

**SILVERDALE PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING held on**  
**Thursday 8<sup>th</sup> December 2016 at Silverdale Library, High Street, Silverdale at 6.30pm**

**Present:**

**Councillors:** Mr Henryk Adamczuk-Chair (HA), Cllr Chris Spence (CS), Mr Jan Siery (JS), Cllr Mrs Amelia Rout, Cllr Gareth Snell (GS), Mr Matthew Melvin (MM), Mrs Casey Scarlett (CaS) and Mrs Sue Durber (SD) was also present  
Clerk – Mrs C Withington

The meeting was bought to order at 6.30pm.

**Public Participation:**

There were no issues raised.

**227/16 To consider the co-option for the 1 Parish Councillor vacancies (Silverdale)**

Mrs Casey Scarlett attended the meeting and was asked a number of questions.

**RESOLVED** to co-op Mrs Scarlett as the Parish Councillor for Silverdale. Mrs Scarlett signed **Clerk**  
her Acceptance of Office.

**228/16 To receive apologies (in writing to the Clerk) – Mr Peter Rout (PR) Mrs S Snell (SS)**

**229/16 To resolve that the minutes of the SPC meeting held on 10<sup>th</sup> November 2016 are correct and for the Chair to sign (copy attached)**

It was noted that Mrs Durber's attendance had been missed off the last minutes.  
**RESOLVED** to amend the minutes and that the amended minutes be signed as a true and accurate record.

**230/16 Policing update by PCSO Matthew Hough – Clewes**

PCSO Hough- Clewes attended the meeting and provided a brief update on the hotspot areas for the Parish and recent robberies which had now seen the offenders imprisoned. It was also noted that funding is being sought to install gates and measures along the mineral line by St Luke's Close to deter against motorbikes. It was also noted that the entrance from Heritage Park would also need measures, and that this will need to be considered in future.

**231/16 To approve comments for the following Planning Applications ([please click on the link to view](#)):**

1. [Proposed residential development consisting of one 2 bedroom dwelling](#) Land Adjacent 20 Cheltenham Grove Silverdale Newcastle Under Lyme Staffordshire ST5 6QS Ref. No: 16/00938/FUL

GS left the meeting.

It was **RESOLVED** that the following comments would be submitted:

The development is not in keeping with the surrounding properties, having dormer windows projecting from the roof. The entrance to the new property is creating an alleyway, near the neighbouring property and will be overlooked. There is a loss of light for the neighbor due to the proximity of the new building and loss of amenity to the neighbouring property as a result. There will be cars displaced onto the highway, following the change of use of the land and reduction in parking spaces for the existing property.

2. [Rear Garage](#) - 107 Newcastle Street Silverdale Newcastle Under Lyme Staffordshire ST5 6PL Ref 16/00840/FUL

There were no concerns raised although it was noted that this land did not belong to the property.

GS returned to the meeting.

**234/16 To consider setting the draft budget for 2017/18 and precept – see Appendix A**

This item was brought forward on the agenda. A draft budget and several scenarios for the precept was circulated. It was also noted that the Parish Council's income would be significantly reduced following the county cutting the Lengthsman funding of £1409 and the likely loss of the Borough Council's grant for concurrent functions which amounted to £5.6k. There was some discussion about whether to increase the precept, however overall

it was felt that the small difference each week would ultimately allow the 2 major projects to go ahead such as the miners wheel and refurbishment of the mining monument. It was noted that most properties were Band A or B within the Parish – which would result in a smaller increase than if there were Band D. Unfortunately the high risk of a by election meant that there would need to be sufficient reserves to cover this. There were several proposals put forward however it was **RESOLVED** by majority vote to consult the public on an increase in precept of an additional 13p per week (Band D). This would see the annual precept amount raised to £18.92 from the current £11.98 (Band D). AR voted against this proposal. It was also **RESOLVED** that a leaflet would be delivered to all properties in the Parish. The final precept amount will need to be approved in January to inform the Borough Council at the end of January. In the meantime it was agreed to reduce the crime prevention budget heading down to £500.

Clerk  
HA  
ALL

**232/16 To further consider the potential closure of Brighton Care Nursing Home and any further action– Mr H Adamczuk**

There were questions over the position of the 3 MPs on the funding arrangements for social care. Noted that County Council Cabinet member Alan White had decided to close the facility and it was beyond the call in deadline. It was unclear on the future of the site, once closed and was felt appropriate that the land be secured for future use as residential care only. It was **RESOLVED** to write to Cabinet Member Cllr White, County Cllr Huckfield and Staffordshire County Council Chief Executive to ask that a covenant is placed on the site to ensure that it remains in use for residential care provision only. This is due to the site being in a sensitive part of the conservation area and next to a listed building. If the site was to be used for another use, then the Parish council would be looking to strongly object.

Clerk

**233/16 To ratify the Electoral Review comments submitted (deadline 5<sup>th</sup> Dec) in relation to the Boundary review**

These were approved as previously circulated. A further email had been received from the Borough Council regarding the whole council elections, which would see the term of office of the parish councils cut short by 1 year. **RESOLVED** that the Clerk writes to the Borough Council Monitoring officer to say that the Parish Council does not feel it is for the Borough Council to determine the electoral cycle of the Parish Council. Additionally the order should not have been drafted ready to be made until consultation had been held with the parish councils. To allow the public time to comment on the next agenda, the Parish Council would like to extend the consultation until 12<sup>th</sup> January.

