

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Thursday 12th October 2017 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Councillors: Mr H Adamczuk-Chair (HA), BCllr Chris Spence (CS), Mr Gareth Snell MP (GS), Mrs S Durber (SD), Mr Jan Siery (JS)
 County Councillor David Jones (DJ)
 Clerk – Mrs C Withington

Public Open Forum

There were no members of the public present.

The meeting was bought to order at 6.35pm.

Ref	Item	Action
204/17	To note the Casual Parish Councillor vacancy for the Knutton Ward This was noted, and that the process would need to be followed. Additional it was also noted that the position of Mrs Scarlett was also now vacant due to resignation, so a further notice will be advertised for the Silverdale Ward.	
205/17	To receive apologies (in writing to the Clerk) – Mrs C Scarlett, Mr M Melvin, Mr P Rout, Cllr A Rout.	
206/17	To resolve that the minutes of the SPC meeting held on 13th July 2017 are correct and for the Chair to sign (copy attached) RESOLVED to sign the minutes as a true and accurate record. Noted that the electrics for the Christmas tree at the top of the Parade were a hazard and Aspire were in the process of firming up the costs to put this right. It was agreed that further to the agreement at the last meeting and the H&S urgency, to approve an amount of up to £700 in principle, subject to the application being considered at the November meeting.	
207/17	To receive an update from the Borough Councillors and County Councillor DJ noted that a new care provider has been commissioned, but due to issues with communication individuals can opt in to retain their existing for additional costs. All to let DJ know of any individuals who need assistance in this matter. DJ has been looking at school transport issues and bus passes for SENs and children who live further than 3 miles away from the school. Pot holes have been filled in in the High Street. Further pot holes to be reported asap due to additional funding available. GS has been dealing with the Pepper Street parking and speeding. Few cases had been reported to parish councilors regarding offensive smells from the landfill. The mineral line has been littered with rubbish in places and Street Scene have been asked to clean it up. Ibstocks to be asked to clean up the football field. CS has asked NBC to clean off the offensive graffiti. A Dispersal order was in place for the weekend before, due to ASB issues occurring across several areas. The Clerk was asked to report the damaged roof of the pumping station to Severn Trent Water (adj to 400 Silverdale Road). DJ reported that the traffic survey was now in progress for Pepper Street, to support findings from the evidence gathered. Noted that motorbikes were accessing the mineral line and the County and Borough are working together to resolve this. GS is to chase up Peter Stepien to find out why the measures were not installed as budgeted. DJ to chase up the county and findings to be discussed on the next agenda.	Clerk GS DJ next agenda
208/17	To approve a Draft Budget for 2018/19 – see appendix A RESOLVED to approve the draft budget as per attached and to agree in principle to retain the precept at £18.92 per property. Draft budget to be displayed for public consultation.	Clerk

