

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Thursday 12th January 2017 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Councillors: Mr Henryk Adamczuk-Chair (HA), Cllr Chris Spence (CS), Mr Jan Siery (JS), Cllr Gareth Snell (GS), Mrs Casey Scarlett (CaS) Mrs Sue Durber (SD), Cllr Tony Eagles (part) was also present
Clerk-Mrs J Simpson

The meeting was bought to order at 6.35pm.

Public Participation:

There were no issues raised.

248/17 To receive apologies (in writing to the Clerk) – Mr Matthew Melvin (MM), Cllr Mrs Amelia Rout, (AR), Mr Peter Rout (PR) Mrs S Snell (SS) Clerk – Mrs C Withington.

249/17 To resolve that the minutes of the SPC meeting held on 8th December 2016 are correct and for the Chair to sign (copy attached)

It was noted that signed copies varied slightly grammatically to those previously circulated.

RESOLVED the minutes be signed as a true and accurate record.

GS arrived at 6:40pm

250/17 To receive an update from Gemma Bee of Gemma Bee Operations and Finance Director, Business Enterprise Support Limited regarding Silverdale Library.

Ms Bee had sent her apologies and requested that she attend the next meeting in February. It was agreed to invite Ms Bee to the next meeting **Clerk**

251/17 To consider the setting up of a youth computer club project on Park Site.

CaS outlined the need for such a facility and suggested the empty property owned by Aspire next to the vacant retail outlet would be an appropriate location. External funding would also need to be sought. It was agreed that a full proposal would be needed to present to Aspire. It was also agreed that CaS and JS would work together to produce a letter to Aspire noting the advantages of making use of a vacant unit and that a further proposal would be put before the next Parish Council meeting. **CaS/JS**

RESOLVED to support in principle the setting up of a youth computer club project.

252/17 To approve comments for the following Planning Applications ([please click on the link to view](#)):

GS left the meeting.

1. Part two storey/part first floor side extension, 8 Hulland Close, Silverdale, Newcastle. ST5 6RZ Ref no: 16/01003/Ful

There were no concerns raised.

2. Proposed dropped kerb, 43 Newcastle Street, Silverdale, Newcastle. ST5 6PQ. Ref no: 16/01011/Ful

There were no concerns raised.

GS returned to the meeting.

253/17 To consider setting the draft budget for 2017/18 and precept and approval of a newsletter, printing and delivery- – see Appendix A and Appendix A1

It was noted that there was a proposal by Newcastle Borough Council still to be discussed and agreed that the planned concurrent funding of £5.6k.would now be reduced gradually by 25% per annum over a period of 4 years to give Parish Councils the opportunity to effectively plan their budgets. There was again some discussion about whether to increase the precept. It was felt that an increase now would mean no further increase in the next 4 years. It was again noted that most properties were Band A or B within the Parish – which would result in a smaller increase than if they were Band D. **RESOLVED** to increase the precept to £18.92 (annually per Band D property). This would see an increase

of 13p per week, from the current 23p per week (annual charge of £11.98 for a Band D property).

The draft newsletter had been circulated and it was agreed that the Chair would add a further paragraph highlighting the reason for the increase this year to avoid further increases in subsequent years.

HA

Clerk to be asked to provide costs for 3,200 leaflets.

GS to ascertain if they could be distributed with the information sent out with the Council Tax statements by NBC.

Clerk
GS

It was **RESOLVED** that subject to the additional paragraph the wording of the leaflet was approved and the leaflet was to be produced and distributed to all households in the Parish.

Following the above resolutions there was a discussion re the font size and distribution of current Parish Newsletter and it was requested to place the matter on the next agenda.

Next
agenda

Cllr Tony Eagles left at 7:15pm

254/17 Consideration of requesting Aspire to attend a meeting to discuss various estate management issues on Park Site.

Next
agenda

It was agreed that the Clerk invite Mick Stevenson from Aspire to the next Parish Council meeting to provide clarity on specific issues, including those raised by CaS.

255/17 To receive an update from the Borough Councillors and County Councillor

There was no County Councillor present.

