

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on

Thursday 14th December 2017 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Councillors: Mr H Adamczuk-Chair (HA), BCIr C Spence (CS), Mrs S Durber (SD), Mr M Melvin (MM), BCIr Mrs A Rout, Mr J Wu (JW), Mr K Sukumaran (KS), Mr A Sutcliffe (AS)
 County Councillor David Jones (DJ)
 Clerk – Mrs C Withington

Public Open Forum

There were no members of the public present.

The meeting was bought to order at 6.30pm.

Ref	Item	Action
252/17	<p>To consider any co-option applications for the casual vacancies: Silverdale (1) Knutton (1)</p> <p>To agree the process for the casual vacancy following the resignation of Mr G Snell – Silverdale (1) – It was RESOLVED to co-opt to this position as it was within 6 months of a full election (May 2018).</p> <p>Four applicants were interviewed for the 3 positions. RESOLVED that the following appointments be made:</p> <ol style="list-style-type: none"> 1. Jake Wu – Silverdale Ward 2. Krishnadas Sukumaran – Knutton Ward 3. Ant Sutcliffe – Silverdale Ward <p>All signed the Declaration of Acceptance of Office and joined the meeting. All were encouraged to attend any SPCA training that is available.</p> <p>The Chair offered to give the unsuccessful applicant feedback.</p>	
253/17	To receive apologies (in writing to the Clerk) – Mr P Rout, Mr J Siery	
254/17	<p>To resolve that the minutes of the SPC meeting held on 9th November 2017 are correct and for the Chair to sign (copy attached)</p> <p>RESOLVED that the minutes be signed as a true and accurate record.</p> <p>CS reported that the planning matter discussed last time regarding the closure of the street in Newcastle was a highway matter. HA reported that he had laid the wreath for the Remembrance Day service. SPCA had elected HA as an executive member for Staffordshire Moorlands.</p>	
255/17	<p>To receive an update from the Borough Councillors and County Councillor</p> <p>DJ reported that the county councillor fund was now fully committed, which will fund several schemes in the Parish such as: Miners Wheel, Ilkley Place play equipment, Scouts, Premature babies group, Alice Charity.</p> <p>DJ encouraged the Parish Council to invite community groups to bid for funds next year. Grit bins are due to be refilled by the County. DJ to circulate the trigger category to the Clerk for the Parish Council’s information. Budget cuts are ongoing at the county council and they are looking at crossing patrols, with the view that long term solutions are more cost efficient. It was noted that the County Council bus subsidy savings were likely to proceed.</p> <p>CS reported that NBC have been working to fund the budget shortfall for next year. CS has also had some input into the JLP preferred options.</p>	
256/17	FINAL PUBLIC CONSULTATION on the approved Draft Budget for 2018/19 – see Appendix A	

	No members of the public were present at this meeting and no comments had been feedback to the Parish Council regarding the budget proposals. The final Precept is to be approved at the next meeting. The Clerk noted that the council tax base had increased from 1463 to 1489 properties.	Next agenda
257/17	<p>To approve comments for the following Planning Applications (please click on the link to view):</p> <p>FOR INFORMATION ONLY - <u>Application for approval of exact location of advertisement hoardings as required by condition 02 of planning permission reference 17/00312/DEEM 3 for advertisement hoardings</u> Corner Of Church Lane And Silverdale Road Silverdale Newcastle Under Lyme Staffordshire Ref. No: 17/00312/CN02 – This was noted.</p> <p>To note the arrangements for the JLP preferred Option (Planning Committee yet to be announced) – This was noted and awaited.</p>	Next agenda
258/17	<p>To receive an update on the Miners Wheel relocation project – to authorise 2 members to sign the following in the presence of the Proper Officer :</p> <p>Contract with Kettle and Talbot and to enter into the Red Industries/Landfill Trust grant agreement</p> <p>RESOLVED to approve that the Chair and Vice Chair sign the contract in the presence of the Clerk to appoint Kettle and Talbot, up to £22,000. RESOLVED that the Chair and Vice Chair sign the Legal Agreement for the Grant with Red Industries and the License for the Land Trust. A contract meeting will be held on 20th December on site to include Groundwork and discuss access arrangements before the work progressed.</p> <p>To authorise the payment of the Third Party Contribution for £1430.87</p> <p>RESOLVED to authorise the payment to Red Industries for the Third Party Contribution of £1430.87.</p>	
259/17	<p>Miner’s Monument and the HLF bid –update on the community engagement brief development (and to note the outcome of the Ibstocks application) following meeting with Sarah Bonham on 13th December 2017</p> <p>The bid to Red Industries was successful and has been awarded £2000 for the consultancy fees to develop the bid. This was accepted and the Clerk was thanked for her efforts. Sarah Bonam and Anne Kinnaird met with the Chair, Vice Chair and Clerk to discuss the programme of activity in order to pull the bid together.</p>	
260/17	<p>To respond to the Rights of Way Consultation for footpaths categorisation (Deadline is 25 Dec 17) – see list within Appendix B</p> <p>RESOLVED that the categories are noted as proposed with no further comments.</p>	
261/17	<p>To note the implications and resources required for the General Data Protection Regulation – Briefing on 21st November (SPCA) – Data Protection Officer circa £480 per annum</p> <p>It was noted that there may be a financial implication for the Parish Council in order to ensure compliance with the new regulations. Additionally there will be resources required in order to audit the current system and whole council training as well as the Clerk. Further information is awaited from SPCA.</p>	
269/17	<p>To receive an update on the Heritage Park S106 LEAP/NEAP – Mr M Melvin</p> <p>This was brought forward on the agenda. MM had spoken to Elaine Moulton earlier to obtain the latest update. David Wilson have yet to provide the details as to how they will meet the conditions of the planning application. The Parish Council position was reconfirmed that both the LEAP and NEAP should be provided and enforcement action taken if not. This will discussed at the next meeting. MM left the meeting.</p>	Next agenda
262/17	<p>To note the making of the bid of £1,173 excluding VAT to the Staffordshire County Council Funding for Small Scale Flood Alleviation Schemes for the Culvert by Kinsey Street - Mr H Adamczuk</p>	