	<p>It was discussed that if possible we could hold a children's Christmas party with the Elim Church at the Working Men's club – CS to speak with the Elim Church and to bring a proposal back to the next meeting.</p> <p>RESOLVED to apply to Ibstocks to fund the consultancy costs for the HLF bid.</p>	<p>CS Next agenda</p> <p>Clerk</p>
209/17	<p>To approve comments for the following Planning Applications (please click on the link to view): CS left the room during the items on planning. 17/00754/FUL Two storey rear extension with balcony and replacement front wall. 5 Mill Street Silverdale Newcastle Under Lyme Staffordshire ST5 6PF RESOLVED to request that the new front retaining wall is built in materials which are in keeping with the existing and surrounding areas, preferably stonework. CS returned to the room.</p> <p>Aspire art work plans for Pepper Street green space (by roundabout) – it was agreed to provide the following comments: The Parish Council welcomed the proposal in principle to present the historic landmark sculpture for the village, however site lines need to be set back sufficiently from the roundabout on Pepper Street/Scot Hay Road, so that vehicles are not distracted or hindered by the artwork.</p>	
210/17	<p>To purchase a grit bin at Heritage park – Mr M Melvin RESOLVED that the Clerk check with MM if bin required on Sutton Avenue, if so to approve the purchase of. Parish Grit bins need checking and refilling before the cold weather starts – Mr C Spence CS to inform Rob Steele/Highways which bins require filling of grit.</p>	<p>Clerk</p> <p>CS</p>
211/17	<p>Red Landfill Industries – Mr H Adamczuk HA attended a site visit to view the facilities. Agree to monitor the premises.</p>	
212/17	<p>Bridge at Scot Hay Road/Pepper Street – Mr H Adamczuk It was noted that the ownership outcome is still awaited. DJ is following this up and will provide an update when available.</p>	<p>DJ</p>
213/17	<p>To consider further action in relation to the petitions for the Community Governance Review for Ilkley Place and the creation of a new Parish Councillor for Parksite Petition has been started by CS and HA. So far 40 signatures have been obtained. GS to speak to the school regarding asking the parents to complete a slip to add to the petition.</p>	<p>GS/CS/HA</p>
214/17	<p>To discuss any further progress with regards to the safety issues regarding the mini-roundabout design at Heritage Park The traffic survey is under way. The second lollipop lady is expected to be recruited soon. Road signs are also expected to be put in place.</p>	
215/17	<p>To consider the implications of funding a Body Camera for the Lollipop lady at Pepper Street It was agreed that the information be supplied to the County Council for their agreement and the cameras purchased, once approval had been obtained. It was suggested that the cameras were trialled for 6 weeks.</p>	<p>CS/Clerk</p>
216/17	<p>To receive an update regarding the County Council bus shelter (to include a bench) near to the bus stop on Cemetery Road – Cllr G Snell MP Clerk to ask Rhonda Gallimore to see if it was County owned or not. If it is, what the plans for it. If not, Clerk to obtain quotes for refurbishment and replacement.</p>	<p>Clerk</p> <p>Next agenda</p>
217/17	<p>To consider any further information regarding the underground fire site at Pepper Street Noted that the illegal occupant is currently in prison. Nothing further to report at this stage regarding the discharge of planning conditions for the extinguishment. Clerk to ask what the minimum level of activity on site is, to commence the planning permission.</p>	<p>Clerk</p>

218/17	To consider any grant applications (SPC Grant Programme £2000) No applications to consider.																									
219/17	To consider arrangements and articles for the winter edition of the Newsletter It was agreed that a draft newsletter will be discussed at the next meeting. This will be printed and hand delivered.	Clerk																								
220/17	Miner's Monument and the HLF bid –Brief for community engagement and estimate for completion of bid – Mr H Adamczuk A bid to be submitted to fund the consultancy costs for the community engagement.																									
221/17	To receive an update on the Miners Wheel relocation project regarding the procurement of the installation works and RED Industries application Noted that the tender responses are expected end of Oct, and the outcome for the Red Industries funding is expected end of November.																									
222/17	To request an update with regards to the play facilities at Heritage Park – Mr M Melvin Elaine Moulton has been chased up for a response from Cllr Rout.	AR																								
223/17	To note correspondence received:- See Appendix B This was noted.																									
224/17	To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C This was noted.																									
225/17	To receive a report on the Parish Council Forum – Mr H Adamczuk HA circulated a document which set out the Government consultation on the housing needs base calculations. This may adjust the current figures used in the strategic options for the Joint Local Plan.																									
226/17	<p>To approve the Payments schedule and note receipts and Bank reconciliation statement Appendix D RESOLVED to pay the following: Payments</p> <table border="1"> <thead> <tr> <th>Ref</th> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>bacs 034</td> <td>SLCC Conference costs - Clerk October 2017</td> <td>124.50</td> </tr> <tr> <td>bacs 042</td> <td>Keele Students Union Printing costs</td> <td>29.64</td> </tr> <tr> <td>bacs 043</td> <td>Mr S Hough Culvert cleaning (correction)</td> <td>280.00</td> </tr> <tr> <td>bacs 044</td> <td>C Withington Clerk - Oct salary and expenses</td> <td>504.00</td> </tr> <tr> <td>bacs 045</td> <td>HMRC Tax and NI Oct</td> <td>116.60</td> </tr> <tr> <td>bacs 046</td> <td>Staffordshire Pensions oct (170.90 less overpayment of 7.30)</td> <td>163.60</td> </tr> <tr> <td></td> <td></td> <td>1218.34</td> </tr> </tbody> </table> <p>Receipts 29.09.17 Interest Sept 0.38</p>	Ref	Item	£	bacs 034	SLCC Conference costs - Clerk October 2017	124.50	bacs 042	Keele Students Union Printing costs	29.64	bacs 043	Mr S Hough Culvert cleaning (correction)	280.00	bacs 044	C Withington Clerk - Oct salary and expenses	504.00	bacs 045	HMRC Tax and NI Oct	116.60	bacs 046	Staffordshire Pensions oct (170.90 less overpayment of 7.30)	163.60			1218.34	
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THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thursday 9th November 2017 @ 6.30 pm Silverdale Library

