van seen removing grit.	DJ
007/18	<b>To approve comments for the following Planning Applications (<a href="#">please click on the link to view</a>):</b> <b>Tree works</b> 25 Treacle Row Silverdale Newcastle Under Lyme Newcastle-Under-Lyme Staffordshire ST5 6SE Ref. No: 17/00985/TWA This was noted and it was agreed that no comments will be provided on the assumption that the Landscaping Team will comment regarding the proposal to include an oak tree and to set an amount aside in the budget.	
008/18	<b>To approve the purchase of a grit bin and grit at Ellam's Place, Silverdale – Mrs S Durber</b> The Clerk was asked to purchase a grit bin to be located by the main road junction with Ellam's Place. It was also agreed to refill the other grit bins on Heritage Park. CS to look into the cost of buying and storing salt in bulk.	
009/18	<b>To receive an update on the Miners Wheel relocation project and to note the planned start date and programme of works</b> It was noted that the work was due to start on site w/c 12 <sup>th</sup> February and complete in the early March. The Contact had now been signed and passed across to Kettle and Talbot, following the license and grant agreement being signed. It was agreed to formulate a programme and budget in relation to the opening event of the wheel at the next meeting to occur in March. Note purdah must be taken into consideration.  The term 'purdah' has come into popular use across central and local government to describe the period of time immediately before elections or referendums when specific restrictions on communications activity are in place. 26 March is the relevant cut off date for the 2018 Local Government Elections.	Next agenda
010/18	<b>Miner's Monument and the HLF bid –update on the community engagement brief development (and to note the outcome of the Ibstocks application) following meeting with Sarah Bonham on 13<sup>th</sup> December 2017</b> A meeting took place, and the project is being progressed. Clerk to confirm which financial year this needs to fall within for Ibstock. It was agreed that a submission date should be given for the project application to ensure it moves forward in a timely fashion.	Clerk
011/18	<b>Waste collection issues – Mr M Melvin/Cllr C Spence</b> CS noted that waste had not been collected on the revised dates and had been creating litter on the roads and pavements. There was a request for wheelie bins and Cllr Jones explained that the cost was more than the council collects in council tax. Additionally, it was noted that the quality of the recycling is reduced and the income generated due to the contamination. It was agreed that the problem areas will be flagged up with the respective borough councillors.	
012/18	<b>General Data Protection Regulations – to consider next steps</b> It was noted that further guidance had advised that the DPO officer should not be internal to the Council. Further guidance on the costs for a role through the County was awaited.	
013/18	<b>To receive the outcome of the bid to the Staffordshire County Council Funding for Small Scale Flood Alleviation Schemes for the Culvert by Kinsey Street, if available – Mr H Adamczuk</b> Nothing to report as yet.	

014/18	<b>Further update on the bridge at Scot Hay Road/Pepper Street – Mr H Adamczuk</b> This had been previously discussed.																									
015/18	<b>Further update in relation to the petitions for the Community Governance Review for Ilkley Place and the creation of a new Parish Councillor for Parksite</b> Progress has been slow but CS will be picking this up in the next few weeks.																									
016/18	<b>To discuss any further progress with regards to the safety issues regarding the mini-roundabout design at Heritage Park</b> DJ reported that the Traffic Survey is still ongoing. DJ is to meet Highways in the new few weeks to discuss the matter further.																									
017/18	<b>To consider the potential development of the WOW Road Safety project for the primary schools – Mr A Sutcliffe</b> This was deferred until the next agenda.	Next agenda																								
018/18	<b>To receive an update regarding the Borough Council owned bus shelter (to include a bench) near to the bus stop on Cemetery Road Stonewall Place</b> The clerk has had confirmation from the Borough Council that we can now take over the ownership and put in place the new shelter, removing their old one. Clerk to confirm if planning permission is required or if it is acceptable to have a like for like replacement.	Clerk																								
019/18	<b>To receive an update on the Heritage Park S106 LEAP/NEAP – Mr M Melvin</b> It was noted that a meeting was scheduled for end of January with Guy Benson, Elaine Moulton and David Wilson Homes to progress the matter.																									
020/18	<b>To consider any grant applications (SPC Grant Programme £179.99) – No applications</b> None received.																									
021/18	<b>To note correspondence received:- See Appendix B</b> <b>To consider a response to the Staffordshire Police Crime and Commissioner consultation regarding the Precept increase the cap beyond 2% - <a href="https://www.staffordshire-pcc.gov.uk/have-your-say/">https://www.staffordshire-pcc.gov.uk/have-your-say/</a> (end date unknown)</b> It was <b>RESOLVED</b> that HA would complete this on behalf of the Parish Council after proper consideration.	HA																								
022/18	<b>To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C</b> This was noted.																									
023/18	<b>To approve of the appointment of Mrs C Heelis as the Internal Auditor for 2017/18 Accounts</b> <b>RESOLVED</b> to appoint Mrs Heelis at a rate of £25 per hour. <b>To approve the Payments schedule and note receipts – as per below</b> <b>RESOLVED</b> to approve the following payments: <table border="1" data-bbox="300 1458 1310 1778"> <thead> <tr> <th>CHQ / BACS NO</th> <th>PAYMENTS</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>bacs 63</td> <td>C Withington £12.90 post charges License and Grant Agreement</td> <td>12.90</td> </tr> <tr> <td>bacs 64</td> <td>C Withington Clerk -Jan salary and expenses</td> <td>502.65</td> </tr> <tr> <td>bacs 65</td> <td>HMRC Tax and NI Jan</td> <td>116.60</td> </tr> <tr> <td>bacs 66</td> <td>Staffordshire Pensions Jan</td> <td>170.90</td> </tr> <tr> <td>bacs 67</td> <td>Evansigns 4 x grit bin signs</td> <td>80.00</td> </tr> <tr> <td>bacs 68</td> <td>S Hough Grit bin refill Heritage Park and signs</td> <td>215.00</td> </tr> <tr> <td colspan="2"><b>Total</b></td> <td><b>1098.05</b></td> </tr> </tbody> </table>	CHQ / BACS NO	PAYMENTS	Gross	bacs 63	C Withington £12.90 post charges License and Grant Agreement	12.90	bacs 64	C Withington Clerk -Jan salary and expenses	502.65	bacs 65	HMRC Tax and NI Jan	116.60	bacs 66	Staffordshire Pensions Jan	170.90	bacs 67	Evansigns 4 x grit bin signs	80.00	bacs 68	S Hough Grit bin refill Heritage Park and signs	215.00	<b>Total</b>		<b>1098.05</b>	
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THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON  
**Thursday 8<sup>th</sup> February 2018 @ 6.30 pm Silverdale Library**

