

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Wednesday 24th May 2017 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Councillors: Mr. Henryk Adamczuk-Chair (HA), BClIrr Chris Spence CS (CAS), Mrs Casey Scarlett (CAS), Mr Jan Siery (JS)
 Clerk – Mrs C Withington

Public Open Forum

There were no members of the public present.

The meeting was brought to order at 6.30pm.

Minute Ref	Item	Action
81/17	Election of Chair and Vice Chair (and signing of Office of Acceptance) Henryk Adamczuk was nominated as the Chair, and it was RESOLVED that this be accepted. The declaration of office was signed. Cllr Gareth Snell MP was nominated as the Vice Chair and it was RESOLVED to appoint him subject to his confirmation of acceptance.	Next agenda
82/17	To receive apologies (in writing to the Clerk) – Mr M Melvin (MM), BClIrr Mrs Amelia Rout (AR), BClIrr Chris Spence (attended later in the meeting).	
83/17	To resolve that the minutes of the Annual Parish and SPC meeting held on 13th April 2017 are correct and for the Chair to sign (copy attached) RESOLVED that the minutes of the Annual Parish and Full Council meeting be signed as a true and accurate record.	
84/17	To nominate representatives for outside bodies and working parties including Walleys Landfill Liaison Group, Knutton and Cross Heath LAP, Grants Panel/Sub Committee It was RESOLVED that: <ul style="list-style-type: none"> • JS and HA be nominated as representatives for Walleys Quarry, SD would attend as a resident. • HA and CAS will be the LAP representative. • Grants – this will be discussed at the next meeting. 	Next agenda
85/17	To receive an update from the Borough Councillors and County Councillor CS suggested a meeting between CI Owen, GS and AR and CS to consider the police response to Woodhall Place. It was agreed to invite Aspire to the next meeting.	Next agenda
86/17	To consider the risk assessment and internal controls – See Appendix A Subject to the amendments with regards to the meeting date and the annual review of the Standing Orders, the risk assessment was approved. Clerk to circulate highlighted points. To approve the renewal of the insurance (renewal date 1st June 2017 – cost to be notified at the meeting) It was RESOLVED to renew the insurance with Inspire at a cost of £619.93. To consider the six-monthly asset inspection and any actions to be taken The urgent items were approved, such as the removal of the graffiti from Heritage Park bus shelter. Clerk to instruct Mr Hough to do this. Other items to be reviewed at the next meeting.	Clerk Clerk Next agenda
87/17	1) To note the outcome of the Internal Auditors report in relation to the Accounts year ending March 2017 – See Appendix B	

The Internal Auditor's report was noted and received. There were no matters to report.

2) To consider if there have been any Significant Events (and consider if there is insurance or sufficient reserves to cover) and consider if there are any Trust Funds (and to agree the course of action) – see Appendix B1

It was considered if there had been or would be any Significant Events which may impact on the financial situation or are uninsured. **RESOLVED** that there are none. It was also **RESOLVED** that there are sufficient reserves kept in place and that the insurance had been reviewed and considered adequate. **RESOLVED** that there were no Trust Funds, however if there were then the arrangements for separate account and banking, minutes etc would be put in place.

88/17 To approve the Annual Return in relation to Section 1 in relation to the Accounts year ending March 2017 – See Appendix B2

The Clerk/RFO read out the Assertions on Section 1, which had been previously circulated, and each one was completed. **RESOLVED** that Section 1 be signed by the Clerk and Chair at the meeting.

89/17 To approve the Annual Return in relation to Section 2 in relation to the Accounts year ending March 2017 – See Appendix B2

Section 2 was signed as a correct record at the meeting by the Chair and Clerk/RFO.

90/17 To consider further action in relation to the Community Governance Review for Ilkley Place

The advice received previously from Mr Sellgren was noted. A petition of at least 250 people would be needed. Clerk to confirm what the costs would be and what this includes. HA to attend the next Keele Parish Council meeting on Weds 21st June at 7pm, Keele Village Hall, to make a formal request.

Clerk

HA

91/17 To consider the creation of a new Parish Councillor for Parksite

Clerk to ask if we can reassign a Parish Councillor within the same numbers.

Clerk

92/17 To note latest position with regards to recruitment for the Pepper Street patrol crossings vacancies and concerns regarding mini-roundabout

It was noted that the vacancies had now been filled, and were due to start shortly. A request will be made to the County Councillor to include the investigative work for further funding bids for a pedestrian crossing or road layout changes on the DHP, which only has a small budget of £7500. The Police have also been informed with regards to the disbanded Community Speedwatch.

93/17 To approve comments for the following Planning Applications ([please click on the link to view](#)):

CS declared an interest due to being on the Planning Committee. As the earlier meeting had been cancelled, comments were submitted using Delegated Authority. It was **RESOLVED** to ratify these comments:

[Proposed 2 bedroom bungalow \(amendments to 16/00316FUL\)](#) Garage Rear Of 55 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6NA Ref. No: 17/00345/FUL The application changes the dwelling from a 2 bed to a 3 bed bungalow, which would now be considered to be overdevelopment on a site of this size and scale. The site was already considered to be a tight fit as a 2 bedroom bungalow but as a 3 it brings additional accessibility issues which have not been addressed or catered for. It would not be suitable in terms of housing standards in relation to equality and accessibility around the property – generally properties of this sort appeal to people with mobility issues, but this would exclude them. There is also a distinct lack of amenity space, which would be unsuitable for a larger family and therefore not considered to be a sustainable development.