GS updated on the following:

- NBC had started to compile the tree felling programme for the future. It was suggested that SPC may wish to compile a potential list for consideration.
- There had been some reported ASB of drinking and bottle litter on the mineral line-possibly displacement from Knutton area.
- There had also been some issues re refuse collection over the Christmas break
- It was noted that Red have taken over Walleys Quarry and they are trying to encourage local groups to bid for the £1/2m landfill fund. Details have gone to Clerk and the Clerk is to circulate to interested groups.

Clerk

256/17 To note the response in relation to the Pepper Street pedestrian crossing petition.

The response was noted and disappointment expressed at the outcome. It was noted that the post of crossing attendant was advertised prior to Christmas. It was further noted that the hours of operation would need to be amended from 8:30am to 8:20am and from 3:20pm to 3:10pm

257/17 To consider any grant applications (SPC Grant Programme £1251) – none received

258/17 To consider the Chairs proposal for setting up a Grants Sub-committee with a remit to manage the process of winning grants funding for all major projects.

The chair circulated a proposal report outlining the above proposal.

It was noted that a full sub- committee with delegated powers would need to follow the same process as a regular meeting with an agenda, minutes and presence of the clerk at meetings. After discussion it was agreed that the grants group should be advisory only and make recommendations to the full council for approval. It was further felt that due to grant funding deadlines where action was necessary at short notice, in those rare circumstances

the Clerk should have delegated authority to complete such paperwork as was appropriate and as directed by the Grants Advisory Group.

RESOLVED in principle to support the formation of a Grants Advisory Group.

FURTHER RESOLVED that JS, CS, HA be on the group with either GS or SS in the role of Chair.

FURTHER RESOLVED that the Clerk be granted delegated powers to complete any grant application or return as directed by the Grant Advisory Group.

259/17 Miner's Monument and the HLF bid – further update on the brief for community engagement– Mr. H Adamczuk

The Chairman had been in discussions with Sue Moffat from The New Vic re engagement. **HA**
Many ideas had been put forward but no further programme in place yet. Further meetings are to follow.

260/17 To receive an update on the Miners Wheel relocation project in terms of Barrett's contribution

Conversations had taken place with Barretts Development but the Chair reported this resulted in no likelihood of funding. The Chair had made contact with The Coalfields Regeneration Trust who had given the Chair a list of potential funding partners. It was agreed that the first role of the new Grants Advisory Group would be to check out the websites on the list.

261/17 To consider schemes for the Lengths man Scheme 2016/17 (£859 remaining)

- Cutting back hedges and siding on Park Lane footpath (closed off section)

RESOLVED to approve the quotation for the above work as circulated.

- Correspondence from Staffordshire Highways giving three month's notice for the end of the Lengthsman Scheme from April 2017/18.

The notice was duly noted.

262/17 To consider a request from Cllr Alan White, Staffordshire County Council regarding the Debt, benefit and consumer advice-request for contribution from Parish Councils for these services from April 2017.

The lack of detail in the application was noted. It was felt to be woefully inadequate.

RESOLVED to decline the request to contribute to the gap funding due to the lack of **Clerk**
information provided.

263/17 Consultation of the NBC change for Whole Council Elections to move the parish election cycle from May 2019 to May 2018.

It was noted that by bringing Parishes in line with NBC there were certain advantages i.e.:

- Costs can be shared.
- Usually ensure a higher turnout of voters.

264/17 Social Media Administrators

JS was seeking 2 further volunteers to help to run the Face book page if JS unavailable. **CaS/CS/**

It was agreed that CaS and CS support JS. **JS**

265/17 To note correspondence received:- See Appendix C

Noted.

266/17 To note the Staffordshire Parish Councils Association Bulletins received-See Appendix D

The SPCA training on Development Control was noted. GS and CS to confirm with Clerk if they required places. **GS, CS**
Clerk

267/17 To approve the Payments schedule

RESOLVED to pay the following:

CHQ NO		Gross
bacs 49	C Withington - Land registry fees (land eitherside of Park Lane footpath)	24.00
bacs 50	Start Traffic management (2 x Grit bins Heritage Way)PAID	248.38
bacs 51	C Withington - Jan Salary and expenses	499.09
bacs 52	HMRC Tax and NI Jan	115.80
bacs 53	Steve Hough Grit bins Heritage Park and salt	150.00
	TOTAL	1037.27

Meeting was closed at 8:12pm.