## Appendix A Budget 2018/19 (approved)

<b>SILVERDALE PARISH COUNCIL APPROVED BUDGET 2018/19</b>		
<b>EXPENDITURE</b>		
Budget Heading	2017-18 Approved Budget	2018/19 Approved Budget
<b>POWERS - PC ADMINISTRATION</b>	<b>£ 13,010.00</b>	<b>£ 13,510.00</b>
Clerk's Salary/PAYE/NI/Pension/Locum	£ 9,760.00	£ 10,260.00
Expenses/Postage/Chair (£200)	£ 650.00	£ 650.00
Office Equip/Stationary/Printing	£ 600.00	£ 600.00
Subs/Ins/Fees/Audit Fees/Training	£ 2,000.00	£ 2,000.00
VAT (Cost neutral as reclaimed)	£ -	£ -
<b>POWERS &amp; DUTIES</b>	<b>£ 7,500.00</b>	<b>£ 12,000.00</b>
Allotments	£ 500.00	£ 500.00
Bus Shelters (maintenance & cleaning) now in Assets	£ 500.00	£ -
Conference facilities	£ -	£ -
Community centres	£ -	£ -
Comm Safety (match funding measures)	£ 500.00	£ 500.00
Drainage	£ -	£ -
Election Contingency (Bi Election and May Election 18)		£ 5,000.00
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500.00	£ 1,500.00
General Powers	£ -	£ -
Highways (inc provision of Grit Bins £500 and refill)	£ 1,000.00	£ 1,000.00
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -
Litter	£ -	£ -
Newsletter/Website/Publications	£ 500.00	£ 500.00
Open spaces	£ -	£ -
Public buildings and village hall	£ -	£ -
Recreation	£ -	£ -
Assets (maintenance & cleaning inc Bus shelters)	£ 3,000.00	£ 3,000.00
Tourism	£ -	£ -
Traffic calming	£ -	£ -
Transport	£ -	£ -
<b>Local Government Act 2000 - Sec 19</b>	<b>£ -</b>	<b>£ -</b>
Lengthmans agreement (16/17 only)	£ -	NIL
<b>CONCURRENT FUNDING - Sec 136/Support Grant</b>	<b>£ -</b>	<b>£ -</b>
Bus Shelters (installation)	£ -	£ -
Christmas Lights/Trees	£ -	£ -
Street cleansing	£ -	£ -
Village appearance (Baskets, bench plaque, Blue plaque celebration)	£ -	£ -
Miners Wheel (Installation)		£ -
Notice board - cyclical maintenance/installation	£ 100.00	£ -
<b>Grants - Sec 137 (if no other power exists)</b>	<b>£ 9,000.00</b>	<b>£ 9,000.00</b>
Flowers / Plants	£ 500.00	£ 500.00
Grant applications	£ 2,000.00	£ 2,000.00
Mining Monument	£ 1,500.00	£ 1,500.00
Miners wheel	£ 5,000.00	£ 5,000.00
<b>Total</b>	<b>£ 29,510.00</b>	<b>£ 34,510.00</b>