Appendix A Draft Budget (approved)

SILVERDALE PARISH COUNCIL DRAFT BUDGET 12 Oct 17		
EXPENDITURE		
Budget Heading	2017-18 Approved Budget	2018/19 Draft Budget
POWERS - PC ADMINISTRATION	£ 13,010.00	£ 13,510.00
Clerk's Salary/PAYE/NI/Pension/Locum	£ 9,760.00	£ 10,260.00
Expenses/Postage/Chair (£200)	£ 650.00	£ 650.00
Office Equip/Stationary/Printing	£ 600.00	£ 600.00
Subs/Ins/Fees/Audit Fees/Training	£ 2,000.00	£ 2,000.00
VAT (Cost neutral as reclaimed)	£ -	£ -
POWERS & DUTIES	£ 7,500.00	£ 12,000.00
Allotments	£ 500.00	£ 500.00
Bus Shelters (maintenance & cleaning) now in Assets	£ 500.00	£ -
Conference facilities	£ -	£ -
Community centres	£ -	£ -
Comm Safety (match funding measures)	£ 500.00	£ 500.00
Drainage	£ -	£ -
Election Contingency (Bi Election and May Election 18)		£ 5,000.00
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500.00	£ 1,500.00
General Powers	£ -	£ -
Highways (inc provision of Grit Bins £500)	£ 1,000.00	£ 1,000.00
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -
Litter	£ -	£ -
Newsletter/Website/Publications	£ 500.00	£ 500.00
Open spaces	£ -	£ -
Public buildings and village hall	£ -	£ -
Recreation	£ -	£ -
Assets (maintenance & cleaning inc Bus shelters)	£ 3,000.00	£ 3,000.00
Tourisim	£ -	£ -
Traffic calming	£ -	£ -
Transport	£ -	£ -
Local Government Act 2000 - Sec 19	£ -	£ -
Lengthmans agreement (16/17 only)	£ -	NIL
CONCURRENT FUNDING - Sec 136/Support Grant	£ -	£ -
Bus Shelters (installation)	£ -	£ -
Christmas Lights/Trees	£ -	£ -
Street cleansing	£ -	£ -
Village appearance (Baskets, bench plaque, Blue plaque celebration)	£ -	£ -
Miners Wheel (Installation)		£ -
Notice board - cyclical maintenance/installation	£ 100.00	£ -
Grants - Sec 137 (if no other power exists)	£ 9,000.00	£ 9,000.00
Flowers / Plants	£ 500.00	£ 500.00
Grant applications	£ 2,000.00	£ 2,000.00
Mining Monument	£ 1,500.00	£ 1,500.00
Miners wheel	£ 5,000.00	£ 5,000.00
Total	£ 29,510.00	£ 34,510.00

INCOME		
	Income 17/18	Income 18/19 based on precept 0% increase
Precept (£18.92 per band D*1463)	£ 27,679.96	£ 27,679.96
Rural Grant - Sec 136	£ 4,389.00	£ 3,292.00
Council Tax Support Grant	£ 1,834.00	£ -
Lengthsman 16/17	£ 800.00	£ -
Bank Interest (forecast)	2.14	£ 10.00
VAT refund	£ 1,991.08	£ -
Events	£ -	£ -
Other in tesco bags of help	£ 1,001.00	£ 1,001.00
INCOME Total	£ 37,697.18	£ 31,982.96
Shortfall in Budget (Reserves)		£ 2,527.04
RESERVES 2017-18		
Reserves balance carried forward to 17/18	£ 18,635.75	