	<p>HA updated the meeting to report that a bid had been submitted for a detailed survey with GPS, the result was expected in early January.</p> <p>Tree work to property at rear of Kinsey Street – Mr H Adamczuk</p> <p>The information had been supplied to the owner of the tree who was liaising with her neighbours regarding the cost.</p>	
263/17	<p>Further update on the bridge at Scot Hay Road/Pepper Street – Mr H Adamczuk</p> <p>DJ had nothing further to update regarding the ownership of the bridge.</p>	
264/17	<p>Further update in relation to the petitions for the Community Governance Review for Ilkley Place and the creation of a new Parish Councillor for Parksite</p> <p>The petition is ongoing and signatures are currently at 200. This will be progressed after Christmas.</p>	
265/17	<p>To discuss any further progress with regards to the safety issues regarding the mini-roundabout design at Heritage Park</p> <p>The safety report is being produced, and further video evidence has been requested. To be discussed at the next meeting.</p>	
266/17	<p>To receive an update on the CCTV Lollipop ladies at Pepper Street</p> <p>CS updated to say that CCTV for the lollipop people was quite complicated and proving to be costly due to encryption of data. It was RESOLVED to leave this project on the back burner due to the complexities. Pending the outcome of the safety report, it was agreed to consider CCTV mounted on the lamp posts if necessary.</p>	
267/17	<p>Road Safety Opportunity for Town and Parish Councils – to express interest in a joint procurement exercise for interactive speed signs (15th December 2017)</p> <p>It was RESOLVED to express an interest in this scheme. Signs were likely to be in the region of £2.5k plus there are ongoing maintenance charges.</p>	
268/17	<p>To receive an update regarding the Borough Council owned bus shelter (to include a bench) near to the bus stop by Stonewall Place (Cemetery Road)</p> <p>The Clerk was waiting on a response from the Borough Council to agree to the adoption and installation of the shelter. Clerk to send a copy of the request to CS to follow up.</p>	Clerk CS
270/17	<p>To consider any grant applications (SPC Grant Programme £179.99) – No applications</p> <p>No applications had been received.</p>	
271/17	<p>Bins on pavement by students flats along Silverdale Road - Mrs Durber</p> <p>The issue was noted and CS agreed to report these issues to Streetscene.</p>	CS
272/17	<p>Potential development on Station Road – Mr M Melvin</p> <p>It was noted that this was part of a previous planning permission, which was now being delivered. There was no further action required.</p>	
273/17	<p>To note correspondence received:- See Appendix B</p> <p>This was noted.</p>	
274/17	<p>To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C</p> <p>This was noted.</p>	
275/17	<p>To note the notification of external auditor appointments for the 2017/18 financial year Silverdale Parish Council – Mazzars LLP</p> <p>This was noted.</p> <p>To approve the Payments schedule and note receipts – as per below</p> <p>Payments</p> <p>RESOLVED that the following payments be approved for payment. RESOLVED to renew the SLCC membership. The Clerk was asked to purchase a grit bin for Ellams Place, if Highways do not provide one.</p>	Clerk DJ