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thursday 9th February 2017 @ 6.30pm Silverdale Library

Appendix A - Approved Budget 2017/18

SILVERDALE PARISH COUNCIL			
EXPENDITURE			
Budget Heading	2016-17 Approved Budget	2016/17 Expected outturn	2017/18 Appd Budget
POWERS - PC ADMINISTRATION	£ 11,250.00	£ 12,011.13	£ 13,010.00
Clerk's Salary/PAYE/NI	£ 8,000.00	£ 8,000.00	£ 8,000.00
Clerk's Pension (note April 2017 onwards)	£ -	£ -	£ 1,760.00
Expenses/Postage/Chair (£150)	£ 650.00	£ 400.00	£ 650.00
Office Equip/Stationary/Printing	£ 600.00	£ 300.00	£ 600.00
Subs/Ins/Fees/Audit Fees/Training	£ 2,000.00	£ 2,000.00	£ 2,000.00
VAT (Cost neutral as reclaimed)	£ -	£ 1,311.13	£ -
POWERS & DUTIES	£ 13,162.00	£ 1,800.00	£ 7,500.00
Allotments	£ 500.00	£ -	£ 500.00
Bus Shelters (maintenance & cleaning)	£ 1,662.00	£ 200.00	£ 500.00
Conference facilities	£ -	£ -	£ -
Community centres	£ -	£ -	£ -
Crime prevention (match funding measures)	£ 1,000.00	£ -	£ 500.00
Drainage	£ -	£ -	£ -
Election Contingency (5k funded from reserves)	£ 3,000.00		
Entertainment & the Arts (eg Xmas parties, youth activities etc)	£ 1,500.00	£ -	£ 1,500.00
General Powers	£ -	£ -	£ -
Highways (inc provision of Grit Bins £500)	£ 1,000.00	£ 500.00	£ 1,000.00
Land (appropriate) (Bonfiglio lease £1pa)	£ -	£ -	£ -
Litter	£ -	£ -	£ -
Newsletter/Website/Publications	£ 1,500.00	£ 100.00	£ 500.00
Open spaces	£ -	£ -	£ -
Public buildings and village hall £2500 vired to Assets maintenance july 16	£ 2,500.00	£ -	£ -
Recreation	£ -	£ -	£ -
Assets (maintenance & cleaning)	£ 500.00	£ 1,000.00	£ 3,000.00
Tourisim	£ -	£ -	£ -
Traffic calming	£ -	£ -	£ -
Transport	£ -	£ -	£ -
Local Government Act 2000 - Sec 19	£ 1,409.00	£ -	£ -
Lengthmans agreement (Grant funded reclaimed)	£ 1,409.00	£ 1,409.00	NIL
CONCURRENT FUNDING - Sec 136/Support Grants	£ 6,264.00	£ 5,836.25	£ -
Bus Shelters (installation)	£ 4,230.00	£ 3,945.00	£ -
Christmas Lights/Trees	£ 100.00	£ 87.00	£ -
Street cleansing	£ 1,834.00	£ -	£ -
Village appearance (Baskets, bench plaque, Blue plaque celebration)	£ -	£ 356.75	£ -
Miners Wheel (Planning and fees)		£ 1,447.50	
Notice board - cyclical maintenance/installation	£ 100.00	£ -	£ -
Grants - Sec 137 (if no other power exists)	£ 5,500.00	£ 3,500.00	£ 9,000.00
Flowers / Plants	£ 500.00	£ -	£ 500.00
Grant applications	£ 2,000.00	£ 2,000.00	£ 2,000.00
Mining Monument	£ 1,500.00	£ 1,500.00	£ 1,500.00
Miners wheel	£ 1,500.00	£ -	£ 5,000.00
Total	£ 36,176.00	£ 23,147.38	£ 29,510.00