Clerk

**235/16 To receive an update from the Borough Councillors and County Councillor**

AR stated that recycling issues have now settled down. The Borough Council will be looking to set a budget in February. CS also confirmed he had also been working on the budget too for the Borough Council along with other case work. GS reported that a small vehicle will now be servicing Coppice Avenue for the collections due to access issues of parked cars. Planters on Parksite had also been cut back due to vermin. There was also reports of speeding through the village. It was agreed to relaunch the community speedwatch in the spring.

**236/16 To receive an update regarding the school crossing patrol at Pepper Street regarding the advert**

There are two posts advertised one for Scot Hay Road and one for Pepper Street. The clerk was asked to inform the County that the school times for the afternoon was not correct and need to be brought forward slightly.

Clerk

<b>237/16</b>	<p><b>To consider the following issues in relation to Heritage Park (Mr Melvin):</b></p> <p><b>1. Station Road Silverdale – run off water freezing on footpath below</b> It was noted that run off from the land where the old borough yard is causing problems when it freezes on Station Road. Clerk to report to the Borough Council.</p> <p><b>2. Christmas tree/lights on Heritage Park</b> It was agreed that this will need to be considered for next year now.</p> <p><b>3. Heritage Park play park - play equipment to be agreed and installed, and benches needed. Steep incline to be addressed by park</b> Cllr Rout is looking into this at the Borough Council.</p> <p><b>4. Heritage Park weed control on roads/pavements and leaf clearance on footpath to St Lukes along Pepper Street</b> The Clerk has reported the leaves along Pepper Street, which have now been swept. Other issues to be reported to the developer, while it remains unadopted. It was noted that it is for the developer to start the proceedings for Highways to adopt it, which requires a 12-month maintenance lead in period before full adoption. Clerk to send a copy of Mr Greatbach’s email to the developer along with the letter and to request a site meeting with GS and MM. MM to inform the Clerk of the developer’s contact details.</p> <p><b>5. Heritage park hazards – developer defects and adoption process</b> MM to send the list to the Clerk for inclusion in the above letter.</p> <p><b>6. County gritting request and consideration of purchasing grit and grit bins (340L at £85.99 ex VAT)</b> RESOLVED to purchase 2 grit bins and salt. MM to inform the clerk of the agreed locations.</p>	<p><b>Clerk</b></p> <p><b>AR</b></p> <p><b>MM Clerk</b></p> <p><b>MM</b></p> <p><b>MM Clerk</b></p>
<b>238/16</b>	<p><b>To consider any grant applications (SPC Grant Programme £1251) – none received</b></p>	
<b>239/16</b>	<p><b>Miner’s Monument and the HLF bid – further update on the brief for community engagement– Mr H Adamczuk</b> As there was no further update it was agreed to defer this item to the next meeting.</p>	<p><b>Next agenda</b></p>
<b>240/16</b>	<p><b>To receive an update on the Miners Wheel relocation project in terms of Barrett’s contribution</b> As there was no further update it was agreed to defer this item to the next meeting.</p>	<p><b>Next agenda</b></p>
<b>241/16</b>	<p><b>To consider schemes for the Lengthsman Scheme 2016/17 (£859 remaining) – Cutting back hedges on Park Lane/Back Lane</b> It was agreed to arrange to trim back the hedge along the footpath which runs along the ACRES allotment.</p>	<p><b>Clerk</b></p>
<b>242/16</b>	<p><b>To consider a policy in relation to a Parish Council Facebook group – Mr J Siery and Mrs S Snell</b> RESOLVED to adopt the policy as circulated. Mr Siery was thanked for his contribution.</p>	<p><b>Clerk</b></p>
<b>243/16</b>	<p><b>To consider the arrangements for the Christmas Tree lights on the Parade for next year – Borough Cllr Mr C Spence</b> AR to request that an electrician checks the light fitting and lights, to enable them to be switched on. It was agreed that next year a joint event should be held on the Parade.</p>	<p><b>AR</b></p>
<b>244/16</b>	<p><b>To consider a response to the Open Space &amp; Green Infrastructure Strategy Consultation available at <a href="http://www.newcastle-staffs.gov.uk">www.newcastle-staffs.gov.uk</a> (Deadline 15<sup>th</sup> December)</b> HA to circulate his comments regarding the golf course and the delapidated land next to the Acres allotments.</p>	<p><b>HA Clerk</b></p>
<b>245/16</b>	<p><b>To note correspondence received:- See Appendix B</b> The invitation to the Mayor’s Civic Carol concert was noted.</p>	
<b>246/16</b>	<p><b>To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C</b> This was noted.</p>	

**247/16 To approve the Payments schedule**

**RESOLVED** to pay the following:

bacs 43	St Lukes PTFA Grant	749.00
bacs 44	H Adamczuk Chairs Allowance 16/17	150.00
bacs 45	Eurooffice Ink	23.09
bacs 46	C Withington - Dec Salary and expenses	497.74
bacs 47	HMRC Tax and NI Dec	115.80
bacs 48	SLCC renewal Clerks annual membership (1/4 share)	50.00
<b>TOTAL</b>		<b>1585.63</b>

**To consider and approve the chairs allowance (£150 budgeted) in accordance with s15(5) and 35(5)Local Government Act 1972**

**RESOLVED** to pay £150 to Mr Henryk Adamczuk.

**To note income received: None**

**To note the bank reconciliation statement at Appendix D – This was noted.**

**Meeting was closed at 8:50pm.**

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON  
Thursday 12<sup>th</sup> January 2017 @ 6.30pm Silverdale Library