[Advertisement hoarding](#) Corner Of Cemetery Lane And Silverdale Road Silverdale Newcastle Under Lyme Staffordshire Ref. No: 17/00312/DEEM3 – No Comments

[Application for variation of condition 6 relating to width of proposed footpath on Planning permission 16/00088/FUL for the erection of 6 dwellings](#) Land At Junction Of Church Street And Chapel Street Silverdale Newcastle Under Lyme Staffordshire Ref. No: 17/00284/FUL - The Parish Council would wish to see the pavement to be installed in accordance with Highways requirements and in line with modern day equality standards. The historic narrow pavements should not affect the future proofing of the development site or the pavements. It is also hard to understand how anyone can safely travel down the pavement where the proposed lamp post is suggested to be re-sited. This is in the centre and blocks access – pushing people into the road to go round it.

[Erection of a pair of semi-detached dwellings](#) Land Adjacent 8 The Crescent Silverdale Newcastle Under Lyme Staffordshire Ref. No: 17/00223//FUL - The proposed courtesy path created for the terraced properties creates an alleyway with a dead end. This could be a future ASB issue if not securely gated. It also brings the question of future maintenance of the alleyway and who will ensure it is not a rubbish trap, creating a further problem for the future. The police architectural liaison officer needs to be consulted. The scheme would be more acceptable if it was redesigned and turned to allow the fronts to be accessed from Vale Street, rather than The Crescent. However the garden space would need to be carefully designed to maximise the amenity space to ensure it represents a sustainable development for families.

[17/00432/OUT | Proposed erection and completion of 1 no. dwelling \(outline application with all matters reserved\) | 11 Farmers Bank Silverdale Newcastle Under Lyme Staffordshire ST5 6NE](#)

Delegated authority was given for the Clerk to make the comments, due to the deadline. It was considered that this was inaccessible for vehicles, being surrounded by existing development. It would also have an adverse effect on the surrounding properties due to overlooking issues that would be created, in almost all scenarios.

The Clerk was asked to inform Mr Benson that the Parish Council are unhappy about the proposed change with regards to receiving hard copies of the plans. It was felt that in order to give meaningful comments, hard copies were needed. Projectors would be considered if necessary.

Clerk

94/17 To consider any further information regarding the underground fire site at Pepper Street – Mr H Adamczuk

It was noted that there had been no further progress with the fencing. All to report to 101 if there is a fire on the site seen.

ALL

95/17 To consider any grant applications (SPC Grant Programme £2000) - No grant applications had been received.

96/17 To receive any reports from the Grants Sub-committee – Mr H Adamczuk - Nothing to report.

97/17 Miner’s Monument and the HLF bid –Brief for community engagement to arrange a meeting with Sarah Bonam

A date had been set for 14th June at 9.30am to meet with Sarah Bonam, at the Cornerstone Café. CS/CAS/HA and the Clerk to attend.

Clerk
CAS/CS/HA

98/17 To receive an update on the Miners Wheel relocation project (in Higherland Tesco store for voting) - Noted that the voting is now in progress at numerous stores including Higherland and Newcastle.

99/17 To note the CPI Bid deadline 31st May for footpath projects and consider any applications

Andrew Hunt to be invited to submit a bid for the Country Park. CS to report the issues in relation to the faulty radar key for the disabled footpath gate at Cherry Hill Lane/Mineral Line.

Clerk
CS

100/17 To consider relaunching Community Speedwatch

This will be considered on the next agenda.

Next
agenda

101/17 The Park Road Allotment lease (change in relation to boundary maintenance)

It was noted that the lease did not specifically include for the maintenance of the boundary to fall to the Parish Council, as the plan was not showing any marked inward Ts. It was agreed that the Borough Council will be informed as to what the Allotment Association have done to rectify the issue, following removal of the fence which has been falling over, due to the eroded foundations by the neighbouring property's fence erection. If necessary a site meeting will be held with the Borough Council and the Third Party. If the Borough Council wish the Parish Council to take on the responsibility, then the lease will need to be amended to reflect this.

Clerk

102/17 To note correspondence received:- See Appendix C - This was noted.

103/17 To note the Staffs Parish Council Assoc Bulletins received: - See Appendix D

CAS would be attending the training on 28th June for new councillors.

104/17 To consider adopting the LGPS Employer Discretionary Policies - see Appendix E - RESOLVED to adopt the policy used by Audley Rural Parish Council.

105/17 To approve the Payments schedule and note receipts

- **To consider renewing the subscription of £25 to the Community Council of Staffordshire- RESOLVED** that this be approved.

Payments:

bacs 008	Came and Company - insurance renewal	619.93
bacs 009	C Withington Clerk -May salary and expenses	478.61
bacs 010	HMRC Tax and NI May	117.40
bacs 011	Staffordshire Pensions May	172.98
bacs 012	Chris Heelis Internal Audit	62.50

Receipts:

24.04.17	Precept	27679.96
20.04.17	CTSG	1834
20.04.17	S136	4389
12.04.17	VAT refund	1991.08
19.04.17	SCC Lengthsman remaining payment 16-17	800.00

106/17 To approve the change of date from Thursday 8th June to Wednesday 14th June 2017 (and suspend Standing Orders)

RESOLVED that this be approved.

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Wednesday 14th June 2017 @ 6.30 pm Silverdale Library

Future dates include (6.30pm Silverdale Library):

Thursday 13th July 2017

Thursday 10th August 2017

Thursday 14th September 2017 Thursday 12th October 2017

Thursday 9th November 2017