

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Thursday 14th September 2017 at Silverdale Library, High Street, Silverdale at 6.30pm

Present:

Councillors: Mr H Adamczuk-Chair (HA), BCLlr Chris Spence (CS), BCLlr Mrs A Rout, Mrs S Durber (SD), Mr Jan Siery (JS), Mr Matt Melvin (MM), Mr P Rout
 County Councillor David Jones-part. (DJ)
 Clerk – Mrs C Withington

Public Open Forum

There were no members of the public present.

The meeting was bought to order at 6.35pm.

Min Ref	Item	Action
176/17	To receive apologies (in writing to the Clerk) – Mrs C Scarlett	
177/17	To resolve that the minutes of the SPC meeting held on 13th July 2017 are correct and for the Chair to sign (copy attached) Noted the minutes to be signed were the 10 th August 2017 meeting minutes. RESOLVED that this be signed as a true and accurate record.	
178/17	To receive an update from the Borough Councillors and County Councillor CS reported that there had been further ASB on the Mineral line due to motorbikes. CS will be speaking to DJ regarding this. There have also been a number of car thefts following break-ins with keys being stolen. CS to highlight this on Facebook. ASB issue has now been resolved at Woodhall Place.	CS DJ CS
179/17	Kinsey Street Culvert Clearance and Tree inspection (Sneyd Terrace) – Mr H Adamczuk HA reported that the work has now been completed which should alleviate some of the issues. A resident who lives on Sneyd Terrace has some large sycamore trees which require some work and the NBC tree officer is involved. Noted that the Conservation Areas status includes any tree over 75mm diameter.	
180/17	To approve comments for the following Planning Applications (please click on the link to view): CS left the room. <ul style="list-style-type: none"> • <u>Formation of vehicle access to include dropped kerb</u> 38 Park Road Silverdale Newcastle Under Lyme Staffordshire ST5 6LP Ref. No: 17/00693/FUL No comments or objections were raised. <ul style="list-style-type: none"> • <u>Proposed public artwork to celebrate local mining heritage</u> Land South Of High Lane Alsagers Bank Newcastle Under Lyme Staffordshire ST7 8BS Ref. No: 17/00670/FUL The Parish Council RESOLVED to support this application. To ratify any comments made regarding validation of the planning applications No comments were submitted.	

181/17	<p>Grit bins need checking and refilling before the cold weather starts – Mr C Spence</p> <p>CS to drive round the village to look at which grit bins need to be refilled. MM to look at whether or not a grit bin can be placed at Ellam’s Place and report back to the Clerk. RESOLVED to purchase a bin and to fill it if suitable. MM to inform the Clerk if the bin needs to be refilled at Heritage Park.</p>	<p>CS Clerk MM Clerk MM Clerk</p>
182/17	<p>Red Landfill Industries – Mr H Adamczuk</p> <p>The next meeting is to be held on 28th September. It was agreed that HA will contact all for suitable dates to propose a site visit. Once the date is agreed, residents will be invited via Facebook.</p>	<p>HA CS</p>
183/17	<p>Bridge at Scot Hay Road/Pepper Street – Mr H Adamczuk</p> <p>Ownership has not been identified as yet, however there are concerns regarding the ongoing maintenance and safety of the bridge. DJ reported that SCC will be looking into the ownership and sale records, thought to be sold to the developer. If there is no confirmed ownership, the SCC has a responsibility to maintain the highway which runs over the bridge, so will have an interest in the structure. DJ to look at funding a structural survey via the DHP. DJ also to look into the carriageway repairs which will include the bridge.</p>	<p>DJ</p>
184/17	<p>To consider further action in relation to the petitions for the Community Governance Review for Ilkley Place and the creation of a new Parish Councillor for Parksite</p> <p>Advice had now been received from Steve Swain. It was agreed that signatures for 2 petitions would be obtained from electors as follows: Ilkley Place – Keele 250 and Silverdale (Parksite) 421 Relocated Parish Councillor – Silverdale 421 HA to write to Keele Parish Council Chair to ask for their support. DJ to assist as well where necessary. CS and HA to work on the petition over the next few weeks.</p>	<p>HA DJ CS</p>
185/17	<p>To discuss any further progress with regards to the safety issues regarding the mini-roundabout design at Heritage Park</p> <p>Noted that the second lollipop lady is being recruited. DJ explained that he needed as much evidence as possible gathered to support the case for a redesign of the roundabout. DJ will be funding a road safety report (cable and officers) through the DHP and had visited the site with Mr Greatbach, who saw the issues first hand. A logbook is to be kept in school which will be signed by a second member of staff. Resident to continue to take footage is necessary.</p>	<p>MM</p>
186/17	<p>Silverdale Library Steering Group – to nominate a Parish Council rep</p> <p>It was RESOLVED that JS be nominated.</p>	<p>Clerk</p>
187/17	<p>To receive an update regarding the County Council bus shelter (to include a bench) near to the bus stop on Cemetery Road – Cllr G Snell MP</p> <p>This will be included on the next agenda.</p>	
188/17	<p>To consider arrangements for Christmas – Cllr A Rout</p> <p>It was RESOLVED to support the Elim Church with their arrangements on 8th December. A grant application is expected for funds towards this – AR to ensure it is sent ready for the next meeting. AR is also following up with Aspire regarding a</p>	<p>AR</p>