CHQ / BACS NO	PAYMENTS	Gross
bacs 51a	Aspire Grant - Electrics NOT YET RECEIVED	480.00
bacs 51	Aspire Grant - Xmas Tree and lights	350.00
bacs 52	St Lukes PTFA Grant (500) books	500.00
bacs 53	Silverdale Meth Church £500 chairs	500.00
bacs 54	C Withington Grit Bin refund	106.20
Bacs 55	Keele Students Union Printing costs	520.00
no 000027	Red Industries RM Limited	1430.87
bacs 56	C Withington Selection Boxes	192.92
bacs 57	C Withington Clerk -Dec salary and expenses inc Otime Newsletter finalisation delivery collection 5 hours	562.83
bacs 58	HMRC Tax and NI Dec	132.11
bacs 59	Staffordshire Pensions Dec	190.63
bacs 60	SPCA training budgets	20.00
bacs 61	SLCC Subs Clerk	52.00
bacs 62	Steve Hough Grit bin refill and new bin Sutton Ave	140.00
		5177.56
Receipts		
Dec	Aspire Returned grant (credit for Lights)	9.99
Dec	Ibstock Grant	2000.00
31.10.17	Interest Oct	0.41
30.11.17	Interest Nov	1.53

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 11th January 2018 – Budget/Precept to be set @ 6.30 pm Silverdale Library

Future dates include (6.30 pm Silverdale Library):

Thursday 8th February 2018

Thursday 8th March 2018

Thursday 12th April 2018 – Annual Parish

Thursday 10th May 2018- Statutory Annual

Appendix A Draft Budget (approved)

SILVERDALE PARISH COUNCIL DRAFT BUDGET 12 Oct 17		
EXPENDITURE		
Budget Heading	2017-18 Approved Budget	2018/19 Draft Budget
POWERS - PC ADMINISTRATION	£ 13,010.00	£ 13,510.00
Clerk's Salary/PAYE/NI/Pension/Locum	£ 9,760.00	£ 10,260.00
Expenses/Postage/Chair (£200)	£ 650.00	£ 650.00
Office Equip/Stationary/Printing	£ 600.00	£ 600.00
Subs/Ins/Fees/Audit Fees/Training	£ 2,000.00	£ 2,000.00
VAT (Cost neutral as reclaimed)	£ -	£ -
POWERS & DUTIES	£ 7,500.00	£ 12,000.00
Allotments	£ 500.00	£ 500.00
Bus Shelters (maintenance & cleaning) now in Assets	£ 500.00	£ -
Conference facilities	£ -	£ -
Community centres	£ -	£ -
Comm Safety (match funding measures)	£ 500.00	£ 500.00
Drainage	£ -	£ -
Election Contingency (Bi Election and May Election 18)		£ 5,000.00
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500.00	£ 1,500.00
General Powers	£ -	£ -
Highways (inc provision of Grit Bins £500)	£ 1,000.00	£ 1,000.00
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -
Litter	£ -	£ -
Newsletter/Website/Publications	£ 500.00	£ 500.00
Open spaces	£ -	£ -
Public buildings and village hall	£ -	£ -
Recreation	£ -	£ -
Assets (maintenance & cleaning inc Bus shelters)	£ 3,000.00	£ 3,000.00
Tourisim	£ -	£ -
Traffic calming	£ -	£ -
Transport	£ -	£ -
Local Government Act 2000 - Sec 19	£ -	£ -
Lengthmans agreement (16/17 only)	£ -	NIL
CONCURRENT FUNDING - Sec 136/Support Grant	£ -	£ -
Bus Shelters (installation)	£ -	£ -
Christmas Lights/Trees	£ -	£ -
Street cleansing	£ -	£ -
Village appearance (Baskets, bench plaque, Blue plaque celebration)	£ -	£ -
Miners Wheel (Installation)		£ -
Notice board - cyclical maintenance/installation	£ 100.00	£ -
Grants - Sec 137 (if no other power exists)	£ 9,000.00	£ 9,000.00
Flowers / Plants	£ 500.00	£ 500.00
Grant applications	£ 2,000.00	£ 2,000.00
Mining Monument	£ 1,500.00	£ 1,500.00
Miners wheel	£ 5,000.00	£ 5,000.00
Total	£ 29,510.00	£ 34,510.00

INCOME		
	Income 17/18	Income 18/19 based on precept 0% increase
Precept (£18.92 per band D*1463)	£ 27,679.96	£ 27,679.96
Rural Grant - Sec 136	£ 4,389.00	£ 3,292.00
Council Tax Support Grant	£ 1,834.00	£ -
Lengthsman 16/17	£ 800.00	£ -
Bank Interest (forecast)	2.14	£ 10.00
VAT refund	£ 1,991.08	£ -
Events	£ -	£ -
Other in tesco bags of help	£ 1,001.00	£ 1,001.00
INCOME Total	£ 37,697.18	£ 31,982.96
Shortfall in Budget (Reserves)		£ 2,527.04
RESERVES 2017-18		
Reserves balance carried forward to 17/18	£ 18,635.75	