	tree at the bottom end of the Parade. CS to produce warning signs for the electrics on the tree at the top due to it being 240v.	CS
189/17	Preparations for Xmas at the Parade (top and bottom) – Mr C Spence As discussed above.	
190/17	To further consider preparation for cuts to Highways maintenance budgets (weed control and grass cutting) – Cllr Spence Currently the Borough Council provide 2 sprays of weedkiller per year. It was agreed that in order to look to enhance the existing provision, the Clerk should contact Dave Adams to ask for the schedule of spraying. This can then be considered for the budget if the service is to be reduced.	Clerk
191/17	Communities Day on September 22nd – Cllr C Spence The date was noted and all to attend if possible. CS to recirculate the details and publicise the bulky waste.	CS
192/17	To consider any further information regarding the underground fire site at Pepper Street It was noted that the developer was expected to submit plans to discharge the condition regarding the remediation of the site, and extinguishment. Any reports of fire should be reported to 101 or 999 if life threatening.	
193/17	To consider any grant applications (SPC Grant Programme £2000) None received.	
194/17	To consider arrangements and articles for the winter edition of the Newsletter	Next agenda
195/17	Miner’s Monument and the HLF bid –Brief for community engagement and estimate for completion of bid – Mr H Adamczuk RESOLVED to appoint Sarah Bonham (Letting in the Light) to develop and submit the HLF bid – up to a value of £2000.	
196/17	To receive an update on the Miners Wheel relocation project regarding the procurement of the installation works and RED Industries application Noted that a bid had been submitted to RED Industries and the outcome is awaited. A number of construction firms were suggested to provide quotes for the tendering exercise. MM to confirm details with the Clerk.	MM Clerk
197/17	Scott Hay Road (Mineral Line) Bridge – Mr H Adamczuk This has been included in error.	
198/17	To request an update with regards to the play facilities at Heritage Park – Mr M Melvin AR is to obtain an update from Elaine Moulton on the latest position, and to circulate as soon as possible.	AR
199/17	To request an update from the County Council regarding broadband on Heritage Park – Mr M Melvin It was noted that half the estate had fiberoptic and half didn’t. The Clerk provided a link to identify the cabinets that serve the parts of the estate to MM. MM to notify DJ which cabinets are the problem so that he can approach Superfast Staffordshire.	MM
200/17	To note correspondence received:- See Appendix B This was noted.	

201/17	<p>1. To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C This was noted.</p> <p>2. To consider nominating a representative to the SPCA executive for Newcastle HA was nominated to be the representative if elected.</p>	Clerk																																							
202/17	<p>To approve the Payments schedule and note receipts</p> <p>Payments</p> <table border="1" data-bbox="300 344 1375 875"> <thead> <tr> <th>CHQ NO</th> <th>PAYMENTS</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>bacs 035</td> <td>C Withington Clerk -Sept salary (inc 5 hours o/t for red bid) and expenses</td> <td>550.93</td> </tr> <tr> <td>bacs 036</td> <td>HMRC Tax and NI Sept less overpayment August 55.93</td> <td>84.78</td> </tr> <tr> <td>bacs 037</td> <td>Staffordshire Pensions Sept</td> <td>190.63</td> </tr> <tr> <td>bacs 038</td> <td>Grant Thornton Audit 16/17</td> <td>240.00</td> </tr> <tr> <td>bacs 039</td> <td>C Withington (post charges Red Bid)</td> <td>6.45</td> </tr> <tr> <td>bacs 040</td> <td>J Simpson Locum August</td> <td>40.04</td> </tr> <tr> <td>bacs 041</td> <td>Redoko Hosting charges July 16 to Sept 17</td> <td>75.00</td> </tr> <tr> <td>bacs 042</td> <td>Keele Students Union Printing costs</td> <td>29.64</td> </tr> <tr> <td>bacs 043</td> <td>Mr S Hough Culvert cleaning (correction)</td> <td>280.00</td> </tr> <tr> <td></td> <td></td> <td>1677.47</td> </tr> </tbody> </table> <p>Receipts</p> <table data-bbox="300 949 1375 1021"> <tr> <td>21.08.17</td> <td>Groundwork</td> <td>1000.00</td> </tr> <tr> <td>31.08.17</td> <td>Interest August</td> <td>0.41</td> </tr> </table>		CHQ NO	PAYMENTS	Gross	bacs 035	C Withington Clerk -Sept salary (inc 5 hours o/t for red bid) and expenses	550.93	bacs 036	HMRC Tax and NI Sept less overpayment August 55.93	84.78	bacs 037	Staffordshire Pensions Sept	190.63	bacs 038	Grant Thornton Audit 16/17	240.00	bacs 039	C Withington (post charges Red Bid)	6.45	bacs 040	J Simpson Locum August	40.04	bacs 041	Redoko Hosting charges July 16 to Sept 17	75.00	bacs 042	Keele Students Union Printing costs	29.64	bacs 043	Mr S Hough Culvert cleaning (correction)	280.00			1677.47	21.08.17	Groundwork	1000.00	31.08.17	Interest August	0.41
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203/17	<p>To note the completion and outcome of the External Audit of the Accounts year ending March 2017</p> <p>RESOLVED that the completion of the Audit of the Annual Return 16/17 be noted with no matters to report.</p> <p>Meeting closed at 8.35pm</p>																																								

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thursday 12th October 2017 @ 6.30 pm Silverdale Library

Future dates include (6.30pm Silverdale Library):

- Thursday 9th November 2017 – Draft budget
- Thursday 14th December 2017 – Budget Consultation
- Thursday 11th January 2018 – Approved Budget
- Thursday 8th February 2018
- Thursday 8th March 2018
- Thursday 12th April 2018-Annual Parish
- Thursday 10th May 2018-Statutory Annual